

**The Queen Elizabeth Hospital
King's Lynn**
NHS Trust



QEHKL224 – Electric Tow Trucks

to

The Queen Elizabeth Hospital Kings Lynn NHS Foundation Trust

Submissions should be received by midday on **14th January 2026**

The Trust

The Queen Elizabeth Hospital (QEH) King's Lynn is a district general hospital, employing over 4,000 staff and volunteers. We serve a population of approximately 375,000 and provide care for patients from West and North Norfolk, Breckland, Cambridgeshire, and South Lincolnshire. As "Team QEH", we are united in our commitment to delivering high-quality, safe and compassionate care.

Authorised as a Foundation Trust in 2011, The QEH has approximately 500 inpatient beds across 22 wards. In 2024/25, we had 94,033 attendances to our Emergency Department, performed 25,469 day-case procedures, and delivered 1,772 babies. we treated 31,979 elective and non-elective inpatients.

We are a research-active organisation and play a key role in clinical innovation. Last year, we recruited more than 1,800 participants to National Institute for Health and Care Research (NIHR) portfolio studies.

Collaboration is a central element of our improvement journey. Over the past year, we have worked closely with Norfolk and Norwich University Hospitals (NNUH) and James Paget University Hospitals (JPUH) to develop a group model for service delivery. In March 2025, the full case for establishing the Norfolk and Waveney University Hospital Group was published. This new structure signals a transformative phase for the QEH, grounded in shared ambition, innovation and excellence.

Over the past three years, the Trust has undergone significant improvement. We are now rated 'Good' by the Care Quality Commission in three domains – Caring, Well-Led and Effective – while our overall rating remains 'Requires Improvement'. This progress provides a strong foundation as we strive toward becoming an 'Outstanding' Trust.

Our Maternity Services have also been rated 'Good' by the CQC. Inspectors recognised the considerable changes made, highlighting improvements in staff culture, communication, and leadership.

In May 2023, The QEH was named as part of the government's New Hospital Programme. This recognition marked a historic milestone, validating the urgent need for modern facilities in King's Lynn. In January 2025, the government confirmed the replacement of RAAC-constructed hospitals as a national priority. As we move forward, we remain committed to realising the New QEH – an investment that will deliver world-class healthcare for our communities long into the future.

The Requirement

The Queen Elizabeth Hospital King's Lynn NHS Foundation Trust requires both hire and lease to buy options for four Electric Tow Trucks for internal and external logistics operations. The Vehicles will be used to Transport goods and equipment across hospital departments, including navigating slopes and tight corridors.

- Please note that wherever possible, we will make contractual provision for other members of the Norfolk and Waveney University Hospital Group to utilise this agreement as required.

The Process

Prospective suppliers will complete:

Appendix A Quality Response

Appendix B Commercial Submission

The qualitative element will be weighted and scored as per 'Evaluation' below.

Evaluation

Evaluation will be 70% on price, 30% on response to the qualitative element detailed below:

Safety/Ergonomics Please detail the various safety and ergonomic features of the proposed product (hill hold etc.).	5%
Battery/Charging Provide details of battery technology, capacity, and expected operation time, charging time.	5%
Service/Maintenance Please fully detail any warranty, service and maintenance provision supplied with the product where applicable, making reference to service levels and hours of cover.	5%
Training Detail any training provision supplied with the product.	5%
Social Value Detail how, through the delivery of the contract, you plan to reduce your carbon emissions (both in your supply chain and embedded carbon within products) through the provision of the product/service.	10%
Quality Criteria – Total	30%

Please list all relevant accreditations (not scored)

desc	score	Definition
excellent	4	The proposal meets the required standard in all material respects and exceeds some or all of the major requirements
good	3	The proposal meets the required standard in all material respects
satisfactory	2	The proposal meets the required standard in most material respects, but is lacking or inconsistent in others
weak	1	The proposal significantly fails to meet the standards required, contains significant shortcomings or is inconsistent with other aspects of the Tender
unacceptable	0	The proposal completely fails to meet the required standard or does not provide an answer

Price tbc% - the lowest price scoring tbc% and the higher prices proportionately lower.

Example

The supplier with the lowest price scores 70%

other supplier scores are calculated by dividing by the highest percentage score and multiplying by 0.7 eg

supplier 1 quotes £95k and scores 70%

supplier 2 quotes £105k therefore $(95/105) * 0.6 = 0.6333$ - **63.33%**

Form of Offer

Submissions should be received in line with the timetable below, via the Atamis eSourcing portal.

Event	Date
ITT issued	10 th December 2025
Deadline for the receipt of clarification questions	5 th January 2026
Target date for responses to clarification questions	8 th January 2026
Deadline for receipt of Tenders	Midday 14th January 2026
Outcome Announced	21 st January 2026
Standstill period	21 st January 2026 – 30 January 2026
Earliest Contract Award	11 th February 2026

Site Visit

Site visits will be arranged via the Trust's Procurement Department. Dates to be confirmed via Procurement, during the tender period.

Form of Contract

Purchase Order aligned with standard NHS Terms.

Attachments

QEHKL224 Appendix A – Quality Submission

QEHKL224 Appendix B – Commercial Submission

QEHKL224 Tender Specification