

MALVERN TOWN COUNCIL



INVITATION TO TENDER FOR REFURBISHMENT / ENHANCEMENT OF THE PLAY AREA AT VICTORIA PARK, MALVERN

INTRODUCTION

Malvern Town Council is looking to appoint a company to provide play equipment to improve and enhance the play area at Victoria Park, Malvern

BACKGROUND

Malvern Town Council owns and maintains the large green and open space at Victoria Park, Malvern WR14 2JY and this includes a large children's play area.

The last major refurbishment of this play area was carried out in 2009. Although some equipment has been replaced more recently, including new toddler swings installed in 2024 and a new toddler area in 2025, there is now a need for a larger scale refurbishment as the older play equipment is showing signs of wear and is beginning to come to the end of its life.

As well as plans to renew and refurbish the existing play area, the Town Council would like to install trim trail equipment on land immediately adjacent which will allow an expansion of both area and the type of play facility provided. Both the play area and the trim trail will be included in this tender.



THE SITE

Victoria Park is situated alongside Pickersleigh Avenue in Malvern Link. At almost 4.5 hectares, it is the largest public park in Malvern with the widest variety of facilities including a play area, two basketball courts, a football pitch, netball courts, tennis courts, multi- use

games area, fitness equipment, and approximately seventy car parking spaces. A new skateboard park is due to be built in 2026.

As a destination park, users travel from all over Malvern and from as far as Worcester to use the facilities. Malvern Town Council has been committed to a programme of investment into this popular public space and in 2024, a new community hub building was built including public toilets, a café, a meeting room and the Town Council's offices.

SITE VISITS

Victoria Park play area is a public area and can be visited at any time. However, we would encourage you to meet with the Operations Manager on site, for full details. Please telephone Malvern Town Council offices on 01684 566667 to arrange a time and date.

The picture below shows the location of the play area to be refurbished and indicates the approximate location of the proposed new climbing frame and trim trail.



REQUIREMENTS

The Town Council has been awarded Legacy Grant Funding to improve and enhance the play area facilities and has included funds within its own budget to match this.

The maximum total budget is £200,000.

The main user group is expected to be from five years old up to sixteen years of age. Proposals should include a range of play equipment which is inclusive and suitable for a range of ages and abilities.

The interaction and relationship between the current play area site, the community hub building and the adjacent green and open space should be taken into consideration when designing the layout.

Design proposals are invited and should include the following.

1) New equipment within existing Play Area

Following a recent public consultation, the survey results produced an overview of what items of equipment would like to see in the play area: -

- In-ground trampoline
- Large multi-use climbing frame with slide
- Climbing wall/structure/Net Climbers/Fireman poles
- See Saw
- Clatter Bridge
- Accessible wheelchair ramps, swings and roundabouts
- Accessible picnic tables and seating
- Interactive learning equipment (ABACUS, Cogs, Ball maze)

This is a sample of what the public would like to see. It is not exhaustive and other suitable and dynamic ideas are invited.

Please find attached to the tender document a copy of the Victoria Park Consultation survey results.

It is envisaged that this part of the tender will cost a maximum of £160,000.

2) New equipment to be sited immediately adjacent to the south of the existing play area

To supply and install one large wooden climbing frame and trim trail.

It is envisaged that this part of the tender will cost in the region of £40,000.

3) Play Area Equipment which is to remain within the park area is as follows:

- Toddler Play Area
- Large Swing Set
- Small Swing Set
- Zip Wire

The tender price to also include

- Removal of existing equipment and deteriorated rubber safety surfacing.
- Installation of new rubber safety surfacing where required.
- All arisings to be cleared off site.
- Areas must be Heras fenced off during works.

Safety surface:

- The use of rubber grass matting and wet pour is acceptable dependent on the siting of the play equipment.

ADDITIONAL INFORMATION

All equipment will be subject to a RoSPA inspection, and this should be included as part of the quotation.

Your tender should be based on this document and include the following:

- Illustrated design
- A statement of how your design would meet user needs
- A clear breakdown of your fees and overall costings, stating any exclusions and inclusions
- Estimated build time
- Examples of other play area refurbishments of a similar scale which you have carried out.

BUDGET

The proposed budget is a maximum of £200,000 excluding VAT.

ANTICIPATED PROJECT DATES

This project is planned for completion in early 2026.

INSURANCE REQUIREMENTS

The appointed contractor must be willing to obtain the following levels of insurance:

- Employer's Liability Insurance: £5 million
- Public Liability Insurance: £5 million
- Professional Indemnity Insurance: £1 million (for each and every claim)

EVALUATION CRITERIA

Tenders will be evaluated as follows:

- Price: 40%
- Play and learning value: 35%
- Quality and sustainability value: 15%
- Inclusivity 10%

SUBMISSION OF TENDER

The tender deadline is 1pm on Friday 16 January 2026. Any tenders received after this time will not be considered.

All tenders should be marked for the attention of Charles Porter, Operations Manager and sent by email to Linda Blake, Town Clerk, lblake@malvern-tc.org.uk or by post to Malvern Town Council, Community Hub, Victoria Park Road, Malvern, WR14 2JY

The Council reserves the right to carry out post-tender negotiations should this be felt to be beneficial.

Please contact Charles Porter, Operations Manager at Malvern Town Council, 01684 566667 if you have any queries.

Victoria Park

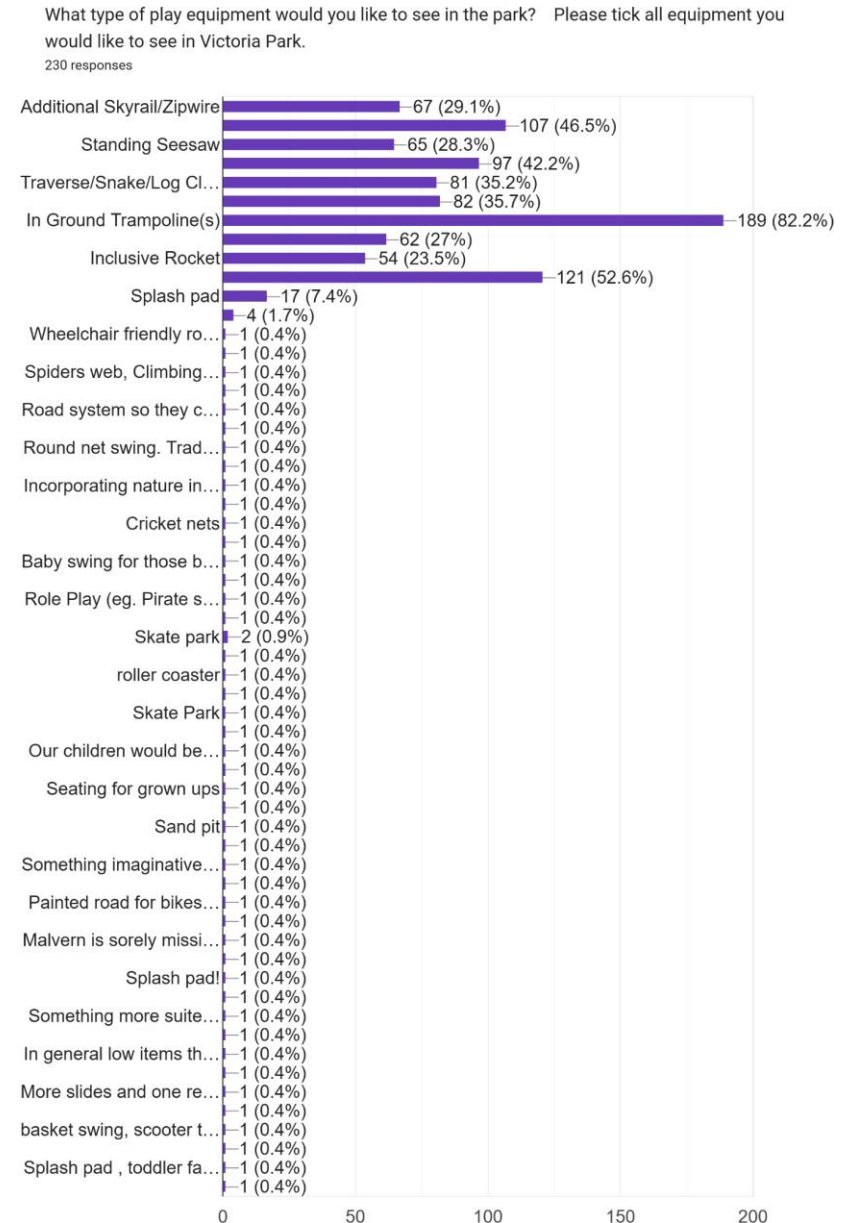
Public Consultation & Survey Results

General Overview

- 235 responses
- Majority visited to park weekly with 50.4%
- 49.1% lived within 1 mile of the park
- 89.1% were aged between 1-10 years old (43% 1-4 years, 46.1% 5-10 years)
- 90% are in favour in increasing the current play area

Play Equipment

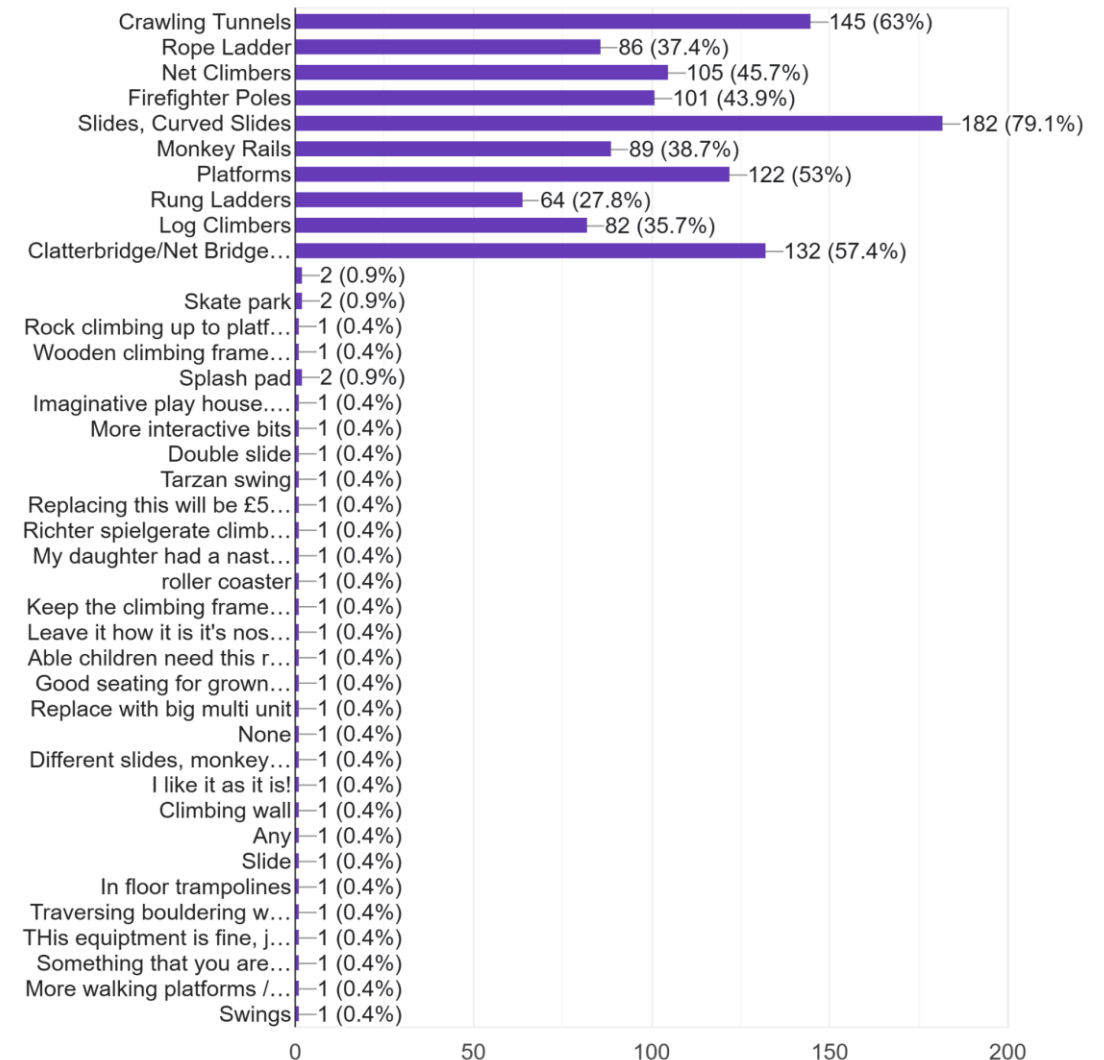
- Top Rated – In ground Trampolines
- Other highly rated:
 - Rope Swing
 - Wooden Trim Trail
 - Turnfly Swing
 - Mobility Seesaw
 - Inclusive Rocket
 - Money bars
 - Climbing walls



Replacement of Large Climbing frame

- Top rated – Slides & Curved Slide
- Other highly rated:
 - Crawling Tunnels
 - Platforms
 - Clatterbridge
 - Firefighter pole
 - Net climbers

As part of this refurbishment, the council will be replacing the large climbing frame. (pictured below) What items/activities would you like to see...replacement? Please select all those appropriate.
230 responses

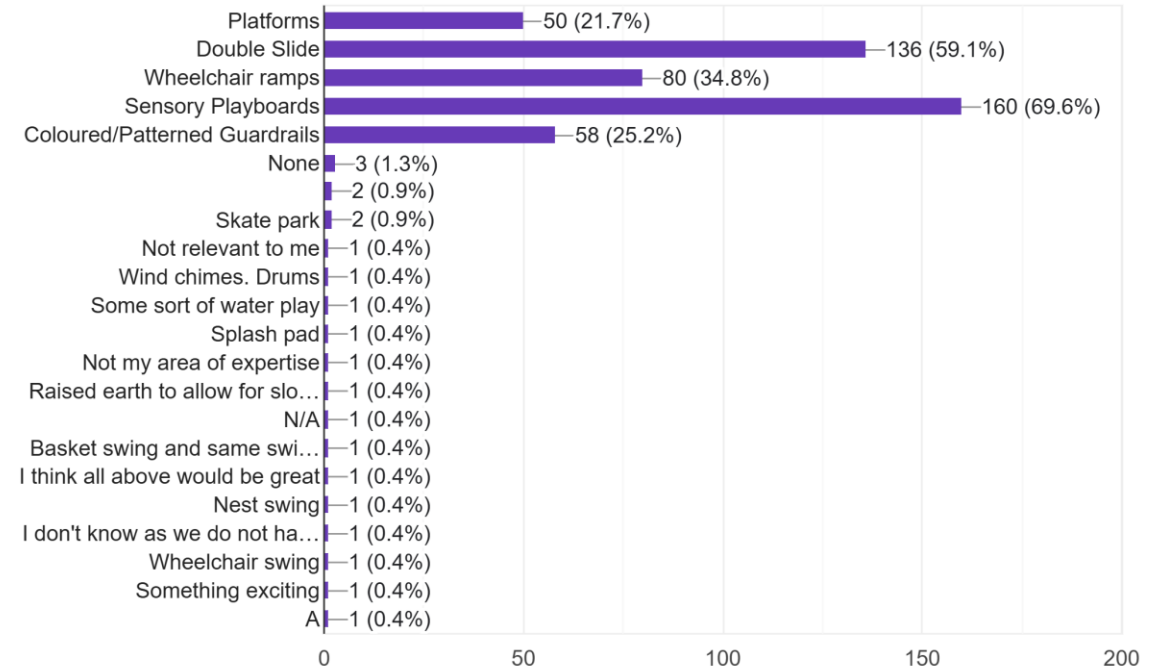


Accessible Equipment

- Top rated: Sensory Playboards
- Other highly rated:
 - Double Slide
 - Wheelchair Ramps
 - Platforms
 - Patterned/coloured guardrails

In addition to a wheelchair-accessible roundabout, what other inclusive play equipment would you like to see included in the new play area?

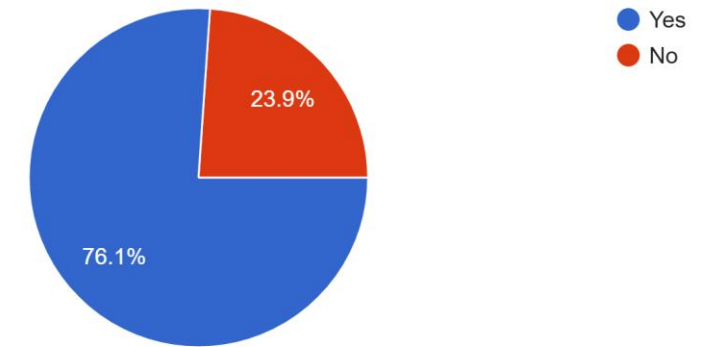
230 responses



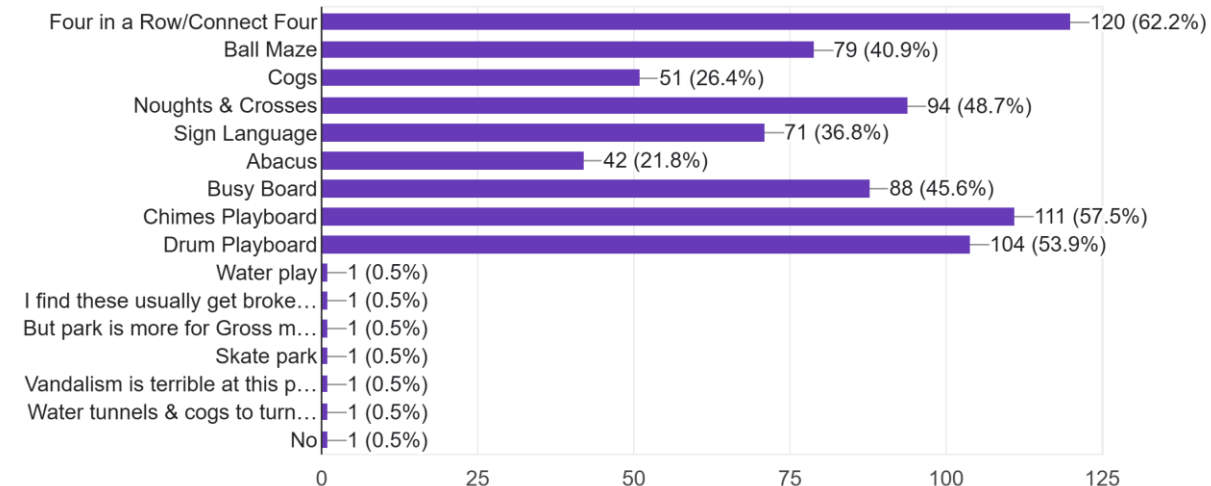
Learning Equipment

- 76.1% want to see more learning/ interactive equipment
- Top rated: Connect Four
- Other highly rated:
 - Chimes Playboard
 - Drum Playboard
 - Noughts & Crosses
 - Busy Board

Would you like more interactive/learning equipment within the play area?
230 responses

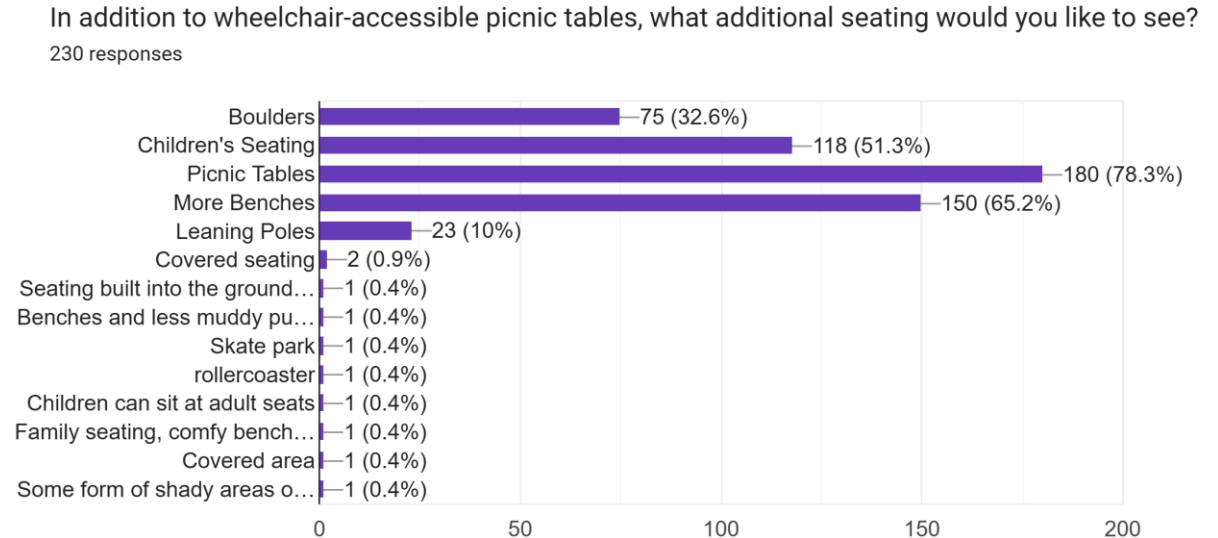


If yes, would you like to see any of the following activity panels as part of the playground equipment? Please select all you wish to see.
193 responses



Seating

- Top rated: Picnic Tables
- Other Highly Rated:
 - Children's seating
 - Benches
 - Boulders



Other comments..

- Seating with shelters
- Ensuring that the park stays enclosed
- CCTV covering the park
- Natural play – building dens, climb trees, search for mini beasts
- More trees and shrubs to provide coverage
- Splash Pad / water feature
- Making the park accessible to all
- Toddler swings