

TECHNICAL RETURN
FOR
REEPHAM WHEELED SKATE PARK DESIGN AND BUILD

**NAME OF
TENDERER:**

**TENDER OPENED
BY:**

SIGNED:

DATE:

Contractor to tick each item enclosed

Abstract of Particulars	
Relevant experience & Contract Examples	
Insurance Statement	
Programme of Works or Summary thereof	
Maintenance and Guarantee details	
Outline Method Statement	
Details of Construction and Quality Control	
Outline Construction Phase Health & Safety Plan including Risk Assessment and Method Statement addressing those risks	
Design Statement and concept drawings	
Statement detailing approach to consultation, engagement, securing planning permission and fundraising support	
Evidence of Insurance cover	
Health and Safety information	
Details of Project team	

GENERAL CONDITIONS OF CONTRACT FOR A LUMP SUM CONTRACT FOR SMALL WORKS

ABSTRACT OF PARTICULARS

Amendments and/or additions to the printed General Conditions of Contract

None

Condition 1 (2)

The Authority shall be Reepham Town Council.

Condition 2 (1) (b)

Date for Completion of the Works shall be 6 months from the day on which it is agreed that a full funding package has been secured.

Condition 39 (4) (5) (6) & (7)

Professional Indemnity insurance Period beyond termination of Contract - Six years
Limit of indemnity in respect of any one claim - £1,000,000

Condition 46 (1)

Other than for the services listed below, the Defects Correction Period for the Works shall be **12 months** and shall apply from the day after that on which the Works are completed as certified by the CA.

Condition 53

Advances on Account: As defined in the agreed Schedule of Stage Payments.

Condition 54 (1) (d)

Construction (Design and Management) Regulations 2015 - Applicable

Sign: _____ in capacity
of

Name _____ on behalf
of

RELEVANT EXPERIENCE AND CONTRACT EXAMPLES

Please provide details of up to 3 contracts that are relevant to the requirements of the Reepham Wheeled Skate Park Design and Build – consider the various stages (consultation and engagement, communication, planning applications, fundraising support, build):

	Contact (1)	Contact (2)	Contact (3)
Name of customer organisation			
Point of contact (incl. telephone no. & email)			
Contract start/completion date			
Estimated contract value (£)			
Brief description of contract (max. 500 words)			

INSURANCE STATEMENT

This is a statement of the insurance, which I/we carry.

EMPLOYERS' LIABILITY INSURANCE

(Required for all Contractors and Consultants)

Insurer: _____ Policy No: _____
Limit of Indemnity: £ _____
(any one claim)
Renewal Date: _____

This Policy includes Indemnity to Reepham Town Council.

There are no warranties or exclusions concerning Method of Work, Maximum Height of Operations, or Maximum Depth of Excavation or similar. The work falls within the business description shown in the Policy. This cover will be maintained until completion of this contract/commission.

Certification of the above from the insurer is enclosed with this Tender.

PUBLIC LIABILITY INSURANCE

(Required for all Contractors and Consultants)

Insurer: _____ Policy No: _____
Limit of Indemnity: £ _____
(any one claim)
Renewal Date: _____

This policy includes Indemnity to Reepham Town Council, all Liability assumed under contract, and all Liability arising from Fire, Explosion, Subsidence, Collapse or Vibration. It includes product liability. There are no warranties or exclusions concerning Method of Work, Maximum Height of Operations or Maximum Depth of Excavation or similar. The work falls within the business description shown in the Policy. The cover will be maintained until completion of this contract/commission.

The cover is sufficient for any possible loss resulting.

Certification of the above from the insurer is enclosed with this Tender.

CONTRACTORS' "ALL RISKS" INSURANCE

(required for all Contractors, not required for Consultants)

Insurer: _____

Policy No: _____

Sum Insured: _____

Renewal
Date: _____

This policy includes indemnity to Reepham Town Council. The Policy provides for "All Risks" of loss or damage to the works or protection in accordance with Contract Conditions. There are no warranties or exclusions concerning Method of Work, Maximum Height of Operations, or Maximum Depth of Excavation or similar. The work to be undertaken falls within the business description of the Policy. The cover will be maintained until completion of this Contract.

The cover exceeds the full contract value to completion.

Certification of the above from the insurer is enclosed with this Tender.

CERTIFICATION

All of the above is certified correct and I/we accept that liability remains with the Contractor/ Consultant should it not be covered by insurance. I confirm that all payments due to date have been paid.

Signed: _____

Date: _____

Name: _____

Position: _____

For and behalf
of: _____

Address: _____

**LIST OF MATERIALS & PRODUCTS DEEMED BY THE TENDERER
TO BE "EQUIVALENT" TO THOSE SPECIFIED**

List below all materials & products, which are deemed, by the tenderer, to be "EQUIVALENT" to those specified and on which the tender is based.

Where none put "Nil".

Project Spec Clause No.	Material etc Specified	Material etc deemed by the tenderer to be equivalent

Sign: _____ in capacity _____
of
Name: _____ on behalf _____
of _____

PROPOSED SUBCONTRACTORS

In the event of this tender being accepted it would be necessary for us to sublet the following work.

Where none put "Nil"

Work	Proposed Subcontractor

Sign: _____ in capacity _____
Name: _____ of _____
_____ on behalf _____
_____ of _____