



WESTON-SUPER-MARE TOWN COUNCIL

Expressions of Interest for Design and Build of a Toddler Play Area at Coniston Green in Weston-super-Mare

Weston-super-Mare Town Council is seeking Expressions of Interest (EOI) from suitably experienced and qualified companies for design and build of a play area at Coniston Green in Weston-super-Mare, with an estimated value of £60,000. The contractor will need to have proven and demonstrated experience in similar projects and the wide-ranging skill bases to achieve the various elements of the contract which include liaison and design of a Play Area, health & safety management and defect diagnosis. It is the intention of the Town Council to assess the tender submissions through the use of a quality matrix weighted, 70% to the written submission and 30% to the interview.

Weston-super-Mare Town Council are using a Competitive Flexible Procedure under the Procurement Act 2023 - UK4 – Tender Notice. This process will consist of two stages:

- Stage 1 – Expression of Interest (current)
- Stage 2 - Tender stage

All companies and organisations who meet the requirements of the Stage 1 criteria set out below, will be provided with tender documents, following the conclusion of the expression of interest period.

INDICATIVE PROGRAMME

Process	Date
Community Consultation	27/10/2025 - 21/11/2025
Expression of interest Deadline	12 noon 27/11/2025
Checks/evaluation of expressions of interest and confirmation of tender list	28/11/2025
Tender packs to go out	01/12/2025
tender deadline	06/02/2026
Tender Analysis	09/02/2026 - 13/02/2026
interviews	WC 23/02/2026
Amenities, Culture and Leisure Committee	16/03/2026
Notification of award	17/03/2026 onward
Works start	March-May 2026

Dates are indicative and may be adjusted.

COUNCIL REQUIREMENTS

Companies from whom Weston-super-Mare Town Council procure goods and services must demonstrate that all practicable steps are being taken to allow equal access and equal treatment in employment and service delivery, as appropriate to the nature of the contract. Following a decision made by Weston-super-Mare Town Council in July 2020, the Council is committed to working with Contractors who pay the Real Living Wage to their employees.

Companies from whom Weston-super-Mare Town Council procure goods and services must be able to demonstrate an excellent Health and Safety record, accordingly contractors that cannot demonstrate an excellent record, free from enforcement action, will not be considered. Contractors must also be able to demonstrate how they provide social value with the work being carried out, within parameters set out by the Town Council.

Weston-super-Mare Town Council will evaluate the Expression of Interest submissions received, and shortlist qualifying companies to invite tenders for the project. Registration of interest does not imply inclusion on the tender list. Tender documents will be issued December 2025, work is anticipated to start March-May 2026.

EVALUATION & ASSESSMENT OF EXPRESSION OF INTEREST

The evaluation will be in accordance with the following criteria, a fail under the Health and Safety criteria will automatically result in exclusion from the tender list.

An aggregate of 4 or more fails will automatically result in exclusion from the tender list.

Evaluation Criteria	Pass / Fail
Proven experience in the supply and installation of play equipment	Pass / Fail
Financial capability	Pass / Fail
Proven experience in supply and installation of safety surfacing	Pass / Fail
Evidence of an excellent Health & Safety Record (no enforcement action under current legislation)	Pass / Fail
Confirmation that employees are paid Real Living Wage.	Pass / Fail
Resources and availability to tender December 2025 and undertake work starting March-May 2026.	Pass / Fail

INFORMATION REQUIRED

Interested parties are asked to submit Expressions of Interest to include their:

- Company name, address, contact name, VAT Number and Company registration number

- Company bankers name and account number
- Details of any enforcement action under Health & Safety Legislation
- Brief details of two recent (within last 36 months) similar projects undertaken by the company (Max 1000 words)
- Declaration of any conflicts of interest with elected members or officers of the council.
- Confirmation that the company pays real living wage.
- Confirmation that the company will be able to submit a tender and should they be successful, commence work March-May 2026.

Expressions of Interest should be sent no later than **12 noon on Thursday 27th November 2025** to:

Sarah Pearse
CEO / Town Clerk
Weston-super-Mare Town Council
32 Waterloo Street
Weston-super-Mare
BS23 1LN

Email: development@wsm-tc.gov.uk