Please complete Table 1, below, to show a breakdown of your cost per unit of time (i.e. ‘rates’) and the number of days / hours for Key Personnel.

Please state the total overall cost for this requirement.

Prices should exclude VAT.

Table 1: Commercial Response (to be completed by Supplier)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Key Personnel    | Cost per Hour (i.e. rate)  | Hours in a day (8 hours) | No of Days  | Total Cost per Task  |
|  |  | 8 | 45 | £ |
|  |  |  |  | £ |
|  |  |  |  | £ |
|  |  |  |  | £ |
|  |  |  |  | £ |
|  |  |  |  | £ |
|  |  |  |  | £ |
|  |  |  |  | £ |
|  |  |  |  | £ |
|  |  |  |  | £ |
|  | Total Costs  | £ |
|  | Expenses or other costs (please detail type, e.g. travel, consumables  | £ |
|  | Discounts applied (please detail) | £ |
|  | Total Overall Cost  | £ |