

Award Form

This Award Form creates this Contract. It summarises the main features of the procurement and includes the Buyer and the Supplier's contact details.

1.	Buyer	College of Policing Limited acting as part of the Crown (the Buyer). Its offices are on: Leamington Rd, Ryton-on-Dunsmore, Coventry CV8 3EN
2.	Supplier	Name: Methods Business and Digital Technology Limited Address: REDACTED Registration number: 2485577 SID4GOV ID: N/a
3.	Contract	This Contract between the Buyer and the Supplier is for the supply of Deliverables, as set out in Schedule 2 (<i>Specification</i>). This opportunity is advertised in this Contract Notice in Find A Tender, reference 2025/S 000-054126 (FTS Contract Notice).
4.	Contract reference	COP33_2024
5.	Buyer Cause	Any material breach of the obligations of the Buyer or any other default, act, omission, negligence or statement of the Buyer, of its employees, servants, agents in connection with or in relation to the subject-matter of this Contract and in respect of which the Buyer is liable to the Supplier.
6.	Collaborative working principles	The Collaborative Working Principles apply to this Contract. See Clause 3.1.3 for further details.
7.	Financial Transparency Objectives	The Financial Transparency Objectives do not apply to this Contract.

		See Clause 6.3 for further details.
8.	Start Date	3 December 2025
9.	Expiry Date	2 December 2028
10.	Extension Period	Further periods of 3 x 12 months each. Extensions are exercised where the Buyer gives the Supplier no less than 3 Months' written notice before this Contract expires.
11.	Ending this Contract without a reason	The Buyer shall be able to terminate this Contract in accordance with Clause 14.3.
12.	Incorporated Terms (together these documents form the " this Contract ")	<p>The following documents are incorporated into this Contract. Where numbers are missing we are not using these Schedules. If there is any conflict, the following order of precedence applies:</p> <ul style="list-style-type: none"> (a) This Award Form (b) Any Special Terms (see Section 14 (Special Terms) in this Award Form) (c) Core Terms (d) Schedule 6 (<i>Intellectual Property Rights</i>) (e) Schedule 1 (<i>Definitions</i>) (f) Schedule 20 (<i>Processing Data</i>) (g) The following Schedules (in equal order of precedence): <ul style="list-style-type: none"> (i) Schedule 2 (<i>Specification</i>) (ii) Schedule 3 (<i>Charges</i>) (iii) Schedule 5 (<i>Commercially Sensitive Information</i>) (iv) Schedule 7 (<i>Staff Transfer</i>) (v) Schedule 8 (<i>Implementation Plan & Testing</i>)

		<ul style="list-style-type: none"> (vi) Schedule 10 (<i>Performance Levels</i>) (vii) Schedule 11 (<i>Continuous Improvement</i>) (viii) Schedule 12 (<i>Benchmarking</i>) (ix) Schedule 13 (<i>Contract Management</i>) (x) Schedule 14 (<i>Business Continuity and Disaster Recovery</i>) (xi) Schedule 16 (<i>Security</i>) (xii) Schedule 21 (<i>Variation Form</i>) (xiii) Schedule 22 (<i>Insurance Requirements</i>) (xiv) Schedule 25 (<i>Rectification Plan</i>) (xv) Schedule 27 (<i>Key Subcontractors</i>) (xvi) Schedule 28 (<i>ICT Services</i>) (xvii) Schedule 28A (<i>Agile Development Additional Terms</i>) (xviii) Schedule 29 (<i>Key Supplier Staff</i>) (xix) Schedule 30 (<i>Exit Management</i>) (xx) Schedule 4 (<i>Tender</i>), unless any part of the Tender offers a better commercial position for the Buyer (as decided by the Buyer, in its absolute discretion), in which case that part of the Tender will take precedence over the documents above. (xxi) Appendix E - Data Processing Agreement
13.	Special Terms	<p>The following Special Terms are incorporated into this Contract:</p> <ol style="list-style-type: none"> 1. Buyer agrees to comply with the Salesforce Licence Terms of Use available at https://www.salesforce.com/company/legal/sfdc-website-terms-of-service/ and acknowledges that these terms are enforceable by Salesforce against any User of their licences. Buyer agrees to comply with the Blackthorn Terms of Use available at https://app.termly.io/policy-viewer/policy.html?policyUUID=4583aa78-4011-4d00-ae42-ce83373e2ba0 and acknowledges that these

		<p>terms are enforceable by Blackthorn against any User of their licences. Buyer agrees to comply with the terms of use of any third-party software providers required for the delivery of the Services, as may be notified by the Supplier from time to time.</p> <p>2. Supplier, as reseller of Salesforce and Blackthorn licences, accepts responsibility for warranties to Buyer under the Framework, however, with respect to the licences, the warranties given by Supplier are restricted to those given by Salesforce and Blackthorn under their standard terms.</p>
14.	Buyer's Environmental Policy	Appendix D – Environmental Policy v.2.0
15.	Social Value Commitment	The Supplier agrees, in providing the Deliverables and performing its obligations under this Contract, to deliver the Social Value outcomes in Schedule 4 (<i>Tender</i>) and report on the Social Value KPIs as required by Schedule 10 (<i>Performance Levels</i>).
16.	Buyer's Security Requirements	<p>The Buyer has chosen</p> <p>Option 5 - Buyer-led Assurance</p> <p>for Schedule 16 (<i>Security</i>).</p> <p>Security Requirements: As set out in Schedule 16 (<i>Security</i>).</p> <p>ICT Policy:</p> <p>For the purposes of Schedule 28 (<i>ICT Services</i>) the Supplier is required to comply with the ICT Policy.</p> <p>The Buyer's staff vetting requirements are as set out in Schedule 16 (<i>Security</i>)</p>
17.	Goods	Not applicable
18.	Charges	Details in Schedule 3 (<i>Charges</i>)
19.	Estimated Year 1 Charges	
Cost Breakdown by Element		Year 1

Implementation Costs		REDACTED
Integration Costs		REDACTED
Training Costs (estimated at this point based on Specification)		REDACTED
License Costs (Estimated at this point based on Specification)		REDACTED
Support and Maintenance - Year 1 pro rata from go-live date		REDACTED
Total		£549,971.00
Other Costs		
Migration Costs - post go-live Discovery-Design- 22 days effort for budget only (estimated at this point based on Specification). See answer in Q14		REDACTED
Total		£18,700.00
Total Contract Costs Year 1		£568,671.00
20.	Reimbursable expenses	None
21.	Payment method	BACS
22.	Key Performance Indicators	REDACTED (TOP 3 KPIS HAVE BEEN DISCLOSED IN THIS NOTICE)
23.	Liability	<p>In accordance with Clause 15.1 each Party's total aggregate liability in each Contract Year under this Contract (whether in tort, contract or otherwise) is no more than the greater of £1 million or 125% of the Estimated Yearly Charges</p> <p>In accordance with Clause 15.6, the Supplier's total aggregate liability in each Contract Year under Clause 18.6.4 is no more than the Data Protection Liability Cap, being £15 million.</p>
24.	Progress Meetings and Progress Reports	<p>The Supplier shall attend Progress Meetings with the Buyer every 1 week</p> <p>The Supplier shall provide the Buyer with Progress Reports every 2 weeks</p>
25.	Guarantor	Not applicable
26.	Virtual Library	In accordance with Paragraph 2.2. of Schedule 30 (<i>Exit Management</i>)

		<ul style="list-style-type: none"> the period in which the Supplier must create and maintain the Virtual Library, is as set out in that Paragraph. the Supplier shall update the Virtual Library every time content held in the Virtual Library requires updating.
27.	Supplier's Contract Manager	REDACTED
28.	Supplier Authorised Representative	REDACTED
29.	Supplier Compliance Officer	REDACTED
30.	Supplier Data Protection Officer	REDACTED
31.	Supplier Marketing Contact	REDACTED
32.	Key Subcontractors	n/a
33.	Buyer Authorised Representative	REDACTED

For and on behalf of the Supplier:		For and on behalf of the Buyer	
Signature:	REDACTED	Signature:	REDACTED
Name:	REDACTED	Name:	REDACTED
Role:	Managing Director	Role:	Head of Procurement
Date:	3 December 2025	Date:	3 December 2025