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# Introduction

Northumbria Police (the ‘force’) invites suppliers to participate in a request for information (RFI). This market engagement is focused on assessing Microsoft 365 development partner offerings available to the force.

The output of the RFI process will help inform the force’s technology sourcing and managed service contract strategies.

The current contract with the existing Microsoft 365 Development Partner is due to expire and the force is looking to maintain that additional development capacity and support that an external partner provides. Examples of work undertaken by the existing Microsoft 365 Development Partner are:

* Development of multiple solutions utilising Power Apps and Power Automate Flows
* Consultancy to support development of internally developed solutions
* Consultancy to support cloud environment infrastructure configuration

# Confidentiality

The contents of this RFI shall be treated as Commercial-in-Confidence and it is the recipients’ responsibility to ensure the contents are not published or disclosed to any third party without due prior consent of the force.

# Response

The suppliers in receipt of this RFI are requested to provide email notification of their intention to either supply or, not to supply, a response. Preferably, this email will be sent within three working days of the date the RFI was issued (date of covering email) via email.

All responses to this RFI must be submitted by 4th April 2025.

# Overview of Northumbria Police

The Chief Constable and the Police and Crime Commissioner have developed plans to serve the people of Northumbria, complementing the overall Policing 2025 vision produced by the National Police Chiefs Council (NPCC).

The National Policing Digital Strategy (2020-2030) has now been finalised and published early in 2020, and the high-level ambitions from this have been considered in this review:

The 3 P’s - Purpose, Principles and Priorities – define the ambition of the force and the aims set to achieve this.

Northumbria Police Forces purpose is to keep people safe and fight crime. Their principles are to deliver an outstanding police service, work with communities to prevent crime and disorder and to be there when the public need us.

The force priorities are:

* Be an outstanding force.
* Keep people safe and fight crime.
* Do the right things, in the right way, for the right reason.
* **Courage** - to promote openness, accountability, learning and improvement.
* **Respect and empathy** - to promote a respectful and supportive culture in which everyone can thrive.
* **Public service** - to improve the policing profession and the service we provide to the public.

# Questions for Suppliers

Northumbria Police would be grateful if suppliers could provide outline answers to the following questions. We respect that some of your answers will be, by necessity, provisional and may change when you receive a formal, more detailed statement of requirements.

1. What national frameworks are your organisation registered on?
2. If Northumbria Police were to run an open tender exercise and choose not to use an existing framework, would you be interested in bidding?
3. What Microsoft 365 services do you offer?
4. What experience do you have providing these (preferably to police forces)?
5. What is the size of and roles within your Microsoft Development team?
6. What are the technical capabilities/specialities of those roles within the team?
7. How do you rate customer success?
8. What support services do you provide?
9. What Microsoft certification(s) do you have?
10. How do you ensure your pricing offers value for money compared to competitors?
11. How do you approach working with public sector organisations to ensure a successful partnership?
12. There is now a major drive for public sector organisations to consider social value and sustainability during the procurement process. What social value and sustainability benefits could your organisation offer if successful for this contract?

# Instructions to Respondents

Please submit responses in any soft copy format that can be read by Microsoft Office.

Respondents are asked to return their responses to:

|  |  |
| --- | --- |
| Contact: | John Bradford |
| Role: | Procurement Officer |
| Email: | John.bradford@northumbria.police.uk |