

7.0 TENDER FORM

FEES & RESOURCES – TO BE SUBMITTED TO THE COUNCIL

[PRICES ARE TO BE EXCLUSIVE OF VAT]

Area and Description	Price (£)
Site Prelims including welfare unit, Heras fencing, barriers and signage.	£
Skips and Waste Disposal	£
Finalising a Design for the Signage	
i. Prepare images of the signage templates based on the examples shown in this document, with all lettering in white and include the Penrith 'P' Logo in white (graphic file held by the Council).	£ per hourhours
ii. Design the 4No Market Signs	£ per hourhours
	£ total
Formatting the layout of the content on the interpretation panels	£ per hour
i. Design the illustration and layout of all text and images.hours total
ii. Design and show the illustration of street mapping .	
iii. Display the directional wayfinding content.	
iv. Provide background colour options.	
v. Display a QR code (to be supplied by the Council).	
vi. Show the Penrith 'P' logo (to be supplied by the Council).	
	£ total
Panel and signage fabrication	
i. Interpretation Panels x 13	£
ii. Finger Posts x 18	£
iii. Totem Gateway Signs x 7	£
iv. Market Signs x 4	£
v. Bench Refurbishment Panels x 2	£
vi. Information Sign x 1	£
vii. Two Lions Sign x 1	£
viii. Supermarket Panels x 4	£
Removal and Disposal of Existing Signage	£

Area and Description	Price (£)
Installation of the approved signage i. Totems and Interpretation Panels – 13 ii. Fingerposts – 18 iii. Refurbishments – 5 iv. Gateway Signage – 7 v. Market Signs - 4	£ £ £ £ £
Reinstatement of the highway to the required standards.	£
<u>Total Price</u>	<u>£</u>
Maintenance to cover the life span of the signage for a period of 10 years from project completion.	£ per annum <u>£</u> Total cost over 10 years

Please complete and sign the Tender Form and return to the Penrith Town Council offices by noon on Monday 8 December 2025.

I/We agree to complete the work in accordance with the Invitation to Tender, Notes for Pricing and the Specification.

I/We understand that Penrith Town Council is not bound to accept the lowest or any Tender or part thereof and that the Council will not be responsible for any expense incurred in preparing this Tender.

I/We certify that the amount of the Tender has not been calculated by agreement or arrangement with any other person, firm or company and that the amount of the Tender has not been communicated to any person and will not be communicated to any person until after the closing date for the submission of Tenders.

Company or Business Name	
Business Address	
Post Code	
VAT Reg No (if applicable)	
Telephone Numbers	
Email Address	

I declare that the information given in this tender is true and accurate to the best of my knowledge and belief.

I declare that I have permission from any other partner(s) to sign the tender on their behalf.

I understand that information given by me will be treated in confidence but may be submitted for checking against records held by other government departments, other agencies, local authorities and the police, for the purposes of assessing my eligibility or for the purposes of the prevention or detection of crime.

I understand that I may be liable for prosecution if I have knowingly provided information which I know to be false or do not believe to be true.

I declare that I have not committed any serious infringement or fraud.

You are required to declare any current involvement or interest with the Council if it is considered by you to be in real or apparent conflict with the duties to be performed for this scheme of work.

Any involvement or interest declared would be carefully considered but would not automatically bar you from being further considered in the selection process. Please declare your interest within your covering letter or email to the Council.

By signing and submitting this tender form you agree that you fully understand the commitments and requirements contained therein and, if successful are willing to be bound to the contract as expressed therein.

Signed:	
Print Name:	
Position:	
Dated:	

GDPR 2018 AND RECORD RETENTION:

All documents will be treated in confidence and retained securely.

DOCUMENT	MINIMUM PERIOD OF RETENTION	REASON
General quotations/tenders	6 years	Limitations Act 1980 as amended