

Bedford Borough Council

Contract Award Form

This Award Form creates this Contract. It summarises the main features of the procurement and includes the Buyer and the Supplier's contact details.

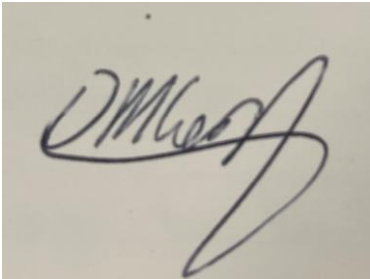
1.	Buyer	Bedford Borough Council (the Buyer). Its offices are on: Borough Hall, Cauldwell Street, Bedford MK42 9AP
2.	Supplier	<p>Name: HCR Limited</p> <p>Address: 8th Floor, Network House, Basing View, Basingstoke, England, RG21 4HG</p> <p>Registration number: 02046903</p> <p>SID4GOV ID:</p>
3.	Contract	<p>This Contract between the Buyer and the Supplier is for the supply of Deliverables, being Temporary Accommodation Maintenance Services - see Schedule 2 (<i>Specification</i>) for full details.</p> <p>This opportunity is advertised in this Contract Notice in Find A Tender, reference 2025/S 000-022475 (FTS Contract Notice).</p>
4.	Contract reference	BBC EN 03868
5.	Buyer Cause	Any material breach of the obligations of the Buyer or any other default, act, omission, negligence or statement of the Buyer, of its employees, servants, agents in connection with or in relation to the subject-matter of this Contract and in respect of which the Buyer is liable to the Supplier.
6.	Collaborative working principles	The Collaborative Working Principles do not apply to this Contract.

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7.	Financial Transparency Objectives	The Financial Transparency Objectives do not apply to this Contract
8.	Start Date	01 January 2026
9.	Expiry Date	31 December 2028
10.	Extension Period	2 Further periods of up to 12 months Extension exercised where the Buyer gives the Supplier no less than 3 Months' written notice before this Contract expires
11.	Ending this Contract without a reason	The Buyer shall be able to terminate this Contract in accordance with Clause 14.3.
12.	Incorporated Terms (together these documents form the " this Contract ")	The following documents are incorporated into this Contract. Where numbers are missing we are not using these Schedules. If there is any conflict, the following order of precedence applies: (a) This Award Form (b) Any Special Terms (see Section 14 (Special Terms) in this Award Form) (c) Core Terms (d) Schedule 1 (<i>Definitions</i>) (e) Schedule 20 (<i>Processing Data</i>) (f) The following Schedules (in equal order of precedence): (i) Schedule 2 (<i>Specification</i>) (ii) Schedule 3 (<i>Charges</i>) (iii) Schedule 5 (<i>Commercially Sensitive Information</i>) (iv) Schedule 7 (<i>Staff Transfer</i>) (v) Schedule 10 (<i>Performance Levels</i>)

		<p>(vi) Schedule 13 (<i>Contract Management</i>)</p> <p>(vii) Schedule 15 (<i>Carbon Reduction</i>)</p> <p>(viii) Schedule 21 (<i>Variation Form</i>)</p> <p>(ix) Schedule 22 (<i>Insurance Requirements</i>)</p> <p>(x) Schedule 24 (<i>Financial Difficulties</i>)</p> <p>(xi) Schedule 25 (<i>Rectification Plan</i>)</p> <p>(xii) Schedule 26 (<i>Sustainability</i>)</p> <p>(xiii) Schedule 27 (<i>Key Subcontractors</i>)</p> <p>(xiv) Schedule 4 (<i>Tender</i>), unless any part of the Tender offers a better commercial position for the Buyer (as decided by the Buyer, in its absolute discretion), in which case that part of the Tender will take precedence over the documents above.</p>
13.	Special Terms	Not used
14.	Buyer's Environmental Policy	available online at: https://www.bedford.gov.uk/environmental-issues/sustainability/sustainability-strategies-and-policies
15.	Social Value Commitment	The Supplier agrees, in providing the Deliverables and performing its obligations under this Contract, to deliver the Social Value outcomes in Schedule 4 (<i>Tender</i>) and report on the Social Value KPIs as required by Schedule 10 (<i>Performance Levels</i>).
16.	Buyer's Security Requirements	Not used
17.	Goods	Not used
18.	Charges	Indexation is applicable as detailed in Schedule 3 (<i>Charges</i>)

		Details in Schedule 3 (<i>Charges</i>)
19.	Estimated Year 1 Charges	£1m
20.	Reimbursable expenses	None
21.	Payment method	BACS
22.	Key Performance Indicators	KPIs in accordance with Schedule 10 (<i>Performance Levels</i>)
23.	Liability	<p>[In accordance with Clause 15.1 each Party's total aggregate liability in each Contract Year under this Contract (whether in tort, contract or otherwise) is no more than the greater of £5 million] or 150% of the Estimated Yearly Charges]</p> <p>In accordance with Clause 15.6, the Supplier's total aggregate liability in each Contract Year under Clause 18.6.4 is no more than the Data Protection Liability Cap, being £5 million</p>
24.	Progress Meetings and Progress Reports	<p>The Supplier shall attend Progress Meetings with the Buyer every month.</p> <p>The Supplier shall provide the Buyer with Progress Reports every month.</p>
25.	Guarantor	Not applicable
26.	Virtual Library	Not used
27.	Supplier's Contract Manager	<p>Natalia Jesus-Oakes</p> <p>Managing Director</p> <p>Natalia.Jesus-Oakes@hcr.co.uk</p> <p>01256 313862</p>

28.	Supplier Authorised Representative	Amar Singh Sira Property Manager Amar.Sira@hcr.co.uk 07541 643988
29.	Supplier Compliance Officer	Adrian C Leach Director Adrian.Leach@hcr.co.uk 01256 313751
30.	Supplier Data Protection Officer	Adrian C Leach Director Adrian.Leach@hcr.co.uk 01256 313751
31.	Supplier Marketing Contact	Not applicable
32.	Key Subcontractors	Key Subcontractor 1 Not applicable
33.	Buyer Authorised Representative	David Genery Manager for Specialist Housing Provision David.genery@bedford.gov.uk

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	<div><div>DocuSigned by:</div><div>Adrian Leach</div><div>7053F7215612464...</div></div>	Signature:	
Name:	Adrian Leach	Name:	David Genery
Role:	CEO	Role:	Manager for Specialist Housing
Date:	12/23/2025	Date:	15/12/2025
		For and on behalf of the Buyer:	
		Signature:	
		Name:	Anna Robbani
		Role:	Bedford Borough Council; Head of Housing, Homelessness and Customer Services
		Date:	12/12/2025