



Penrith Town Council

Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR
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06 November 2025

SIGNAGE AND WAYFINDING SERVICES

Thank you for showing interest in this contract.

Penrith Town Council would like to procure the services of a signage production company to produce and install wayfinding signage in Penrith Town Centre.

If having examined the tender documents, you wish to submit a tender, please fully complete and return the Tender Form (Section 7 WORD document).

Please also provide the required information and send all related documentation to the Town Council office **by no later than noon 8 December 2025.**

Contractors are advised, at their own discretion, to visit the sites and assets to satisfy themselves as to the full extent of the contract specification. The Council's representative is available to meet contractors at a mutually agreeable time up to the 26 November 2025.

The Council reserves the right to cancel this selection exercise. The Council will not be responsible for the reimbursement of any cost incurred by you for the preparation of the submission.

If you require further details, please contact the Council.

Yours faithfully,

Mrs Viv Tunnadine, Town Clerk