

Project Overview

Armthorpe Parish Council is seeking qualified contractors to submit tenders for the development of the car park located behind Armthorpe Community Centre. This renovation is a requirement for the development of the facilities and aims to improve accessibility, safety, and functionality of the car park for our visitors. There may also be the opportunity to create a staff car park on site, contractors are invited to provide a cost for this along with the work for the main project (if approved the work will be carried out simultaneously). Two forms of tender have been provided to enable costs to be established.

Project Details

Project Title: Heart of the Village Car Park

Location: Armthorpe Community Centre, Welfare Park, Church Street, Armthorpe, Doncaster, DN3 3AG.

Project Manager: Sarah Youngman

Issue Date: 17th April 2025

Submission Deadline: 12th May 2025

Estimated Project Start Date: June 2025

Submission Requirements

Interested companies are required to submit a detailed proposal that includes the following:

- **Company Profile:** Include an overview of your company, relevant experience, and qualifications.
- **Work Plan:** Provide a detailed work plan and timeline for the completion of the project.
- **Cost Estimate:** A detailed breakdown of costs, including VAT, for each component of the project.
- **Health and Safety Plan:** Outline your approach to managing health and safety on site.
- **References:** Provide at least three references from similar projects completed in the past five years.
- **Insurance:** Proof of Public Liability Insurance and any other relevant insurance.

Evaluation Criteria

Tenders will be evaluated based on the following criteria:

- Compliance with project requirements.
- Cost-effectiveness.
- Quality of materials and workmanship.
- Experience with similar projects.
- Proposed timeline.
- Health and safety compliance.

Submission Instructions

Please submit your tender document by 12th May 2025 to:

Contact Person: Sarah Youngman

Email: clerk@armthorpeparishcouncil.co.uk

Postal Address: Armthorpe Community Centre, Welfare Park, Church Street,
Armthorpe, Doncaster, DN3 3AG

Phone: 01302 830543

All tenders must be submitted in a sealed envelope marked "Heart of the Village Car Park Tender" or via email with the subject line " Heart of the Village Car Park Tender".

Additional Information

- A site visit can be arranged upon request before the submission deadline. Please contact Sarah Youngman to schedule.
- Armthorpe Parish Council reserves the right to accept or reject any tender and is not obligated to accept the lowest bid.

Thank you for your interest in this project, we look forward to receiving your tender.

Sarah Youngman

Clerk to Armthorpe Parish Council