



WETHERBY TOWN COUNCIL

The Town Hall, Market Place, Wetherby, LS22 6NE

Tel: 01937-583584

E-mail: admin@wetherby.co.uk

www.wetherbytowncouncil.gov.uk

Date: 28/04/2025

Project Reference: WTCGOR001

Dear sirs,

RE: WETHERBY TOWN COUNCIL – REPLACEMENT RAILINGS

You are hereby invited to tender for the replacement of the vertical bar railing system at the Garden of Rest for Wetherby Town Council.

Your Tender should be returned electronically to facilities@wetherby.co.uk no later than 12.00noon on 12/05/25.

The Works shall ideally be undertaken during August/September as agreed with Wetherby Town Council.

Restrictions for parking, storage, use of mess/toilets and hours of working shall all be agreed with Wetherby Town Council at a pre-contract meeting prior to works commencing. Any questions related to these should be raised during the Tender period via the following email address facilities@wetherby.co.uk.

The contractor will be responsible for replicating the existing design as detailed in the specification document.

The attached document is provided to allow the Contractor to produce a competitive Tender.

The final order for the works and subsequent payment will be received by the successful Tenderer directly from Wetherby Town Council.

The works shall include in summary:

- Accurate survey of existing railings to obtain required measurements to replicate current configuration
- Removal and legal disposal of existing railings
- Provision of new railing system and gates
- Liaise with Wetherby Town Council to discuss any highway or pedestrian diversions during the works

If you have any queries these should be addressed through the formal Wetherby Town Council tendering platform, or via facilities@wetherby.co.uk.

Yours faithfully

A handwritten signature in blue ink, appearing to read 'Laura', written over a faint horizontal line.

Mrs Laura Tune – Facilities Officer