

## Award Form

This Award Form creates this Contract. It summarises the main features of the procurement and includes the Buyer and the Supplier's contact details.

1.	<b>Buyer</b>	Driver & Vehicle Standards Agency (DVSA) Its offices are on: Berkeley House, Croydon Street, Bristol, BS5 0DA
2.	<b>Supplier</b>	<div> <div>Name:</div> <div><b>TW Engineering Co. Ltd</b></div> </div> <div> <div>Address:</div> <div> <b>Angular House</b>  <b>Eagle Road</b>  <b>Quarry Hill Industrial Park</b>  <b>Ilkeston</b>  <b>Derbyshire</b>  <b>DE7 4RB</b> </div> </div> <div> <div>Registration number:</div> <div><b>673817</b></div> </div> <div> <div>SID4GOV ID:</div> <div><b>N/A</b></div> </div>
3.	<b>Contract</b>	<p>This Contract between the Buyer and the Supplier is for the supply of Deliverables, being Operational Tools 2025 - see Schedule 2 (<i>Specification</i>) for full details.</p> <p>This opportunity is advertised in this Contract Notice in Find A Tender, reference <b>2025/S 000-047036</b> (FTS Contract Notice).</p>
4.	<b>Contract reference</b>	<b>T280022792</b>
5.	<b>Buyer Cause</b>	And the Buyer shall have no obligation to perform any obligations placed on it in Schedule 2 (Specification) or Schedule 4 (Tender) unless they are specifically identified above

6.	<b>Collaborative working principles</b>	The Collaborative Working Principles apply to this Contract. See Clause 3.1.3 for further details.
7.	<b>Financial Transparency Objectives</b>	The Financial Transparency Objectives do not apply to this Contract. See Clause 6.3 for further details.
8.	<b>Start Date</b>	29/10/2025
9.	<b>Expiry Date</b>	28/10/2027
10.	<b>Extension Period</b>	Further period up to 2x 12 months Extension exercised where the Buyer gives the Supplier no less than 3 Months' written notice before this Contract expires
11.	<b>Ending this Contract without a reason</b>	The Buyer shall be able to terminate this Contract in accordance with Clause 14.3. <b>Provided that the amount of notice that the Buyer shall give to terminate in Clause 14.3 shall be 90 days.</b>
12.	<b>Incorporated Terms</b>  (together these documents form the " <b>this Contract</b> ")	The following documents are incorporated into this Contract. Where numbers are missing, we are not using these Schedules. If there is any conflict, the following order of precedence applies:  (a) This Award Form (b) Any Special Terms (see <b>Section 13 (Special Terms)</b> in this Award Form) (c) Core Terms (d) Schedule 1 (Definitions) (e) Schedule 6 (Intellectual Property Rights) (f) Schedule 20 (Processing Data) (g) The following Schedules (in equal order of precedence):  (i) Schedule 2 (Specification) (ii) Schedule 3 (Charges)

		<ul style="list-style-type: none"> <li>(iii) Schedule 5 (Commercially Sensitive Information)</li> <li>(iv) Schedule 7 (Staff Transfer)</li> <li>(v) Schedule 10 (Service Levels)</li> <li>(vi) Schedule 11 (Continuous Improvement)</li> <li>(vii) Schedule 13 (Contract Management)</li> <li>(viii) Schedule 14 (Business Continuity and Disaster Recovery)</li>   <li>(ix) Schedule 21 (Variation Form)</li> <li>(x) Schedule 22 (Insurance Requirements)</li> <li>(xi) Schedule 25 (Rectification Plan)</li> <li>(xii) Schedule 26 (Sustainability)</li> <li>(xiii) Schedule 29 (Key Supplier Staff)</li> <li>(xiv) Schedule 30 (Exit Management)</li> <li>(xv) Schedule 4 (Tender), unless any part of the Tender offers a better commercial position for the Buyer (as decided by the Buyer, in its absolute discretion), in which case that part of the Tender will take precedence over the documents above.</li> </ul>
13.	<b>Special Terms</b>	N/A
14.	<b>Buyer's Environmental Policy</b>	<b>DVSA Sustainability Strategy</b> available online at: <a href="#">DVSA sustainability strategy - GOV.UK</a>
15.	<b>Social Value Commitment</b>	The Supplier agrees, in providing the Deliverables and performing its obligations under this Contract, to deliver the Social Value outcomes in Schedule 4 ( <i>Tender</i> ) and report on the Social Value KPIs as required by Schedule 10 ( <i>Performance Levels</i> ).

16.	<b>Buyer's Security Requirements</b>	N/A
17.	<b>Goods</b>	N/A
18.	<b>Charges</b>	Details in Schedule 3 ( <i>Charges</i> )
19.	<b>Estimated Year 1 Charges</b>	£150,000.00
20.	<b>Reimbursable expenses</b>	None
21.	<b>Payment method</b>	Refer to Schedule 2 Specification
22.	<b>Key Performance Indicators</b>	<p>Service Credits will accrue in accordance with Schedule 10 (<i>Performance Levels</i>)</p> <p>The Service Credit Cap is: N/A</p> <p>The Service Period is Initial contract term + extension periods.</p>
23.	<b>Liability</b>	<p>In accordance with Clause 15.1 each Party's total aggregate liability in each Contract Year under this Contract (whether in tort, contract or otherwise) is no more than [the greater of <b>£5 million</b> or <b>150%</b> of the Estimated Yearly Charges.</p> <p>In accordance with Clause 15.5, the Supplier's total aggregate liability in each Contract Year under Clause 18.8.5 is no more than the Data Protection Liability, being £10,000,000.00</p>
24.	<b>Progress Meetings and Progress Reports</b>	<p>The Supplier shall attend Progress Meetings with the Buyer every 3 months.</p> <p>The Supplier shall provide the Buyer with Progress Reports every 3 months.</p>
25.	<b>Guarantor</b>	Not applicable
26.	<b>Virtual Library</b>	Not applicable

27.	<b>Supplier's Contract Manager</b>	Redacted Under FOIA Section 40, Personal Information
28.	<b>Supplier Authorised Representative</b>	Redacted Under FOIA Section 40, Personal Information
29.	<b>Supplier Compliance Officer</b>	Redacted Under FOIA Section 40, Personal Information
30.	<b>Supplier Data Protection Officer</b>	Redacted Under FOIA Section 40, Personal Information
31.	<b>Supplier Marketing Contact</b>	Redacted Under FOIA Section 40, Personal Information
32.	<b>Key Subcontractors</b>	Redacted Under FOIA Section 40, Personal Information
33.	<b>Buyer Authorised Representative</b>	Redacted Under FOIA Section 40, Personal Information

For and on behalf of the Supplier:		For and on behalf of the Buyer	
Signature:	Redacted Under FOIA Section 40, Personal Information	Signature:	Redacted Under FOIA Section 40, Personal Information

Name:	Redacted Under FOIA Section 40, Personal Information	Name:	Redacted Under FOIA Section 40, Personal Information
Role:	Sales Director & Joint Managing Director	Role:	Commercial Category Manager
Date:	29/10/2025	Date:	29/10/2025