



Crown
Commercial
Service

OFFICIAL

9th Floor, The Capital,
Old Hall Street, Liverpool.
L3 9PP

Tel: 0345 010 3503
Email: info@crowncommercial.gov.uk
www.gov.uk/ccs

REDACTED TEXT under FOIA Section 40 Personal Information.

Attn: **REDACTED TEXT under
FOIA Section 40 Personal
Information.**

Date: 30th October 2025

Email: **REDACTED TEXT under
FOIA Section 40 Personal
Information.**

Contract ref: **CCTS25B57**

Dear **REDACTED TEXT under FOIA Section 40 Personal Information.**

,

Award of contract for the Provision of Cyber & Data Information Security Assurance Support

Following our recent correspondence, I am delighted to inform you that your organisation has now been awarded the Contract, subject to your signature.

This letter (Award Letter) and its Annexes set out the terms of the contract between **Cabinet Office** as the Contracting Authority and **Actica Consultancy** as the Supplier for the Provision of Cyber & Data Information Security Assurance Support. The Annex to this letter is attached as **Annex A - Actica Standard Terms and Conditions**. The requirement is attached at **Annex C – Statement Of Requirements**.

1. For the purposes of the Agreement, the Contracting Authority and the Supplier agree as follows:

- 1.1. The Services shall be delivered/performed virtually / in a virtual environment.
- 1.2. The charges for the Services shall be as set out in **Annex B - Actica Proposal and Pricing**.
- 1.3. The total budget approved is £90,000.00 excluding VAT and spend will be subject to daily pricing rates as detailed in Annex B



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1.4. The Date of Delivery shall be confirmed between the Contracting Authority and Supplier.

1.5.

The Term shall commence on **06th November 2025** (the “Start Date”) and the Expiry Date shall be **05th July 2026** there is no option to extend.

1.5. The address for notices of the Parties are:

Contracting Authority

Cabinet Office
REDACTED TEXT under FOIA Section 40
Personal Information.

Supplier Actica Consultancy

REDACTED TEXT under FOIA Section 40
Personal Information.

1.6. The following persons are Key Personnel for the purposes of the Agreement:

1.6.1. For the Supplier:

Name	Title/Role for the Supplier
REDACTED TEXT under FOIA Section 40 Personal Information.	REDACTED TEXT under FOIA Section 40 Personal Information.

1.7.2 For the Contracting Authority:

Name	Title/Role for the Contracting Authority
REDACTED TEXT under FOIA Section 40 Personal Information.	REDACTED TEXT under FOIA Section 40 Personal Information.

2. Payment

- 2.1. Payment can only be made following satisfactory delivery of pre-agreed certified products and deliverables.
- 2.2. Before payment can be considered, each invoice must include a detailed elemental breakdown of work completed and the associated costs.



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Invoices should be submitted to: **REDACTED TEXT under FOIA Section 40 Personal Information.**

3. Liaison

For general liaison your contact will continue to be **REDACTED TEXT under FOIA Section 40 Personal Information.**

Cabinet Office will upload a copy of for the Provision of Cyber & Data Information Security Assurance Support for signature via DocuSign to complete the signature process between the Contracting Authority and the Supplier.

You are reminded that no engagement with the Contracting Authority is permitted until a copy of the signed contract is received.

A copy signed on behalf of the Contracting Authority will be returned for your records.

Thank you for your cooperation.

Yours faithfully,

REDACTED TEXT under FOIA Section 40 Personal Information.

Signed for and on behalf of **Cabinet Office** ("the Customer") Name: **REDACTED TEXT under FOIA Section 40 Personal Information.**

Job Title: **REDACTED TEXT under FOIA Section 40 Personal Information.**



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We accept the terms set out in this letter and its Annexes, including the Conditions.

Signed for and on behalf of **Actica Consultancy** (“the Supplier”)

Signed - via Docusign
Supplier <Supplier Sign Here> REDACTED TEXT under FOIA Section 40 Personal Information. Full Name: REDACTED TEXT under FOIA Section 40 Personal Information. Job Title/Role: REDACTED TEXT under FOIA Section 40 Personal Information. Date Signed: 04/11/2025
Contracting Authority REDACTED TEXT under FOIA Section 40 Personal Information. Full Name: REDACTED TEXT under FOIA Section 40 Personal Information. Job Title/Role: REDACTED TEXT under FOIA Section 40 Personal Information. Date Signed: 04/11/2025 <Commercial Sign Here>

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Award letter 30th October 2025
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