

Team Leader 7-3					
Name	P/Care	Breakfast	Start	End	Meds
P.Green – 6 see below	Yes	Offer	07:00	07:30	Administer
P.Black – 40	Yes	No	07:30	08:00	Independent
Assist carer 1 with flat 28 transfer					
S.Brown – 33	Shave	Yes	08:00	08:30	Independent
Assist carer 1 with flat 28 transfer					
N.White – 24	No	No	08:45	09:00	Eye drops
C.Blue – 10	Yes	Yes	09:00	09:30	Administer
T.Yellow – 32 Mondays - shower and balloon change 240ml water flush only – every day			09:30	09:45	N/A
B.A.Orange – 30	Yes	No	09:45	10:00	Administer
T.Red – 13	No	No	10:00	10:15	Administer
E.Burgundy – 12	No	No	10:15	10:30	Independent
C. Maroon – 10	No	No	11:00	11:15	Administer
H. Turquoise - 27	No	No	11.15	11.30	PRN only
M. Anthracite – 1 - Fully charge on Mondays, 30 minutes on Fridays					
P.Black – 6 – Change catheter bag on Mondays					
Lunch calls 11:45am onwards					
N. Gold - flat 15 - Assist to restaurant in wheelchair and return to flat, assist into bed if required					
S. Magenta – 34 – Assist back to flat in wheelchair and assist into armchair					
T. Silver – flat 32 @ 1.15pm 240ml water flush & attach feed – Rate 109, Volume 900ml					
M. Peach – flat 1 – administer medication @ 2.30pm, cup of tea & biscuits					
Emergency Grab Bag and Eventuality Folder located in office = Time specific					

Carer 1 7-12					
Name	P/Care	Breakfast	Start	End	Meds
C.Moore – 10	No	No	07:00	07:15	Administer
M.Smith – 1	No	No	07:15	07:30	Administer
P.J.Mitchell – 8	Yes	Yes	07:30	07:45	Administer
B.Law – 28 - team leader to assist with transfers	Yes	Yes	07:45	08:45	Administer patch change Mondays
A.Hornsbury – 29	Yes	No	08:45	09:30	Prompt
H Powell - 27	Yes	Yes	09.30	10.15	PRN only
K.Sargeant – 36 Shower Tues & Sat	Yes	No	10.15	10:30	Prompt
N.Burch – 22	No	Yes	10.30	10.45	Prompt
L.Gillespie – 37 Shower Mon & Thurs	Yes	No	10:45	11:00	Independent
L.Watkins – 5	Yes	Yes	11:00	11:30	Independent
P.Jones – 6 - Lunch medication only					
Break					
Lunch calls 11:45am onwards					
Bertie Law – flat 28 – Transfer to wheelchair and assist to restaurant @11.45am					
S.Underwood – 34 – Transfer to wheelchair and assist to the restaurant					
Emergency Grab Bag and Eventuality Folder located in office = Time specific					

CARER 2 7-1					
Name	P/Care	Breakfast	Start	End	Meds
N.Morris – 15 see below	Yes	Yes	07:00	07:45	Administer
M.Speed – 4	Yes	Yes	07:45	08:15	Administer
M.Smith – 1	Yes	Yes	08:15	08:45	Administer
J.Cook – 14	Yes	Yes	08:45	09:30	Administer
M Smith – 1	No	No	09:30	09:45	Administer
S.Underwood – 34	Yes	Yes	09:45	10:30	Prompt
W.Brown – 20	Yes	No	10:30	11:00	Independent
C.Long – 11	No	No	11:00	11:15	Prompt
Break					
M.Smith – 1	No	No	11:45	12:00	Administer
N.Morris – 15 – Change catheter bag on Mondays					
Lunch calls 12:00pm onwards					
B.Law – 28 – Assist to feed and back to flat in wheelchair, then transfer to armchair					
H Powell – 27 – continence call after lunch (after f28)					
C. Moore – flat 10 – Administer medication @ 1pm					
Emergency Grab Bag and Eventuality Folder located in office = Time specific					