



INVITATION TO TENDER

Provision of Comprehensive Health Assessment Pilot Scheme for Coaches within the British High-Performance System

Ref: PDHV-6143-RRMX

INSTRUCTIONS

1. ABOUT UK SPORT

UK Sport is the trading name of The United Kingdom Sports Council which was established by Royal Charter on 19 September 1996.

UK Sport are the nation's trusted high-performance experts, powering our greatest athletes, teams, sports and events to achieve positive success. Through strategic leadership and investment of National Lottery and Government funds, UK Sport has transformed the high-performance sporting system, winning more Olympic and Paralympic medals than ever before and is recognised as one of the top nations in the world for event hosting capabilities.

UK Sport's purpose is to lead high-performance sport to enable extraordinary moments that enrich lives, and aims to work collaboratively with partners to deliver its mission to create the greatest decade of extraordinary moments; reaching, inspiring and uniting the nation.

Additional general information about UK Sport can be found at <http://www.uksport.gov.uk>

2. INVITATION TO TENDER (ITT)

Background

UK Sport is committed to delivering the greatest decade of extraordinary sporting moments, reaching, inspiring, and uniting the nation. As outlined in our strategic plan, we aim to ensure that British Olympic and Paralympic sport continues to achieve sustained success, underpinned by a high-performance system that is ethical, inclusive, and capable of driving positive societal impact.

UK Sport is seeking tenders from experienced and suitably qualified providers, through an open Invitation to Tender ("**ITT**"), for the delivery of a Comprehensive Health Assessment Pilot Scheme for coaches operating within the UK's World Class Performance Programmes (the "**Pilot Scheme**"). This procurement (the "**Procurement**") represents a key element of UK Sport's interim support offer for coaches and will serve as a critical building block in the development of the Independent Coaches Body ("**ICB**").

Purpose of the Pilot Scheme

The Pilot Scheme is a direct response to the findings of the *Whyte Review* (2023), which identified the need for systemic reform to create safer, more supportive environments across UK sport. In partnership with Sport England, UK Sport has committed to a joint policy response that prioritises the professionalisation of coaching, enhanced wellbeing provision, and a culture of safeguarding and accountability.

Further evidence from the *Care for Coaches* report (*UK Coaching & Liverpool John Moores University, 2024*)¹ highlighted significant gaps in access to physical and mental health services for coaches. While mental health support has been bolstered through the Sporting Chance partnership, physical health provision remains inconsistent. Coaches working in elite sport face heightened risks of cardiovascular disease, metabolic disorders, fatigue, and stress-related conditions, risks that are currently not being adequately addressed.

To meet these needs, UK Sport is commissioning a two-year programme of opt-in, high-quality health assessments for up to 450 coaches. The services procured through this tender will not only provide immediate, meaningful support to the coaching workforce, but will also inform the design and delivery of the ICB's future health and wellbeing offer.

Objectives

The objectives of the Pilot Scheme are as follows (the “**Pilot Scheme Objectives**”)

A. Empower Coaches Through Medical Assessments

Ensure that eligible coaches have access to high-quality medical assessments that enable them to understand and take ownership of their personal health and wellbeing. This shall include access to personalised health reports and onward sign posting to relevant specialist services, and lifestyle coaching where clinically appropriate.

B. Deliver a Cost-Effective and Efficient Pilot Scheme

Ensure the Pilot Scheme is operationally and financially efficient, effective in its delivery, and clearly understood by all stakeholders.

C. Generate Insights to Advance Coach Wellbeing and Education

Use data from the uptake and usage of health assessments to identify opportunities for improving coaches' health, wellbeing, and educational support.

Furthermore, [UK Sport's EDI Strategy](#) is a central pillar of its 2021–2031 Strategic Plan, aiming to create a high-performance sporting system that reflects the diversity of the UK.

¹ [UK Coaching & Liverpool John Moores University \(2024\), Care for Coaches](#)

Additionally, [UK Sport's Environmental Sustainability Strategy](#) sets ambitious goals to ensure high-performance sport contributes positively to the planet. UK Sport aligns its efforts with five UN Sustainable Development Goals, including Climate Action and Responsible Consumption.

It is of the utmost importance to UK Sport that it is able to deliver the Pilot Scheme Objectives, while simultaneously meeting its objectives under the UK Sport EDI and Environmental Sustainability Strategies. The services procured as part of this tender must therefore demonstrate strategic alignment with UK Sport's overall aims.

Purpose of this ITT document

This ITT sets out the Procurement and in particular, the tender process and evaluation criteria, with a view to select a supplier to deliver the services set out in the Specification (Appendix 1) in accordance with UK Sport's requirements, and the Pilot Scheme Objectives (the "**Services**"). The Procurement is a below-threshold procurement for the purposes of the Procurement Act 2023.

All suppliers interested in participating ("**Tenderers**") must complete this ITT in accordance with the Instructions (defined below) contained herein in order to participate. The Instructions contain further information about the Procurement process, including the timetable, how to submit a response ("**Tender**") and criteria against which Tenders will be judged ("**Award Criteria**").

UK Sport will enter into a formal contract with the successful tenderer (the "**Supplier**") who shall supply the Services in accordance with the terms contained therein (the "**Contract**").

Please read this document carefully, as failure to comply may result in exclusion from the Procurement or rejection of your Tender.

Overview of Contract and Next Steps

The Procurement relates to Services that are being piloted within the Pilot Scheme. There are no existing health assessments that form part of the Pilot Scheme.

Health assessments will be available from early in 2026 (the "**Service Commencement Date**"). UK Sport is now inviting tenders for the delivery of this Pilot Scheme, as outlined in this ITT and supporting documents.

Contract Value

UK Sport has budgeted to make payments of up to £400,000 inclusive of VAT to cover all costs associated with delivery. Payment will be made only for the number of assessments actually delivered, calculated on a cost per assessment basis, not exceeding £400,000 (inclusive of VAT).

Contract Duration

The Pilot Scheme is a pilot and therefore UK Sport propose to enter into the Contract with the Tenderer from the date on which the Contract is signed by both parties (the "**Contract Commencement Date**") for a duration of two (2) years (the "**Term**"), unless terminated in accordance with the terms contained therein. In the event UK Sport wish to invoke early termination, it shall do so by giving notice of no less than the period stipulated in the Contract, in order to ensure sufficient time for the supplier to handover to a successor supplier.

3. STRUCTURE AND SCOPE OF ITT

3.1 The ITT is divided into the following Parts:

- A. **Instructions** – this contains UK Sport’s general tendering requirements under which Tenderers should submit their Tenders, other information on the tendering process and the evaluation criteria that Tenders will be evaluated against (the "**Award Criteria**"), in particular:
 - i. it sets out the overall timetable (Section 4) and process for the procurement of Tenders;
 - ii. it provides Tenderers with sufficient information to enable them to submit a Tender in accordance with UK Sport’s requirements and the Pilot Scheme Objectives;
 - iii. it sets out the Award Criteria and the model that will be used to evaluate the Tenders and how the Award Criteria shall be applied to each submission within a Tender (the "**Methodology**"); and
 - iv. it explains the administrative arrangements for the receipt of Tenders.
- B. **Specification** – this describes the Services and sets out the specific quality standards required to provide the Services (Appendix 1).
- C. **Forms** – contains the forms required to be completed and submitted with Tenders:
 - i. ED&I and Environmental Sustainability Questionnaire (Appendix 6);
 - ii. Declaration (Appendix 7); and
 - iii. References (Appendix 8).
- D. **Checklist** – documents and actions to be completed (Appendix 9).
- E. **Tenderer Data** – collection of Tenderer company details, to complete and submit with Tender (Appendix 10).

4. TENDER TIMETABLE

4.1 UK Sport proposes the following timetable for the award of the Contract. This is intended as a guide and whilst UK Sport does not intend to depart from the timetable, it reserves the right to do so at any time:

Date	Activity
18 November 2025	ITT published with below threshold tender notice
25 November 2025 (3:00pm)	Deadline for tender clarification questions
2 December 2025	Target date for responses to clarification questions
10 December (3:00pm)	Deadline for receipt of tenders
11-19 December 2025	Evaluation of tenders
7 January 2026	Notification of contract award decision to Tenderers and commencement of voluntary standstill period
20 January 2026	Confirm contract award
31 January 2026	Target Contract Commencement Date
1 February 2026	Target Service Commencement Date

5. EXPRESSIONS OF INTEREST

5.1 The tender opportunity will be advertised via the following outlets:

- [Find a Tender Service](#) in the first instance; and
- subsequently, the [UK Sport tender webpage](#).

5.2 Tenderers are requested to register their expression of interest by emailing coachsupportservices@uksport.gov.uk.

6. DISCLAIMER COSTS AND EXPENSES AND DISCONTINUANCE OF TENDER

6.1 Nothing in this ITT binds UK Sport to accept a Tender and award the Contract. UK Sport reserves the right to discontinue this Tender at any time during the ITT process. UK Sport reserves the right to amend this ITT and all associated documents.

6.2 UK Sport shall not be liable to the Tenderer in any way whatsoever for the Tenderer's costs and expenses incurred during the tender process from its discontinuance or in relation to which a contract is not awarded.

6.3 The Tenderer is responsible for preparing all information necessary for the preparation of its Tender and all costs, expenses and liabilities incurred by the Tenderer in connection with the preparation and submission of its Tender shall be borne by the Tenderer.

6.4 Tenderers shall ensure that they are familiar with the nature and extent of the obligations they will incur if their Tender is accepted.

7. INFORMATION AND QUERIES

7.1 Tenderers should carefully read all the documents in this ITT and fully acquaint themselves with the requirements in this ITT. A Tenderer may, by written communication to the Contact Officer, request clarification or further information in connection with the ITT. UK Sport will reasonably endeavour to answer all written enquiries prior to Tenders being submitted. UK Sport reserves the right not to respond to a request for information or clarification.

7.2 UK Sport reserves the right to disseminate information that is materially relevant to all Tenderers, even if the information has only been requested by one Tenderer, subject to the duty to protect any Tenderer's commercial confidence in its responses. Information will be disseminated to Tenderers via the designated coach support services inbox (see 7.4 below).

7.3 The deadline to submit clarification questions and requests for further information is 25 November 2025 at 3pm.

7.4 All enquiries in connection with this ITT must be made in accordance with paragraphs 7.1 and 7.3 above. UK Sport reserves the right to reject any Tenderer that attempts to obtain information through any other route.

Contact Officer Name: Jemima Coates, Coaching System Advisor

UK Sport, 6th Floor, 10 South Colonnade, London E14 4PU

Email: coachsupportservices@uksport.gov.uk

8. PREPARATION OF TENDER

8.1 This ITT has been prepared by UK Sport for the sole purpose of enabling Tenderers to submit Tenders to UK Sport. No guarantee can be given, however, and no representation is made, as to the accuracy of information contained within it and it is each Tenderer's responsibility to obtain for itself at its own expense all information which it deems necessary or desirable for the preparation of its Tender. UK Sport does not accept any liability, which might result from any inaccuracy of or omission from any such information. All information supplied by UK Sport in connection with this ITT shall be treated as confidential by the Tenderer, except where, as determined by UK Sport, such information may be disclosed:

8.1.1 by the Tenderer in so far as it is necessary for the preparation, submission and evaluation of Tenders; and/or

8.1.2 by UK Sport in exercising its rights, powers, duties and obligations in relation to the exercise of its functions and to facilitate public access to information.

9. ED&I AND SUSTAINABILITY QUESTIONNAIRE

9.1 All Tenderers are required to complete the Equality, Diversity and Inclusion ("ED&I") and Sustainability Questionnaire at Appendix 6 (the "**ED&I and Sustainability Questionnaire**") to be considered under this Procurement.

9.2 The minimum requirements for each Tenderer to meet are set out in the ED&I and Sustainability Questionnaire. Failure to meet the full requirements will result in the Tenderer being excluded from the Procurement. The purpose of this is to ensure that the Supplier is able to align with the Social Value requirements set out in the Specification in Appendix 1.

9.3 The ED&I and Sustainability Questionnaire is split as follows:

9.3.1 sections A and B cover the minimum ED&I standards; and

9.3.2 section C covers the Sustainability standards.

9.4 The questions contained in the ED&I and Sustainability Questionnaire will form the ED&I and Sustainability Evaluation Criteria and each Tenderer's response to the questions will be scored in line with the Evaluation Criteria included in this tender document.

10. FREEDOM OF INFORMATION AND TRANSPARENCY

10.1 Under the Freedom of Information (FOI) Act 2000 and the Environmental Information Regulations 2004 the public have a general right of access to information held by UK Sport. This right of access to information not only includes information about UK Sport contracts but also procurement arrangements with potential Tenderers. This right does not extend to information which is confidential and/or commercially sensitive or otherwise "exempt" from disclosure under FOI. As a consequence only information that is genuinely confidential or commercially sensitive or is otherwise exempt FOI information may not be disclosed under FOI.

10.2 Tenderers are therefore required to identify those areas in their Tender that they consider are confidential and/or commercially sensitive, giving reasons and evidence (where relevant) including proposed dates for lifting confidentiality in respect of those areas. The extent to which this information shall be held in confidence by UK Sport and for how long may be subject to discussion as part of the Tender process and during post-tender negotiations (if any). Unsuccessful Tenders will be disposed of in accordance with UK Sport's document retention and disposal policy.

10.3 UK Sport reserves the right to hold all or any information contained in a Tenderers' Tender, in confidence, or to disclose it whether or not it is identified as commercially sensitive by the Tenderer where confidentiality or disclosure is necessary to comply with UK Sport's legal duties and lawful discretion generally or in relation to the tender process.

11. DELIVERY OF TENDER DOCUMENTS

11.1 UK Sport reserves the right not to accept the lowest or any Tender.

11.2 The tender documents must be sent electronically to: coachsupportservices@uksport.gov.uk no later than 10 December 2025 at 3:00pm (the "Closing Date").

11.3 Any Tender received after the Closing Date will not be considered within the Procurement, unless there are exceptional mitigating circumstances, which shall be considered by UK Sport in its absolute discretion.

11.4 UK Sport, in its absolute discretion, may extend the Closing Date and in such circumstances will notify all Tenderers of such change.

11.5 Tenders that have been submitted shall remain open for acceptance for a period of 90 days (ninety days) from the Tender submission date.

11.6 All responses should not exceed the maximum page limit set out for each question. Any part of a response that exceeds the maximum page limit will not be taken into account when evaluating the response.

11.7 All submissions should be in either word or PDF format.

11.8 All questions and responses will be anonymised and shared with all other tenderers within the Procurement process.

12. REFERENCES

12.1 Tenderers are required to provide two (2) References each and UK Sport reserves the right to contact referees during the ITT period to verify that the Tenderer has supplied the services to the referee as set out in the Tender, but will not score the Tenderers in respect of the references. Referee information will be collected via the References form contained in Appendix 8.

13. TENDER EVALUATION AND AWARD CRITERIA

13.1 Prior to evaluating Tenders, UK Sport will carry out an initial review of each Tender to confirm completeness and compliance with the requirements of this ITT and may, at its discretion, reject a Tender which is incomplete and/or non-compliant.

13.2 UK Sport will carry out an evaluation of each Tender after the Closing Date for receipt of Tenders, following which it will award the Contract to the Tenderer with the Tender that is most advantageous to UK Sport for the purposes of the Pilot Scheme.

13.3 Award Criteria

The factors set out below comprise the “**Award Criteria**”, which are weighted as follows and shall be the basis for the UK Sport’s determination of which Tender is most advantageous:

Criteria	Weighting (%)
Pricing	20%
Quality of the services	60%
EDI	10%
Sustainability	10%
Total	100%

13.4 Evaluation Criteria

Each Tender will be scored against sub-criteria, which are each weighted and combined together to form the overall weighting for the relevant Award Criteria (the “**Evaluation Criteria**”). The below table sets out the Evaluation Criteria, the maximum scores (%) attributable to them and the Award to Criteria to which they relate:

Award Criteria	Criteria Weighting (%)	Evaluation Sub-Criteria	Evaluation Criteria Weighting (%)
Pricing (Appendix 2)	20%	Total costs per health assessment and breakdown of 'unit costs'	20%
Quality of the services (Appendix 3)	60%	Service Delivery (delivery of health assessments)	25%
		Hospital Quality and Service Accessibility	20%
		Management and Reporting	10%
		Added Value	5%
Equality, Diversity and Inclusion (ED&I) (Appendix 4)	10%	Part A: compliance with statutory obligations and commitment to equality	5%
		Part B: additional practices supporting equality and inclusion	5%
Environmental Sustainability (Appendix 5)	10%	Sustainability policies, practices and certification	10%
Total	100%		

13.5 Means of Evaluation

Pricing shall be evaluated in the form of a price breakdown completed by the Tenderer in Appendix 2, Quality of the Services shall be evaluated in the form of written submissions made by the Tenderer in response to questions set out by UK Sport in Appendix 3; and EDI and Sustainability shall be evaluated in the form of the ED&I and Sustainability Questionnaire contained in Appendix 6.

Scores will be applied to responses for each of the Evaluation Criteria (see Tender Evaluation Scores below).

14. THE EVALUATION SCORES

14.1 Quality Evaluation

The basis for the scoring of Tenders in respect of each Evaluation Criteria in relation to Quality of Services, as set out in Appendix 3, will be in accordance with the following scale:

0	Completely fails to meet required standard or does not provide a proposal.
1	Proposal significantly fails to meet the standard required, contains significant shortcomings and provides no evidence to support the proposal
2	Proposal falls short of achieving expected standard in a number of identifiable respects and provides little or weak evidence to support the proposal.
3	Proposal meets the required standard in most material respects but is lacking or inconsistent in others and evidence provided is weak in some places.
4	Proposal meets the required standard in all material respects and provides good evidence that is clear, and relevant to the proposal.
5	Proposal meets the required standard in all respects and provides confidence that it can be delivered. Evidence provided is clear, compelling and highly relevant to the proposal.

14.2 Pricing Evaluation

Prices will be scored on a comparative basis, whereby the lowest bid will receive 100% of the available marks (20% following weighting). All other bids will be compared against that lowest bid and will be scored in accordance with the following formula to calculate each of the bidder's scores:

Working Example

$$\text{Lowest Price} / \text{Competitor Price} = x * 20 \text{ (weighting)} = x\%$$

Tender A (Lowest Price) bids £100

Tender B (Competitor Price) bids £110

Scores calculated as:

$$\text{Tender A: } 20\% \times \frac{100}{100} = 20$$

$$\text{Tender B: } 20\% \times \frac{100}{110} = 18.18$$

Lowest Price) £100 = 20% (Pricing weight). Lowest Price Scoring = 20

*Competitor Price) £110 = Lowest Price (£100) / Competitor Price (£110) = 0.96
* 20% (weighting). Competitor Price Scoring = 18.18*

14.3 Equality, Diversity and Inclusion, and Environmental Sustainability Evaluation

The basis for scoring of Tenders in respect of Equality, Diversity, and Inclusion and Environmental Sustainability is set out in Appendix 4 & 5. The ED&I and Sustainability Questionnaire in Appendix 6 will form the Evaluation Criteria and Tenderer's responses within the ED&I and Environmental Sustainability Questionnaire will be scored in accordance with the below scale.

1	Below standards – proposal has little or no evidence of ED&I and environmental sustainability consideration, no evidence of policies in place, no structured training, Demonstrates non-compliance with relevant laws/regulation
2	Meets standards – proposal has a basic level and/or some evidence of ED&I and environmental sustainability considerations, policies exist but are limited or only meet basic compliance requirements
3	Exceeds standards – proposal has a high level and/or substantial evidence of ED&I and environmental sustainability consideration, evidence of policies in place which go beyond compliance, continuous improvement is evident, no evidence of non-compliance with relevant laws/regulations, structured training is provided

15. CONTRACTUAL TERMS

15.1 Included as part of the procurement documents is the draft Contract to be entered into between UK Sport and the successful Tenderer at the conclusion of this Procurement. UK Sport does not intend to amend the terms and conditions of the draft contract, and Tenderers are required to submit their Tenders on the basis of full acceptance of the terms of the draft Contract.

15.2 Mark-ups, caveats, qualifications or amendments to the terms of the draft contract are not invited at any stage of this procurement and if you submit these, your Tender may be disqualified.

15.3 The successful Tenderer will be required to sign the Contract following award, and this signed Contract will incorporate its Tender. There will be no opportunity for the successful Tenderer to negotiate the terms of the contract post award, and by signing the form of tender, Tenderers will be deemed to accept the terms and conditions of the draft Contract issued with this ITT.

15.4 Where a Tenderer wishes to raise a clarification or query in respect of the terms and conditions of the draft Contract, it must raise this using the clarification process set out in paragraph 7. UK Sport has the final decision as to whether to accept a proposed change or not. Changes must only be suggested where the current draft Contract makes the Tenderer's proposal unworkable.

16. STAFFING ISSUES AND TUPE

16.1 Tenderers should satisfy themselves as to the application of the Transfer of Undertakings (Protection of Employment) Regulations 2006 ("TUPE") to this requirement and should make suitable provision for the implications (if any) of TUPE.

17. NON-CONSIDERATION OF TENDER

17.1 A Tender may not be considered if:

17.1.1 it is not in accordance with these instructions or is in breach of any instruction or clause set out elsewhere in the ITT; or

17.1.2 it makes or attempts to make any variation or alteration to any of the ITT save where authorised in writing by the Contract Officer; or is expressly permitted; or

17.1.3 the Tenderer fails to provide within 7 days any relevant documentary evidence requested by UK Sport and not supplied with the Tender held by any signatory to the Tender; or

17.1.4 it has attempted or does attempt to make its Tender conditional on the acceptance by UK Sport of any other Tender contract or proposal; or

17.1.5 it does not comply with paragraph 12.

18. REJECTION OF TENDER

18.1 All Tenderers must complete and submit the Declaration contained in Appendix 7 for the purposes of compliance with the Procurement Act 2023 in respect of exclusion grounds and other material requirements. Tenders submitted without a completed declaration will be rejected from the Procurement.

18.2 UK Sport may reject any Tender (which shall be without prejudice to UK Sport's legal remedies) submitted by a Tenderer who has:

- 18.2.1 made a misleading or false declaration in any of the Tender Forms;
- 18.2.2 directly or indirectly canvassed any representative or employee of UK Sport in connection with this Tender, or attempted to obtain information concerning any other tenders or Tenderers;
- 18.2.3 fixed or adjusted the prices shown in accordance with any agreement or arrangement with any other person;
- 18.2.4 disclosed their tender price (or approximate price) to any person other than UK Sport, except where such disclosure is made in confidence to obtain quotations necessary to the preparation of the Tender;
- 18.2.5 entered into any agreement with any other supplier to prevent them from submitting a Tender or to limit or restrict their pricing;
- 18.2.6 made or offered or agreed to make any payment, gift or inducement (of any kind) to any employee or representative of UK Sport, or any other person (whether or not directly connected with UK Sport) to influence any decision relating to this Procurement;
- 18.2.7 not been willing to commit to social value, by working towards improving its environmental sustainability and its approach to ED&I;
- 18.2.8 Been convicted of offences constituting any of the exclusion grounds under the Procurement Act 2023, including but not limited to bribery, corruption, conspiracy, terrorism, fraud and money laundering, or tax or social security offences.

18.3 If Tenderers have not paid or entered into a binding arrangement to pay outstanding taxes or social security contributions in full, they may still avoid exclusion from this Tender if only minor amounts are unpaid or if they have not yet had time to do so since learning of the amount due. If the Tenderer is in that position please provide details using a separate document. Tenderers may contact UK Sport for information about how to do this before completing this form.

UK Sport reserves the right to use its discretion to exclude a Tenderer where it can demonstrate the Tenderer's non-payment of taxes/social security contributions where no binding legal decision has been taken.

The word "Tenderer" for these purposes shall be deemed to include any and all persons employed by the Tenderer or who are purporting to act on the Tenderers behalf whether the Tenderer is aware of their acts or not.

19. TENDER MATERIAL

19.1 ITT Material means information (including for example, presentation slides, drawings, handbooks, manuals, reports, instructions, specifications and notes of pre-tender clarification meetings, in whatever form or medium), issued to Tenderers by UK Sport or on its behalf, or to which Tenderers have been given access, for the purposes of responding to this ITT. Tender Material remains the property of UK Sport or other owners and is released solely for the purpose of tendering.

19.2 If a tender is submitted to UK Sport, the Tender Material may be retained by the Tenderer until the result of the competition is known.

19.3 The Intellectual Property Rights in Tender Material may belong to UK Sport or a third party. The Tender Material may only be used by the Tenderer for the purpose of responding to this invitation to tender and shall not be copied, or disclosed to anyone other than employees of the Tenderer involved in the preparation of the tender, without the prior written approval of UK Sport. If the Tenderer discloses the Tender Material other than to employees involved in the Tender preparation, or uses the Tender Material other than for the purpose of Tendering, UK Sport, or the third party owner, may suffer damage for which compensation may be sought from the Tenderer.

20. PUBLICITY AND BRANDING

20.1 Tenderers shall not make any advertisement, public statement or press announcement in relation to this Tender or award of the contract should they be successful. A joint public statement and press announcement will be made at a date agreed between the successful Tenderer and UK Sport.

21. EQUALITY, DIVERSITY AND INCLUSION AND HUMAN RIGHTS

21.1 Tenderers acknowledge that by submitting their Tender under this Procurement and in the event UK Sport awards the Contract to them and they become the Supplier of the Services as a result, they shall agree as follows: the Supplier shall not unlawfully discriminate within the meaning and scope of the provisions of the Race Relations Act 1976, the Sex Discrimination Act 1975, Equality Act 2010, Disability Discrimination Act or any statutory modification or re-enactment of those acts relating to discrimination in employment or in delivery of the Services.

21.2 The Supplier shall take all reasonable steps to ensure that all employees or agents of the Supplier and all sub-contractors employed in the performance of the Services do not unlawfully discriminate as set out in this clause.

21.3 The Supplier must promote equal opportunities in all activities covered by this agreement and must have and actively demonstrate a written equal opportunities policy statement. The Supplier must make the policy statement available to UK Sport when it is requested in writing. The Supplier must put into effect any provision which it may

agree with UK Sport relating to equal opportunities and comply with all statutory duties and legislation relating to equal opportunities.

21.4 The Supplier shall provide such information as the UK Sport may reasonably request for the purpose of assessing the Supplier's compliance with this clause.

22. ENVIRONMENTAL SUSTAINABILITY

Tenderers acknowledge that by submitting their Tender under this Procurement and in the event UK Sport awards the Contract to them as a result, they shall agree as follows:

22.1 The Supplier must operate in an ethical and environmentally sound way. As a minimum requirement the Supplier must adhere rigorously to all relevant human rights, labour, social values and environmental laws.

22.2 The Supplier shall provide such information as UK Sport may reasonably request for the purpose of assessing the Supplier's compliance with this clause.

APPENDIX 1 – SPECIFICATION

UK SPORT SPECIFICATION

This initiative is part of UK Sport’s broader commitment to enhancing coach welfare and professional support, following the recommendations of the *Whyte Review* and ongoing sector reform. The Health Assessments should be designed to complement existing support services, such as the mental health provision available through Sporting Chance, while aligning with UK Sport’s overall 2021-2031 Strategic Plan, including its ED&I and Environmental Sustainability Strategies

The Specification should be used by the Supplier to ensure that the provision of Services align with UK Sport’s requirements under the Pilot Scheme and is therefore structured as follows:

1. The Pilot Scheme

- a. Background
- b. Aims and Objectives
- c. Overview

2. The Services

- a. Service Requirements
- b. Locations
- c. Quality and Performance Standards
- d. Implementation of Services

3. Pricing

- a. Budget and Pricing
- b. Quantities

4. Performance Monitoring

- a. Measuring Performance
- b. Performance Management
- c. Social Value

5. Management

- a. Roles and Responsibilities
- b. Information and Communication

THE PILOT SCHEME

Background:

Coaches within the high-performance community often face a demanding work-life balance, marked by long, unpredictable hours and high levels of stress. These pressures can have a significant impact on both physical and mental health, frequently leading to reduced wellbeing and burnout. Due to the nature of their roles, coaches often lack the time and opportunity to seek medical advice or support.

Recognising the vital role coaches play in the high-performance system, this Pilot Scheme aims to address these challenges by offering access to comprehensive health assessments. These assessments should be designed to complement existing support services, such as the mental health provision available through Sporting Chance.

The Pilot Scheme will be delivered alongside a new Legal Representation and Advice Service available to coaches, forming a dual support offer that addresses both physical wellbeing and professional protection. These services are designed to meet immediate needs and inform the development of future support mechanisms under the emerging Independent Coaches Body (ICB).

Aims and Objectives:

The aim of this pilot is to ensure that eligible coaches within funded performance programmes feel healthy, happy, and supported in their roles. As key contributors to the exceptional performances delivered by British athletes, it is essential that coaches receive appropriate support for their physical and mental wellbeing. Assessments must be designed to reflect the physical demands of coaching and provide meaningful, actionable insights into individual health status. The Services must therefore facilitate UK Sport to meet the following objectives that are vital to the overall aim of the Pilot Scheme:

- 1. Empower Coaches Through Medical Assessments**

Ensure that eligible coaches have access to high-quality medical assessments that enable them to understand and take ownership of their personal health and wellbeing. This shall include access to personalised health reports and onward sign posting to relevant specialist services, and lifestyle coaching where clinically appropriate.

- 2. Deliver a Cost-Effective and Efficient Pilot Scheme**

Ensure the Pilot Scheme is operationally and financially efficient, effective in its delivery, and clearly understood by all stakeholders.

- 3. Generate Insights to Advance Coach Wellbeing and Education**

Use data from the uptake and usage of health assessments to identify opportunities for improving coaches' health, wellbeing, and educational support.

Provide evidence and insights to help shape potential future membership benefits of the ICB.

Furthermore, UK Sport is committed to delivering the Pilot Scheme in a manner that is aligned with the below ED&I and Environmental Sustainability priorities.

UK Sport's EDI Strategy priorities:

- Building a more diverse and inclusive team to ensure a broader range of champions and medallists.
- Increasing diversity in leadership across national and international sports bodies.
- Embedding inclusion throughout UK Sport's programmes and operations.
- Driving EDI with pace and accountability, ensuring sustained progress and cultural change.

UK Sport's Environmental Sustainability Strategy priorities:

- Achieving net zero emissions by 2030 for UK Sport's own operations.
- Enabling the wider high-performance sport sector to have a net positive environmental impact by 2040.
- Supporting National Governing Bodies (NGBs) to develop tailored Environmental Sustainability Action Plans.
- Promoting responsible procurement, sustainable event hosting, and carbon literacy.

Pilot Scheme Overview:

- Health assessments will be offered to approximately 450 coaches, across Olympic and Paralympic sport.
- Participation is on an opt-in basis through a sponsored service via UK Sport; each coach may access one comprehensive health assessment during the two-year pilot period.
- Eligibility criteria will be defined and managed by UK Sport.
- The assessments need to be tailored to reflect the physical demands of high-performance sport, the active nature of coaching and for coaches with or without a disability/impairment.

THE SERVICES

Service Requirements

Mandatory Service Components

The Services provided by the Supplier must form a comprehensive health assessment offer that is tailored to the unique needs of high-performance coaches. UK Sport therefore require the Services to comprise of the following mandatory components:

1. Cardiovascular Health Screening

- Resting ECG
- Signposting or referral pathways for advanced diagnostics (e.g. angiograms, cardiac MRI, calcium score testing) should be included where clinically indicated for high-risk individuals, where feasible within the Supplier's clinical network/partnerships or to the NHS

2. Exercise Stress Testing

- Advanced fitness test

3. Lifestyle

- Health and lifestyle questionnaire
- If needed, behaviour change discussion
- A minimum of two lifestyle coaching calls
- Mental health review

4. Comprehensive Blood Profiling

A full suite of blood tests must include:

- Lipid profile
- HbA1c (diabetes risk)
- Full blood count
- Kidney function
- Liver function

If clinically indicated must also include the following tests:

- Thyroid function
- HDL cholesterol
- Vitamin D
- Coeliac screening
- Ferritin
- Vitamin B12
- Folate

5. Standardised Physical Measurements

- Height, weight, BMI
- Basal metabolic rate
- Blood pressure
- QRisk (cardiovascular risk)
- QDiabetes (diabetes risk)
- Skin cancer/mole check
- Lung age test (smokers & ex-smokers)

6. Musculoskeletal Screening

- Appropriate assessments to identify physical imbalances, injury risks, or mobility concerns relevant to coaching activity

- Targeted physical examination

7. Female Health Support

- Screening and guidance related to perimenopause and menopause
- Consideration of hormonal health and related wellbeing factors
- Breast cancer screening examination
- Bowel cancer screening test – stool (*age 45yrs+)

8. Male Health Support

- Prostate, testicular cancer screening examination
- Prostate cancer screening blood test (*age 50yrs +)
- Bowel cancer screening test (stool) (*age 45yrs +)

*Recommended age: Suppliers may offer screening to younger individuals where clinically appropriate, based on professional judgement or individual risk factors for high-performance coaches.

Additional Components for Health Assessments

UK Sport encourages Suppliers to consider including the following elements in their health assessment offer. These components are recommended to enhance the quality and impact of the service, but they are not mandatory:

1. Cardiovascular Health Screening

- +/- echocardiogram,
- +/- chest x-ray (Coronary CT)

2. Exercise Stress Testing

- ECG monitoring conducted under physical exertion to assess cardiovascular response during exercise

3. Comprehensive Blood Profiling

- Cancer screening markers (PSA, CA125, Bowel cancer screening – FIT test)

4. Other tests

- Colon CT
- Cervical cancer screening (*age 25yrs+)
- Mammograms

This list is not exhaustive; additional ideas or recommendations could also be included.

Mandatory Service Processes

UK Sport expects the appointed Supplier to have robust and clearly defined processes in place for managing health concerns identified during assessments. Where clinically appropriate, the

Supplier must ensure timely and appropriate follow-up, in line with clinical best practice and safeguarding standards, and subject to attendee consent.

While direct referral pathways may not always be possible, Suppliers should offer effective signposting to appropriate services, including:

- Encouraging follow-up with the attendee's GP or primary care Supplier
- Where feasible, signposting to specialist services or advanced diagnostics for high-risk individuals, such as:
 - Angiograms
 - Cardiac MRI
 - Calcium score testing

These signposting pathways should be well-integrated into the overall service delivery model, ensuring that coaches receive clear guidance and support beyond the initial assessment where required.

All coaches attending a health assessment should have access to their report in a format that suits their needs i.e., digital or hard copy or both.

As part of the wraparound support for coaches, UK Sport is keen to explore opportunities for the appointed Supplier to contribute to the education and empowerment of participants beyond the health assessment itself. Suppliers are encouraged to propose a suite of educational materials and engagement tools that could be shared with coaches before or after their assessments, and the wider coaching community. These may include webinars, fact sheets, video explainers, or digital guides covering topics such as cardiovascular health, stress management, nutrition, sleep hygiene, and preventative care. Resources should be accessible, evidence-based, and where possible tailored to the high-performance coaching context. The aim is to enhance health literacy, encourage proactive wellbeing behaviours, and reinforce the value of ongoing self-care within the coaching community.

Locations

Geographic Accessibility - The high-performance coaching community is distributed across the United Kingdom. To ensure accessibility and ease of participation, health assessments should be available across all four home nations: England, Northern Ireland, Scotland, and Wales.

Primary performance hubs are currently located in:

- Loughborough
- Nottingham
- Manchester
- Bisham Abbey (near Maidenhead)
- Lilleshall (near Telford)
- Bath
- London

In addition to these hubs, there are several other areas with high concentrations of coaches, including Belfast, Cardiff, Caversham, Dorney, Edinburgh, Inverclyde, Leeds, Plymouth, Weymouth and Portland, Sheffield, and Stirling. Suppliers are encouraged to consider these locations when proposing delivery models to ensure the service is accessible, inclusive, and logistically feasible for coaches across the UK.

Quality and Performance Standards

The Services must conform to industry standards to ensure the Pilot Scheme is delivered as effectively as possible and in a compliant manner.

The industry standards are all Suppliers of health screening must be CQC registered and follow CQC standards in healthcare.

The following guidance regarding screening should also be followed:

<https://www.gov.uk/government/publications/uk-nsc-commercial-screening-test-considerations/nhs-and-commercial-health-screening-tests-important-considerations>

Implementation of Services

The Pilot Scheme will run for a period of two years, commencing on the Service Commencement Date and concluding in early 2028. Participation will be offered on an opt-in basis through a sponsored service. While attendance is not mandatory, UK Sport will actively encourage engagement across the coaching community to maximise uptake and impact. Each eligible coach will be offered one comprehensive health assessment during the pilot period.

The aim is to appoint a single Supplier for a two-year contract, with a break clause included at 12-months to allow for a comprehensive performance review and, if necessary, strategic realignment of the Pilot Scheme. This approach ensures that the pilot remains responsive to the needs of coaches and stakeholders, and that any lessons learned can be incorporated into the ongoing development of support services for the high-performance coaching workforce.

Break clause:

- UKS has the right to terminate only at their convenience;
- 3 months' written notice;
- The break clause is only effective after 12 months from the commencement date.

PRICING

Pricing and Budget

The Supplier should work to an indicative budget figure of **£400,000 (including VAT)** over the contract period. Payments will be made on a cost per assessment basis for each comprehensive health assessment completed and in aggregate does not exceed £400,000 (including VAT).

Invoicing

Invoicing will be based on a cost per assessment basis (unit cost). UK Sport will only be invoiced for attendance at assessment sessions, and any cancellation fees which may apply in accordance with the user policy terms and conditions. Invoices shall be issued retrospectively over an agreed period, for example quarterly. This approach ensures that charges reflect actual utilisation rather than estimated participation.

Quantities

For planning purposes, tenderers should work on the premise that the service will need to accommodate up to 450 coaches over the two-year pilot period.

PERFORMANCE MONITORING

Measuring Performance

To monitor the effectiveness of the Pilot Scheme and track engagement, the appointed Supplier will be required to submit monthly bespoke management information reports, including data on assessment uptake and geographical distribution, particularly in high-density coaching locations. In addition, UK Sport will conduct formal reviews at 6, 12, and 18 months, as well as at the end of the contract. These reviews will help assess performance, identify emerging trends, and inform future decisions regarding coach wellbeing support and help in the development of services for the future ICB.

Performance will be monitored against the KPIs set out in the Contract.

Performance Management

In the event it becomes apparent in any of the formal reviews that the Supplier's performance is falling below standard, UK Sport may instruct the Supplier to follow the remediation plan procedure as set out in the Contract, for a period it so requires to demonstrate improvement.

Social Value - EDI and Sustainability

UK Sport is committed to partnering with organisations that demonstrates a genuine and proactive commitment to Equality, Diversity & Inclusion (EDI) and Sustainability. In line with our Strategic Plan and EDI Strategy, we are looking to collaborate with Suppliers who not only understand the importance of these values but actively embed them into their operations, services, and culture.

INFORMATION AND MANAGEMENT

Roles and Responsibilities

The initial setup and organisation of the service will be developed in partnership with UK Sport. However, once the Pilot Scheme is live, the Supplier will be responsible for managing all day-to-day administration. This includes handling bookings, communicating with coaches, managing follow-ups i.e., issuing of reports, and coordinating any necessary signposting. UK Sport will continue to manage the financial aspects of the Pilot Scheme.

Participation is on an opt-in basis through a sponsored service via UK Sport; each coach may access one full comprehensive health assessment during the two-year pilot period. Eligibility criteria of the coaches will be defined and managed by UK Sport.

Information and Communication

All project-related information and communications between UK Sport and the Supplier will be managed through clearly defined channels to ensure transparency and efficiency. Each party will appoint a dedicated Account Manager who will act as the primary point of contact. Day-to-day communication will be conducted via email and telephone. Formal management meetings will take place on a monthly basis to review progress, address issues, and agree on next steps; additional meetings may be scheduled as required to resolve urgent matters or discuss strategic changes. All decisions, actions, and updates will be documented to maintain accountability. The detailed communication framework, including reporting formats, escalation routes, and collaboration tools, will be finalised in consultation with the appointed Supplier at project initiation to ensure it is practical, effective, and mutually agreed.

APPENDIX 2 – PRICING

Price (overall weighting –20%)

1. Please provide a total cost including VAT per health assessment (i.e. 'unit cost'). This cost should include admin fees, test costs (mandatory and any additional they have included), educational support, and VAT.
2. Please provide a breakdown of the unit cost.

1 A4 Page

Font size: minimum 11pt

Margins: no less than 2cm

File format: word or PDF only

APPENDIX 3 – QUALITY

Quality of Service provision (overall weighting – 60%)

1. Service Delivery (weighting – 25%)

Comprehensive health assessments that are easy to access and demonstrate speed of reporting methods and further education.

Please outline the ways in which your proposal demonstrates the following:

- i) A detailed outline of what is covered in the comprehensive health assessment. Highlight any additional components beyond the mandatory requirements of the Specification. Please note that where any mandatory requirements are not met, a Tenderer cannot score more than 3 for this question. Where a Tenderer meets the mandatory requirements but does not demonstrate any additional items, the Tenderer cannot score more than 4.
- ii) Outline how the comprehensive health assessments are conducted, and what is your approach to ensuring technical relevance for elite sport coaches and the environments they work in?
- iii) What is the projected turnaround times for test results/reports to the attendees?
- iv) Provide details of the framework you have in place for onward referrals or signposting, particularly where urgent issues arise from screening?
- v) How would the education aspect of the project be delivered? Give examples of potential educational materials and engagement tools that could be shared with coaches to enhance health literacy and wellbeing?
- vi) Provide an example health assessment report like that which the coaches attending the health assessment would receive.

A maximum of 6 Pages A4 plus 1 example results report plus a maximum of 2 examples of educational materials (example report and educational materials will not be included in the maximum page count).

Font size: minimum 11pt

Margins: no less than 2cm

File format: word or PDF only

2. Hospital Quality and Service Accessibility (weighting – 20%)

Quality of hospitals and accessibility to a range of facilities/providers with technical knowledge of the elite sports environment for coaches with or without a disability/impairment.

Please outline the ways in which your proposal demonstrates the following:

- i) Quality of hospitals and accessibility to range of facilities and providers across all four home nations and key performance hubs.
- ii) Availability of assessments and the timescales for assessments upon contact from eligible individuals.
- iii) Cancellation policy for assessments if any and their associated costs.
- iv) Please outline your current risk and compliance measures, specifically in relation to data protection, insurance coverage, and incident reporting procedures. Include any relevant policies, frameworks, or formal qualifications that support these practices.
- v) How do you ensure compliance with regulatory bodies and confidentiality standards, including safeguarding?
- vi) What strategies will you employ to help UK Sport increase visibility and engagement of health assessment within the coaching community?

Please include as part of your submission evidence where the Health Assessments take place (clinics), are compliant with regulatory and confidentiality standards.

A maximum of 6 Pages A4

Font size: minimum 11pt

Margins: no less than 2cm

File format: word or PDF only

3. Management and Reporting (weighting – 10%)

Capacity to deliver monthly bespoke management information to UK Sport with information on uptake of assessments including most dense locations. And to deliver formal six-monthly reviews providing information on update, trends, issues and/or concerns and successes.

- i) How will you manage the project and deliver monthly bespoke management information to UK Sport, including uptake and location density?

- ii) How will you deliver formal six-monthly reviews, and what information will be included (uptake, trends, issues, successes)?
- iii) What systems do you have in place for day-to-day administration, bookings, communications and follow-ups?

A maximum of 2 Pages A4 plus and example report (example report will not be included in the maximum page count).

Font size: minimum 11pt

Margins: no less than 2cm

File format: word or PDF only

4. Added Value (weighting – 5%)

Proposals for approach to deliver added value to the Pilot Scheme and to go above and beyond UK Sport's requirements.

- i) added value to the Pilot Scheme.
- ii) items that will be provided free of charge to the Pilot Scheme and are over and above UK Sport's mandatory and additional service requirements as set out in the Specification.

For Example – A client login portal, free samples for coaches, or education workshops for UK Staff to help with their knowledge.

A maximum of 2 Pages A4

Font size: minimum 11pt

Margins: no less than 2cm

File format: word or PDF only

APPENDIX 4 – ED&I

Equality, Diversity and Inclusion (weighting – 10%)

Complete the questions contained in the ED&I and Sustainability Questionnaire (Appendix 6), referencing any relevant policies/documents as identified in the questions and criteria set out below. UK Sport reserves the right to request evidence of such policies and documentation of the Supplier following Evaluation, or of any Tenderer at any stage of the Procurement (noting that the policy document itself will not scored).

Part A - 5%:

Evaluation of the Tenderer's compliance with statutory obligations and commitment to equality.

Criteria	Question(s)	Score (1-3)	Reviewer Comments
Written policies for equality compliance: the Tenderer has a policy	5, 9		
Equal opportunities policy coverage: if the Tenderer has a policy, it covers all/limited/none of the protected characteristics	6, 9		
Equality policy details: includes implementation and monitoring	7, 9		
Promotion of equality (applicable only where the Tenderer does not have a policy): evidence of proactive measures	9 (only if Tenderer has answered 'no' to 6, 7 and 8)		
Ownership by underrepresented	10		

groups: Tenderer is able to provide ownership details			
Contract termination history: no history or justified explanation	11		
Formal investigations by EHRCL no investigations or resolved appropriately	12		
Actions taken following investigation by the EHRC: clear, corrective actions taken and implemented	13		

Part B – 5%:

Evaluation of the additional practices supporting equality and inclusion.

Criteria	Question(s)	Score (1-3)	Reviewer Comments
Managerial equality training: training is mandatory and documented	14		
Training details: comprehensive and relevant training listed in Tenderer's response	15		
Protection from discrimination: Tenderer has procedures in place and they are effective	16		
Procedure details: the Tenderer's procedures are clear and actionable	17		

Sub-contracting plans: Tenderer discloses any plans to sub-contract and they are justified	18		
Sub-contractor equality evidence: Tenderer have requested and reviewed evidence of the sub-contractor (applicable only where the Tenderer has plans to sub-contract)	19, 20 (only where Tenderer has answered 'yes' to 18)		
Additional equality and information: relevant and demonstrates commitment to equality	21		

APPENDIX 5 – ENVIRONMENTAL SUSTAINABILITY

Environmental Sustainability (weighting – 10%)

Complete the questions contained in the ED&I and Environmental Sustainability Questionnaire (Appendix 6), referencing any relevant policies/documents as identified in the questions and criteria set out below. UK Sport reserves the right to request evidence of such policies and documentation of the Supplier following Evaluation, or of any Tenderer at any stage of the Procurement (noting that the policy document itself will not scored).

Evaluation of the supplier’s sustainability policies, practices and certifications.

Criteria	Questions	Score (1-3)	Reviewer Comments
Public sustainability policy: Tenderer has a policy and it is publicly available	22		
Policy scope and details: Tenderer’s policy covers goods/services supplied	23		
Review of environmental/social impacts: Tenderer conducts and documents such review	24		
Objectives and achievements: Tenderer sets clear targets and progress towards objectives	25		

is shown			
Carbon emissions reporting: scope 1,2,3 reported and verified	26		
Carbon reporting details: methodology and targets provided in Tender response	27		
Certified systems (e.g. ISO): Tenderer has certifications or systems in place	28, 29		
External sustainability reporting: reports published and accessible	30, 31		
Employee sustainability training: training provided and documented by Tenderer	32, 33		
Environmental/social prosecutions: none, or resolved with actions	34, 35, 36, 37		
Ethical sourcing policy: Tenderer has policy and it covers key areas	38, 39		

APPENDIX 6 – ED&I and ENVIRONMENTAL SUSTAINABILITY PROCUREMENT QUESTIONNAIRE

Please complete the ED&I and Environmental Sustainability Questionnaire contained in the following link:

[EDI and Environmental Sustainability Questionnaire](#)

Please note this link was updated 1500 hrs 28th November 2025

APPENDIX 7 - DECLARATION

TENDER DECLARATION

To: UK Sport

Re: [Tender Reference Number] – Tender for provisions of Comprehensive Health Assessment Pilot Scheme for Coaches within the British High-Performance System

Date: [Date]

I/We, the undersigned, being duly authorised to represent [Supplier Name] (the "Supplier") in relation to the above tender, hereby make the following declarations:

1. NO CANVASSING

I/We declare that:

1.1 The Supplier has not canvassed or solicited any member, officer, employee or agent of the Contracting Authority in connection with this tender or the award of the contract.

1.2 The Supplier has not directly or indirectly obtained or attempted to obtain information from any member, officer, employee or agent of the Contracting Authority concerning any other tenderer or tender.

1.3 The Supplier has not offered or given any person any gift, consideration or inducement to influence the award of the contract or to obtain information in connection with the tender.

2. INSURANCE REQUIREMENTS

I/We declare that:

2.1 The Supplier currently maintains, or will maintain prior to the Contract Commencement Date, adequate and appropriate insurance cover as follows:

- **Public Liability Insurance:** Minimum cover of £[amount] per claim
- **Employer's Liability Insurance:** Minimum cover of £[amount] as required by law
- **Professional Indemnity Insurance** (if applicable): Minimum cover of £[amount] per claim
- **Product Liability Insurance** (if applicable): Minimum cover of £[amount] per claim

2.2 The Supplier will maintain such insurance throughout the duration of the contract and will provide evidence of such insurance upon request.

3. MANDATORY EXCLUSION GROUNDS – CRIMINAL CONVICTIONS

I/We declare that neither the Supplier nor any connected person has been convicted of any offence constituting a mandatory exclusion ground under Schedule 6 of the Procurement Act 2023, including but not limited to:

3.1 Fraud Offences

No conviction for:

- Conspiracy to defraud at common law
- Offences under sections 1 to 13, 17 to 21, 22, 23, 24A or 25 of the Theft Act 1968
- Offences under section 3 of the Theft Act 1978
- Offences under sections 2, 3, 4, 6 or 7 of the Fraud Act 2006
- Offences under section 993 of the Companies Act 2006 (fraudulent trading)
- Offences under sections 327, 328 or 329 of the Proceeds of Crime Act 2002 (money laundering)

3.2 Bribery Offences

No conviction for:

- Offences under sections 1, 2 or 6 of the Bribery Act 2010
- Offences under section 113 of the Representation of the People Act 1983 (bribery of electors)

3.3 Tax Offences

No conviction for:

- Cheating the public revenue at common law
- Being knowingly concerned in, or taking steps with a view to, the fraudulent evasion of tax
- Offences under sections 45 or 46 of the Criminal Finances Act 2017 (failure to prevent facilitation of tax evasion)

3.4 Cartel Offences

No conviction for offences under section 188 of the Enterprise Act 2002 (cartel offence)

3.5 Other Mandatory Exclusion Offences

No conviction for:

- Corporate manslaughter or corporate homicide under section 1 of the Corporate Manslaughter and Corporate Homicide Act 2007
- Terrorism offences listed in sections 41 or 42 of the Counter-Terrorism Act 2008
- Modern slavery and human trafficking offences under sections 1, 2, 4 or 30 of the Modern Slavery Act 2015
- Labour market offences including under section 31(1) of the National Minimum Wage Act 1998 and the Gangmasters (Licensing) Act 2004
- Organised crime offences under section 45 of the Serious Crime Act 2015

3.6 Ancillary Offences

No conviction for aiding, abetting, counselling, procuring, inciting, attempting or conspiring to commit any of the above offences

4. DISCRETIONARY EXCLUSION GROUNDS – ENVIRONMENTAL SANCTIONS

I/We declare that:

4.1 Neither the Supplier nor any connected person has been convicted of an offence (whether in or outside the United Kingdom) where the conduct constituting the offence caused, or had the potential to cause, significant harm to the environment, including the life and health of plants and animals.

4.2 The Supplier has not been subject to any environmental sanctions, enforcement actions or regulatory proceedings that would constitute grounds for discretionary exclusion under the Procurement Act 2023.

5. CONNECTED PERSONS

I/We confirm that:

5.1 For the purposes of this declaration, "connected person" in relation to the Supplier includes: persons with significant control over the Supplier, directors or shadow directors, parent or subsidiary undertakings, predecessor companies, and any person with the right to exercise or who actually exercises significant influence or control over the Supplier.

5.2 The declarations made in sections 3 and 4 above apply equally to all connected persons as defined.

6. SELF-CLEANING MEASURES (if applicable)

If any exclusion ground applies or has applied to the Supplier or any connected person, the Supplier has taken the following self-cleaning measures to demonstrate rehabilitation:

- Compensation paid to affected parties
- Termination of relationships with responsible individuals
- Restructuring or strengthening of compliance and oversight
- Demonstrable changes in culture, governance or internal controls
- Full cooperation with any investigations or inquiries

[Delete this section if not applicable]

7. GENERAL DECLARATIONS

I/We further declare that:

7.1 All information provided in this tender and supporting documentation is true, accurate and complete to the best of my/our knowledge and belief.

7.2 The Supplier has not engaged in grave professional misconduct, serious misrepresentation in procurement processes, anti-competitive conduct, or breach of obligations in past contracts that would constitute grounds for exclusion.

7.3 The Supplier is not subject to bankruptcy or insolvency proceedings.

7.4 The Supplier will immediately notify the Contracting Authority if any of the circumstances declared above change during the tender process or, if successful, during the contract period.

7.5 I/We understand that the Contracting Authority will give the Supplier a reasonable opportunity to make representations before deciding whether the Supplier is an excluded or excludable supplier.

7.6 I/We acknowledge that providing false or misleading information may result in:

- Exclusion from this procurement
- Termination of any contract awarded
- Referral to appropriate authorities for investigation
- Debarment from future public procurement opportunities

8. AUTHORITY TO SIGN

I/We confirm that I/we have the authority to submit this tender and make these declarations on behalf of the Supplier.

Signed: _____

Name: _____

Position: _____

Organisation: _____

Date: _____

APPENDIX 8 - REFERENCES

Reference 1

Organisation:	
Address:	
Contract Name:	
Telephone No:	
E-mail Address:	
Approximate Value:	

Reference 2

Organisation:	
Address:	
Contract Name:	
Telephone No:	
E-mail Address:	
Approximate Value:	

APPENDIX 9 - CHECKLIST

To facilitate the completion and submission of Tenders, this checklist provides Tenderers with a list of actions to complete as part of the Procurement process.

Action	Completed (tick)
Submitted any clarification questions	
Received responses to clarification questions	
Tenderer data completed	
Tender response produced	
ED&I and Sustainability Questionnaire completed	
Declaration form completed	
References form completed	
Collation of evidence of insurance should UK Sport request it	
Collation of evidence of ED&I and Sustainability policies should UK Sport request them	

APPENDIX 10 – TENDERER DATA

Please complete and return the below with your Tender submission.

TENDERER DETAILS

Tenderer Name:	
Company number:	
Registered address:	
VAT number (if applicable) :	
Is your Company an SME?*	YES/NO
Are you on the debarment list ?	YES/NO

**SME definition requires that two out of three characteristics are met – turnover (less than £25m), employees (less than 250), and gross assets (less than £12.5m).*

CENTRAL DIGITAL PLATFORM

What is your Central Digital Platform** unique identifier?	
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You must be registered on the Central Digital Platform (CDP)**

CONTACT DETAILS:

Primary contact name:	
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Email address:	
Contact number:	