

TENDER FOR CEMETERY, CHURCHYARD MAINTENANCE and OPEN SPACE.

OLD ST. ENODER CEMETERY MAINTENANCE

Tender contract to commence 1st April 2026 FOR 4 YEARS

Specification

ALL GRASS areas in the old St Enoder Cemetery including grass around headstones, trees, paved areas and seats to be cut monthly March to December (10 cuts), grass to be left. November cut to be 1 week before Remembrance Sunday and ensure War Memorial is clean and tidy.

PATH edges to be kept tidy.

HEDGES and **SHRUBS** to be trimmed & pruned 6 monthly ensuring clippings are removed (not 1st March to 31st August due to nesting birds). Leaves to be cleared & removed November & January.

TREES: to inspect trees regularly and to report to the Parish Clerk any dangerous/dying trees.

GRAVE MAINTENANCE: Ensure graves are kept level and top up any sunken graves.

ENTRANCE: ensure gravel entrance (outside of the gate) remains weed free either spraying or manually.

ST ENODER CHURCHYARD

Specification

ALL GRASS areas in the St Enoder Churchyard including grass around headstones, trees, paved areas and seats to be cut monthly March to December (10 cuts), grass to be left.

PATH edges to be kept tidy and weed free, by spraying or manual.

NEW INDIAN QUEENS CEMETERY EXTENSION (only) Open Area other side of hedge line that has roundabout.

ALL GRASS to be cut 10 times a year March to December (10 cuts), grass to be mulched/left.

HEDGES to be strimmed and kept tidy.

DRAINAGE CHANNEL around the edges of the Cemetery walls to be kept free from weeds.

TREES to inspect trees regularly and to report to the Parish Clerk any dangerous/dying trees.

STRONGMANS FIELD Open Space near Indian Queens School

ALL GRASS to be cut 10 times a year March to December (10 cuts), grass to be mulched/left.

HEDGES to be strimmed and kept tidy.

TREES to inspect trees regularly and to report to the Parish Clerk any dangerous/dying trees.

TOTAL PER ANNUM..... 4 YEAR TOTAL

NAME.....

ADDRESS.....

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Additional information:

1. Have you undertaken any relevant training courses? YES/NO

If yes please provide copies of certificates obtained.

2. If you are intending to use an employee(s) to assist have they undertaken any training courses? YES/NO/ NO EMPLOYEE(S)

If yes please provide copies of certificates obtained.

3. Do you hold Public Liability Insurance YES/NO

We require a minimum of £5,000,000 PLI, if successful you will have to provide a copy of your cover.

4. If successful we will require Risk Assessments & Method Statements are you able to provide this? YES/NO

Please return the completed form in a sealed envelope by Noon 12th January 2026 to:

**Mrs Amanda Kendall, Parish Clerk, St Enoder Parish Council, Foxleigh, Treviglas Lane,
Probus, Truro, TR2 4LH**

Please ensure you mark the outside of the envelope 'TENDER OLD CEMETERY' so it is not opened in error before the closing date.