

APPENDIX 1**ORDER FORM****FRAMEWORK AGREEMENT (INSERT REF: YPO 1185 *Refuse and Recycling Products*)****FROM**

Contracting Authority/Customer	BCP Council
Address	BCP Council Civic Centre Bourne Avenue Bournemouth BH2 6DY
Invoice Address	Same as above
Contact Ref:	Ref: DN784641 Name: James Doughty Phone: 01202 127386 e-mail: james.doughty@bcpcouncil.gov.uk
Order Number	TBC
Order Date	N/A

TO

Supplier:	The Compost Bag Company Limited
Address:	Comet Road Moss Side Leyland PR26 7PF
Contact Details	Name: Kathryn Walker Phone: 01772 641348

	Email: Kathryn.walker@compostbaguk.com
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1. TERM
1.1 Effective Date 1.1.1 This Contract shall commence on: 14.09.2025
1.2 Expiry Date 1.2.1 This Contract shall expire on: 31.03.2026 or 31.03.2027 (if extended)

2. GOODS AND/OR SERVICES REQUIREMENTS
2.1 Contract Goods and/or Services Required – Supply of household waste bins (sizes 7L & 23L). The Contract Goods and/or Services required are as set out in the Specification attached at Appendix 5

PERFORMANCE OF THE CONTRACT SERVICES AND DELIVERABLES
3.1 Implementation Plan and Milestones Please refer to Appendix 5 for Implementation Plan and Milestones
3.2 Performance Monitoring N/A

4. CALL-OFF TERMS AND CONDITIONS

4.1 Customers **must state** whether they are requiring any amendments to the Call- Off Terms and Conditions and if so these must be included in Appendix 3.

N/A

1. SPECIAL TERMS AND CONDITIONS

5.1 GRANT FUNDING MONIES SHOULD ONLY BE USED FOR THE PROVISION OF THE GOODS and/or SERVICES THAT THEY HAVE BEING APPLIED FOR (Provide further details eg sustainability, environmental, goods being made from renewable sources etc) (Delete if not applicable and provide any additional contractual terms and conditions that may apply as a result)

N/A

5.2 CLAWBACK: Please include any details here where the costs of the Goods, Services and Works can be clawed back in whole or in part from the Supplier) (Delete if not applicable)

N/A

5.3 DEADLINES: Please insert the date when the Goods, Services and/or Works should be provided (Delete if not applicable)

As per Appendix 5

5.4 KEY PERFORMANCE INDICATORS: (Please indicate all KPI's linked to compliance of funding terms and conditions (Delete if not applicable)

N/A

5.5 PROVISION OF MANAGEMENT, MONITORING AND REPORTING INFORMATION (Please indicate the documentation required from the Supplier including invoicing provisions to enable compliance with grant funding terms and conditions) (Delete if not applicable)

N/A

2. CONFIDENTIAL INFORMATION

6.1 The following information shall be deemed Commercially Sensitive Information or Confidential Information:

N/A

6.2 Duration that the information shall be deemed Commercially Sensitive Information or Confidential Information

N/A

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Appendix 2:

PRICES FOR GOODS AND/OR SERVICES

AS DETAILED IN THE ATTACHED PRICING SCHEDULE

CHARGES FOR SERVICES

Contract Charges / Daily Rates / Fees

Charging mechanism, price and Day Rates	[As detailed in the Pricing Schedule submitted by the Supplier in support of their bid. - 7L kitchen caddy, brown body & brown lid £1.91 per unit - 23L food waste container, brown body & brown lid £3.88 per unit
Invoicing arrangements	The Supplier is to invoice the Customer on a monthly basis providing an invoice that contains a breakdown of: *Dates worked *Hours worked per day *Name of individual *Charging Rate *Purchase Order Number *Timesheets On a receipt of a valid Invoice payment will be made to the Supplier within 30 days of the date of the invoice. If an invoice is disputed it will be returned to the Supplier with details on why the invoice cannot be processed for payment. Any changes to this standard requirement will need to be set out in the Specification
Performance-related payment	N/A
Travel and Subsistence	N/A

Appendix 3: (Variations and/or supplements to the Call-Off Terms)

N/A

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SIGNATORY PAGE:

BY SIGNING AND RETURNING THIS ORDER FORM THE SUPPLIER AGREES to enter a legally binding contract with the Customer to provide to the Customer the Goods and/or Services specified in this Order Form (together with where completed and applicable, the mini-competition order (additional requirements) set out in this Order Form) incorporating the rights and obligations in the Call-Off Terms and Conditions set out in the Framework Agreement entered into by the Supplier and YPO on 01/04/2025.

For and on behalf of the Supplier:

Name and Title	Kathryn Walker
Signature	
Date	16.9.25

For and on behalf of the Customer:

Name and Title	James Doughty, Strategic Waste Officer
Signature	
Date	04.09.2025

Appendix 4

CALL-OFF TERMS AND CONDITIONS VARIATION FORM

CALL-OFF TERMS AND CONDITIONS FOR GOODS AND/OR SERVICES

[Name of Lot]

No of Order Form being varied:.....

Variation Form No:.....

BETWEEN:

[.....] ("the Customer")

and

[Contenur UK Limited] ("the Supplier")

1. The Order is varied as follows; [list details of the Variation]
2. Words and expressions in this Variation shall have the meanings given to them in the Contract.
3. The Contract, including any previous Variations, shall remain effective and unaltered except as amended by this Variation.

Authorised to sign for and on behalf of the Customer

Signature

Date

Name in Capitals

Address

Authorised to sign for and on behalf of the Supplier

Signature

Date

Name in Capitals

Address

Appendix 5

Tender Response



Copy of TCBC -
Revised - FM1185-09

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