

Towers Watson LtdWatson House,
London Road,
Reigate,
Surrey
RH2 9PQwww.gov.uk/browse/driving

@dvlagovuk

Our ref: CRN/25/25

Date: 20/11/2025

CONTRACT REFERENCE NUMBER: CRN/25/25
CONTRACT TITLE: Provision Of Job Evaluation Software

Dear Sir/Madam

On behalf of the Secretary of State for Transport, I accept your tender dated 24th October 2025 for the above contract. The attached contract details "Order Form" contract conditions between DVLA and Towers Watson Limited for the provision of the deliverables set out in the Order Form.

We thank you for your co-operation to date and look forward to forging a successful working relationship.

You must be in possession of an official purchase order (PO), before commencing any work, or supplying any goods, under this contract. The PO Number for this contract will follow shortly. Invoices submitted to the Department **must quote the PO number** and must be submitted in accordance with DVLA's Invoicing Procedures, as referenced in the Order Form.

Please ensure invoices are sent to Unity Business Services (UBS) and not DVLA. Invoices received without the correct PO Number will be returned to you and will delay receipt of payment.

Please contact the Contract Owner REDACTED on REDACTED to discuss arrangements for commencement of the contract.

Please confirm your acceptance of the Conditions by signing and returning the "Order Form" within 7 days from the date of this Award Form. No other form of acknowledgement will be accepted. Please remember to include the reference number above in any future communications relating to this contract.

The "Order Form" will be countersigned and will create a binding contract between the two named parties.

Yours sincerely,

REDACTED
Commercial Practitioner
Commercial Directorate
REDACTED

By authority of the Secretary of State for Transport