

**Westfield Parish Council - Grounds Maintenance Specification 2026-29 – Christmas Tree**

Location/Description	Task	Periodicity	Instructions/Comments
Living Christmas tree at the top of Elm Tree Avenue	Inspect the condition of the Christmas Tree located at the top of Elm Tree Avenue.	Quarterly.	Send a quarterly tree report to the Parish Clerk along with the reports on the trees at the two recreation grounds. If any tree requires attention, notify the Parish Clerk and detail the work required.