

OFFICIAL PURCHASE ORDER

Order No: NG74623
Order Date: 24/04/25

Enquiries To: Supplies@nelft.nhs.uk.
CONTACT NAME: Lisa Askew

Please note for items not delivered to the exact address listed as the delivery address, the Provider not NELFT will be held liable if they are not received - Please contact the service if unsure



Supplier:
New City Limits Ltd
COLLIER ROW ROAD
COLLIER ROW
ROMFORD
LONDON
RM5 2BH

accounts@thecitypavilion.co.uk

Supplier Code:140298

Deliver To:
CEME Centre West Wing
West Wing Reception Only
Marsh Way
Rainham
Essex
RM13 8GQ

Internal Dept.:
CEME - TRUST HEAD OFFICE
CEME CENTRE WEST WING
MARSH WAY
RAINHAM
ESSEX
RM13 8GQ

Invoice To:
NORTH EAST LONDON NHS FT
C/O ELFS Business Services
Viscount House, Arkwright Court
Commercial Rd, Darwen, BB3 0FG
Email: 395.nel@elfsap.co.uk
Invoice Queries:
<https://elfssupplierportal.powerappsportals.com>

Line No:	Supplier Product Code	Description	Qty	Unit of Issue	Unit Price	Vat Rate	Line Value
1		NPRF: 824 Hall hire & catering package for Nurses Day 12 May 2025 Manhattan hire £5,000 Panna's 3 course meal for 300 @ £35 pp = £10,500 Refundable security and damage deposit £500 Projector with mic and AI assistant £1,000	1.00	EACH	17000.00	20.00	17000.00

1. The above Official Order Number to be quoted on all invoices, advice and delivery notes and all correspondence.	Total Excl. VAT	17000.00
2. Goods will only be received between 08:00 and 17:00 Monday to Friday.		
3. No additional carriage charges will be paid without prior written agreement from the Trust.		
4. No variation to this order without written authority. Any alteration in quantity or price must be agreed in writing by the ordering officer before any goods/services are supplied.	VAT	3400.00
5. This Purchase Order is placed with your organisation subject to the application of our terms and conditions as referred to in the Department of Health's "Applicable Contract Terms Policy": https://www.england.nhs.uk/publication/nhs-terms-and-conditions-for-the-procurement-of-non-clinical-goods-and-services/#heading-2		
6. Please submit your invoice via PEPOL.	Total Value	20400.00