

**OFFICIAL PURCHASE ORDER**

Order No: **NG81809**

Order Date: 22/12/25

Enquiries To: [Supplies@nelft.nhs.uk](mailto:Supplies@nelft.nhs.uk).  
**CONTACT NAME: Wendy King**

Please note for items not delivered to the exact address listed as the delivery address, the Provider not NELFT will be held liable if they are not received - Please contact the service if unsure



**NHS Foundation Trust**

**Supplier:**  
 SWORD LOGISTICS LTD  
 UNIT 1A SPECTRUM BUSINESS PARK  
 MEDWAY CITY ESTATE  
 ROCHESTER  
 KENT  
 ME2 4NP  
 ACCOUNTS@SWORDLOGISTICS.COM

**Supplier Code:** 305534

**Deliver To:**  
 SUNFLOWERS COURT - GOODMAYES ( )  
 SUNFLOWER COURT  
 GOODMAYES HOSPITAL SITE  
 157 BARLEY LANE  
 ILFORD ESSEX  
 IG3 8XJ

**Internal Dept.:**  
 GOODMAYES - VALID PROJECT  
 SUNFLOWER COURT  
 GOODMAYES HOSPITAL SITE  
 157 BARLEY LANE  
 ILFORD  
 ESSEX  
 IG3 8XJ

**Invoice To:**  
 NORTH EAST LONDON NHS FT  
 C/O ELFS Business Services  
 Viscount House, Arkwright Court  
 Commercial Rd, Darwen, BB3 0FG  
 Email: [395.nel@elfsap.co.uk](mailto:395.nel@elfsap.co.uk)  
 Invoice Queries:  
<https://elfssupplierportal.powerappsportals.com>

Line No:	Supplier Product Code	Description	Qty	Unit of Issue	Unit Price	Vat Rate	Line Value
1		Capital Expenditure 3996 AR0107 Cladding works Carry out the following work Please carry out cladding installation for the 3 lift shafts in accordance with the cladding specification dated 12/12/2025 (copy enclosed)  Please provide samples for the PM to choose				20.00	40120.00

- The above Official Order Number to be quoted on all invoices, advice and delivery notes and all correspondence.
- Goods will only be received between 08:00 and 17:00 Monday to Friday.
- No additional carriage charges will be paid without prior written agreement from the Trust.
- No variation to this order without written authority. Any alteration in quantity or price must be agreed in writing by the ordering officer before any goods/services are supplied.
- This Purchase Order is placed with your organisation subject to the application of our terms and conditions as referred to in the Department of Health's "Applicable Contract Terms Policy": <https://www.england.nhs.uk/publication/nhs-terms-and-conditions-for-the-procurement-of-non-clinical-goods-and-services/#heading-2>
- Please submit your invoice via PEPOL.

<b>Total Excl. VAT</b>	<b>40120.00</b>
<b>VAT</b>	<b>8024.00</b>
<b>Total Value</b>	<b>48144.00</b>