



Deddington Parish Council

Windmill Centre
Hempton Road
Deddington
Banbury
Oxon OX15 0QH
Tel: 01869 337447

deddingtonparishcouncil@googlemail.com
Susan Fuller, Clerk to the Council

Invitation to Suitably Qualified Contractors

29 October 2025

Deddington Parish Council Grass & Hedge Cutting & Grounds Maintenance, 1 April 2026 – 31 March 2029

Please find attached the quotation document for the three-year contract for the inclusive period 1 April 2026 - 31 March 2029. There are three parts; grass cutting, hedge work and pitch management. These are:

Part One (Grass Cutting)

- Grass cutting of the verges for Oxfordshire County Council (maps included),
- The option of cutting all of the grass banks and verges in 'The Lane' in Hempton
- Clifton Gate (5)
- Amenity and Play Areas
- The Castle Grounds (maps attached)
- Grass Cutting at the Windmill Centre
- Grass Cutting of roadside footpath verges adjacent to B4031 from Deddington to Clifton and Deddington to Hempton to maintain a 2 metre clear path (including footpaths)
- Potential one-off cuts
- Deddington Parish Council supports the National 'Plantlife' No Mow May and June initiative to leave grass uncut during May and June each year –

Some areas in Part One - Grass cutting will be included in this initiative; however there will still be a requirement to do some cutting to maintain essential visibility, amenity areas, and pathways for access purposes as shown in the accompanying list.

Please note that the attached OCC maps and schedules are historical. We have also included updated maps taken from Google Maps, marked and numbered where possible, to show the same areas as shown in Google's most recent images – you may wish to visit the areas to satisfy yourselves as to the extent of the grassed areas as they are now.

Part 2 (Windmill Centre Pitch)

- Cricket Outfield and Football Pitches
- Beyond the outfield
- Weedkilling
- Fertilising

Part 3 (Hedge Cutting)

- Cemetery Hempton Road - hedge work
- Hempton Allotments
- Welford's Piece, Clifton
- Hedges at the Windmill Centre

You are invited to quote for all or part this work. When you submit your quote(s) please also include the following information:

1. A copy of your Public Liability Insurance (£10 million required)
2. A copy of your chain saw licence (if you are tendering for the hedge work)
3. A copy of your weed spraying certificates (if you are tendering for the weed spraying work)
4. The contact details of two recent references, preferably from Parish or Town councils.
5. An indication of responsiveness time and how communication will take place during the contract.

The deadline for the receipt of completed quotations is **midnight on Friday 5th December 2025**. Your quote should be emailed or sent to the Parish Council Office at the Windmill Centre by the deadline. If you prefer to hand

deliver your quote the office is in the Windmill Centre – there is a white lockable post box by the front door for Parish Council post.

The Parish Council will make a decision **early 2026**. The decision will not be purely based on price alone we need a commitment to good communication and responsiveness to requests.

If you have any queries, please let me know by emailing the above address.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Susan', with a long horizontal stroke extending to the right.

Susan Fuller
Parish Clerk
Deddington Parish Council

Deddington Parish Council – Grass Cutting & Maintenance **2026 - 2029 (3 Year Contract)**

Part 1 – grass cutting

1. GRASS VERGES CUT ON BEHALF OF OXFORDSHIRE COUNTY COUNCIL (OCC)

See attached maps and schedule 3 of the OCC contract.

Under this contract you will be required to cut the verges within the Parish. By bidding for this work, you will be committing to complying with the OCC requirements as specified in the attached schedule 3 (subsequently amended to 2 cuts).

Please note that although the OCC contract specifies 2 cuts the Parish Council anticipates cutting 8 cuts each year. There are also reductions and/or amendments to the grass cutting requirements during ‘No Mow May and June’

The timings of all cuts will be agreed with the Clerk and confirmed in writing.

Please note that we are asking you to submit two separate quotes for this work.

a) Option 1: All areas specified areas on the four maps (1,2, 3 and 4).

Price per Cut

b) Option 2: All areas specified areas on the above maps. **Plus all banks and verges in The Lane, Hempton – these are not marked up in any colour on the maps so you may like to do a site visit.**

Price per Cut

2. AMENITY & PLAY AREAS

Price per Cut

a) Grass Cutting

Mill Close – Open Space

Welford's Piece, Tithe Lane, Clifton - Play Area & Open Space

Gaveston Gardens – Open Space

Wimborn Close – Verge along the hedge line, Open Space & Play Area

It is anticipated that 8 cuts will be required for the above areas.

Grass Cutting of roadside footpath verges adjacent to B4031 from Deddington to Clifton and Deddington to Hempton to maintain a 2 metre clear path (including footpaths)

It is anticipated that 3 cuts will be required for the above area.

b) Other work at Welford's Piece, Clifton

- Football pitch rolling per visit (April and at other times if requested)

- Additional cuts of the football pitch (if required).

3. CASTLE GROUNDS, CASTLE STREET, DEDDINGTON

Please see attached plan and the schedule 1 of the English Heritage Contract. By bidding for this work you will be committing to complying with the English Heritage requirements as specified in the attached schedule 1. The site is freely accessible if you wish to visit prior to tender submission.

Bracketed figures indicate the number of cuts required.

Price per Cut

a) The English Heritage Areas

Yellow Areas on the map – Footpaths

(7 cuts specified but 12 anticipated)

Green Areas – Perimeter and main Mound area

Cut grass and all woody growth with flail, reciprocation knife type mower or brush cutter as necessary.

3 cuts per year - late March, early August and October

Pink Area on plan – Side of Castle Mound

2 Cuts per year - March and October.

b) The Playing Field (cut for the Parish Council)

Blue striped area on the map - 7 months growing period

(April- Oct). Mow to ensure that sward not exceeding 50mm is achieved. (12 cuts anticipated)

c) The Rifle Range (cut for the Parish Council)

Red striped area of land behind the Castle Mound.

2 Cuts per year (Late April and September).

Mow to ensure that sward not exceeding 50mm is achieved.

4. THE WINDMILL CENTRE (excluding the sports pitch area)

a) Grass Cutting

Mow all grass around the Windmill Centre, All Weather Court,
Tennis Pavilion and outside the Pocket Park.
May – September (8 cuts).

b) Other Possible Work

The following additional items of work may also be required.
If so, a written request will be sent to you separately by the Clerk.

Strim grass on the base of all hedges, trees and fences around the
Windmill Centre playing fields.

Control ingress of undergrowth to Public Footpaths.

5. PRICES FOR ONE-OFF CUTS

These are areas that the Parish Steward currently manages.
We require a price for each area should we need a one-off cut.

Windmill Centre – Adventure play area	_____
Windmill Centre – Pocket Park	_____
Deddington Grange - Play Area & Open Space	_____
Hempton Road Cemetery	_____
War Memorial Cemetery	_____
(All price per cut)	

1 of 3
OCC MAPS of LERGES

SCHEDULE OF VILLAGE GRASS CUTTING AREAS

3

Date: Archived 12/01/2009

PARISH: Deddington

Ref: No:	Length	Breadth	Other	Area M ²	Comments	Initials
1	80.0	3.0		240.0		
2	31.0	22.0		682.0		
	80.0	3.0		240.0		
3	24.0	7.0		168.0		
4	24.0	6.0		144.0		
5	18.0	1.0		18.0		
6	10.0	2.0		20.0		
7	46.0	8.0		368.0		
8	65.0	5.0		325.0		
	50.0	4.0		200.0		
9	29.0	1.3		37.7		
	12.8	2.0		25.6	Total 63.3 Amended 16/01/09	IAC
10	30.0	4.0		120.0		
	28.0	5.0		140.0		
	33.0	4.0		132.0		
	41.0	4.0		164.0		
	57.0	4.0		228.0		
11	26.0	1.0		26.0		
12	130.0	5.0		650.0		
	38.0	3.0		114.0		
13	51.0	4.0		204.0		
14	62.0	1.0		62.0		
	77.0	1.0		77.0		
	55.0	1.0		55.0		
15	62.0	3.0		186.0		
	77.0	2.0		154.0		
	55.0	3.0		165.0		
16	50.0	4.0		200.0		
	32.0	5.0		160.0		
17	40.0	3.0		120.0		
	48.0	2.0		96.0		
18	35.0	1.0		35.0		
19	17.0	2.0		34.0		
	19.0	3.0		57.0		
20	21.0	4.0		84.0		
21	68.0	3.0		204.0		
22	44.0	3.0		132.0		
23	94.0	1.0		94.0		
Total Area carried forward				6161.3		

2 of 3

3

SCHEDULE OF VILLAGE GRASS CUTTING AREAS

Date: Archived 12/01/2009

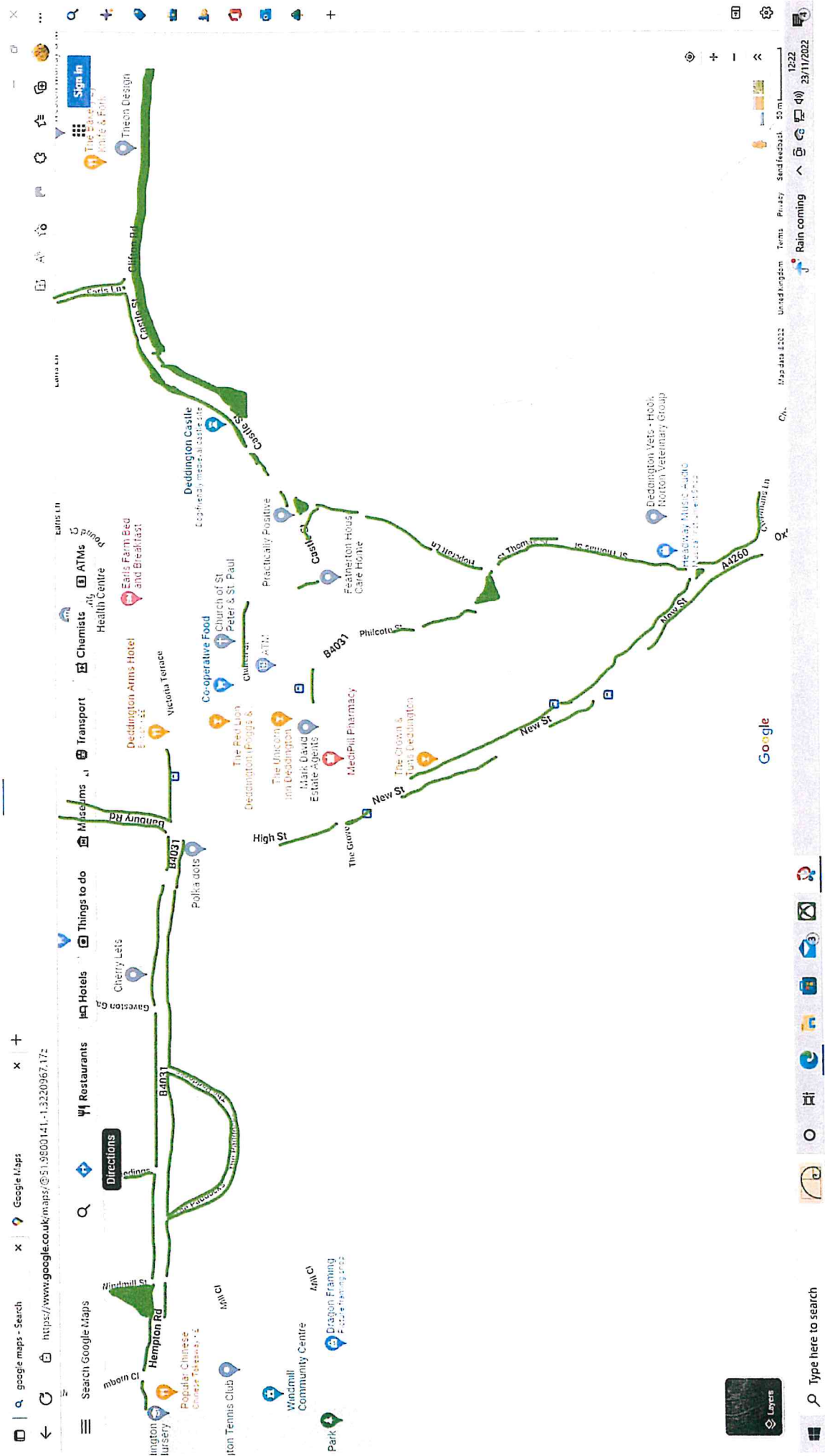
PARISH: **Deddington**

Ref: No:	Length	Breadth	Other	Area M ²	Comments	Initials
<i>Brought forward from previous sheet</i>				6161.3		
24	84.0	1.5		126.0		
	70.0	3.0		120.0		
25	12.0	5.0		60.0		
26	42.0	1.0		42.0		
27	290.0	1.0		290.0		
28	104.0	1.0		104.0		
29	39.0	1.0		39.0		
30	28.0	22.0		616.0		
	16.0	2.0		32.0		
31	48.0	5.0		240.0		
32	37.0	4.0		148.0		
33	60.0	1.0		60.0		
	32.0	0.5		16.0		
34	30.0	0.5		15.0		
	33.0	3.0		99.0		
35	14.0	11.0		154.0		
36	33.0	8.0		264.0		
	33.0	1.0		33.0		
37	190.0	5.0		950.0		
	48.0	4.0		192.0		
	40.0	4.0		160.0		
	33.0	2.0		66.0		
38	7.0	3.0		21.0		
39	55.0	4.0		220.0		
40	70.0	2.0		140.0		
	14.0	4.0		56.0		
41	27.0	2.0		54.0		
	200.0	1.5		300.0		
	46.0	2.0		92.0		
	44.0	1.0		44.0		
42	21.0	2.0		42.0		
43	37.0	1.5		55.5		
44	247.0	3.0		741.0		
	9.0	4.0		36.0		
45	25.0	4.0		100.0		
	19.0	2.0		38.0		
46	28.0	1.0		28.0		
<i>Total Area carried forward</i>				11954.8		

3

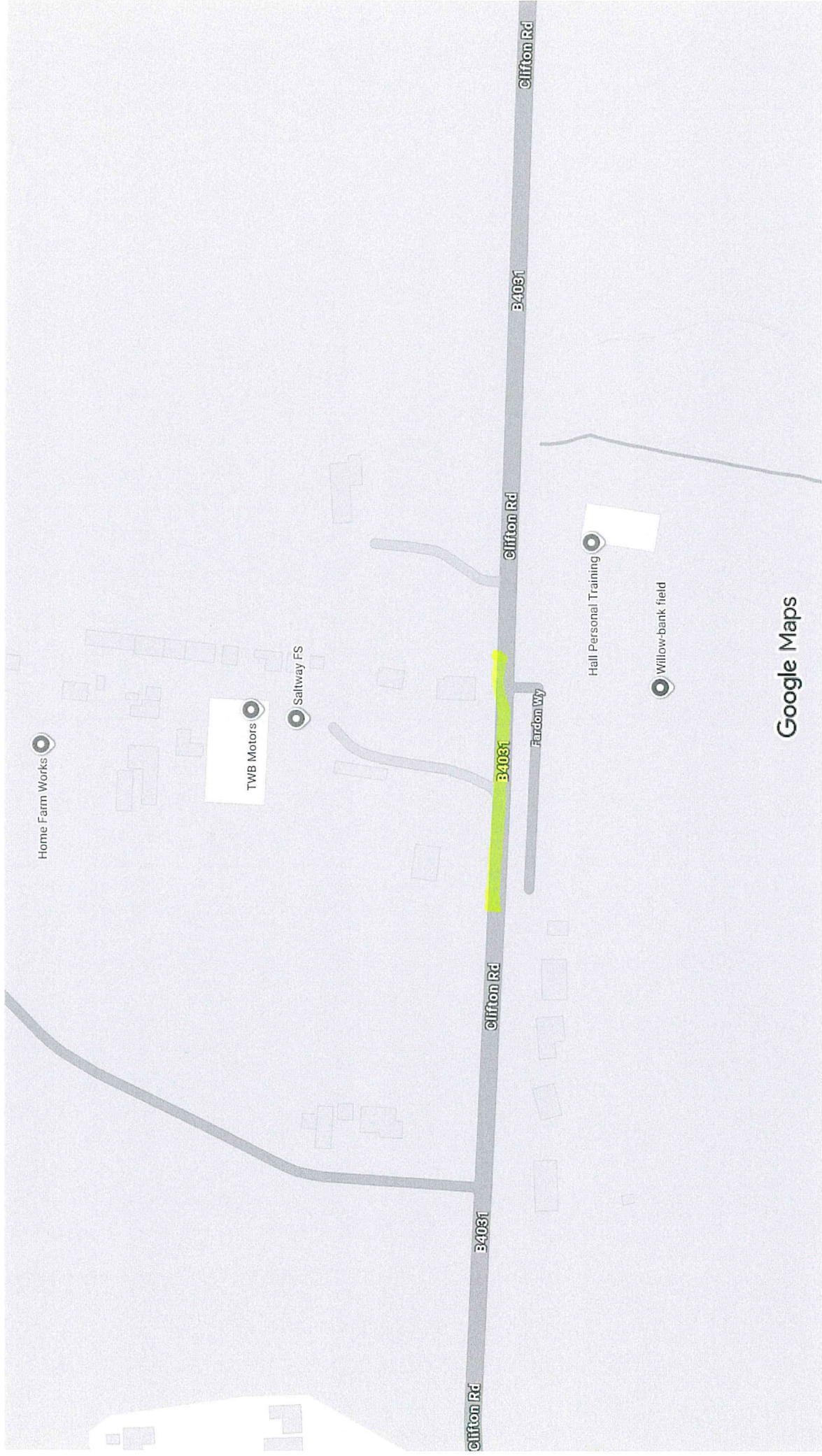
DEDDINGTON SOUTH

4

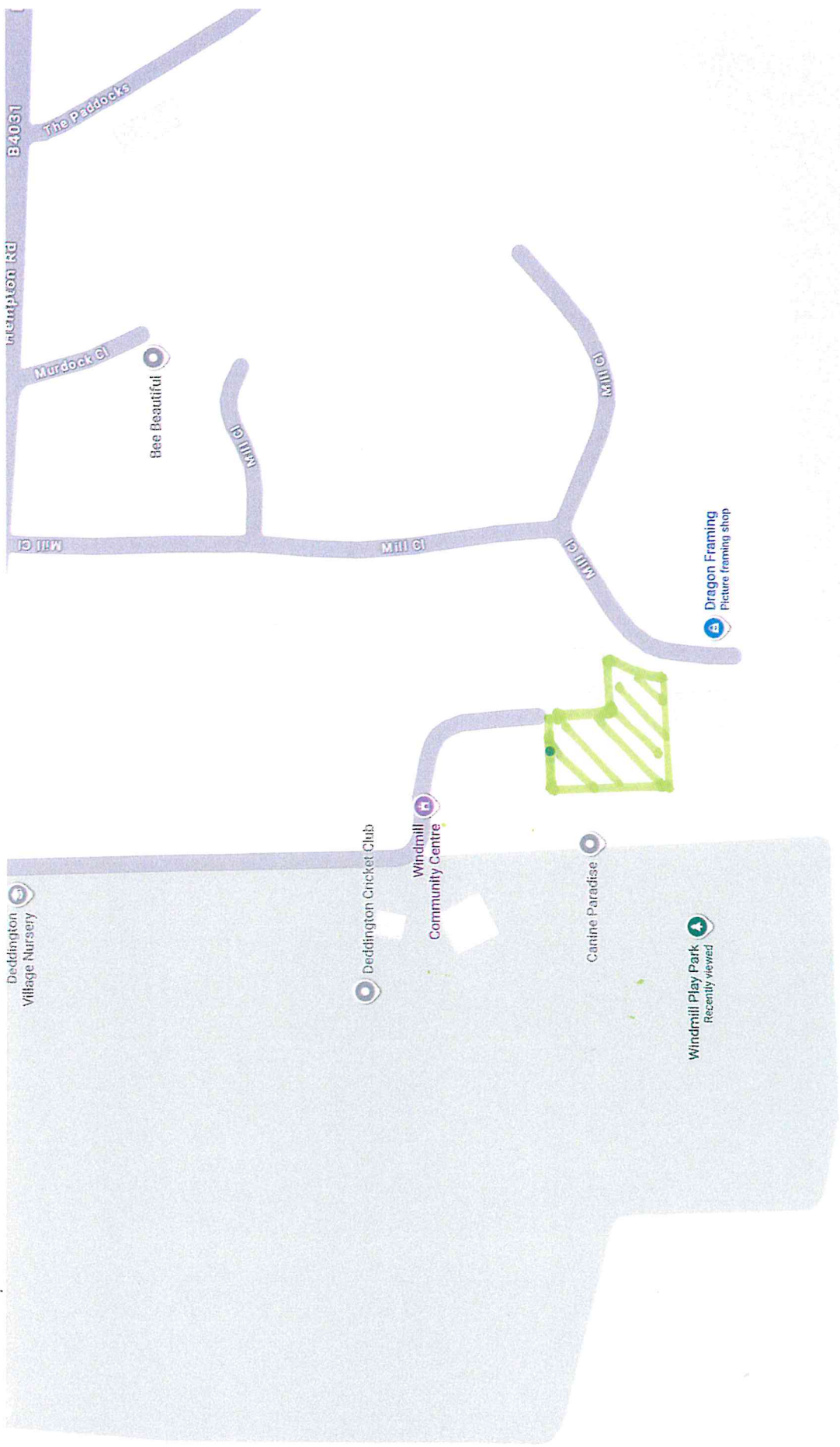


⑤ CLIFTON GATE

Google Maps



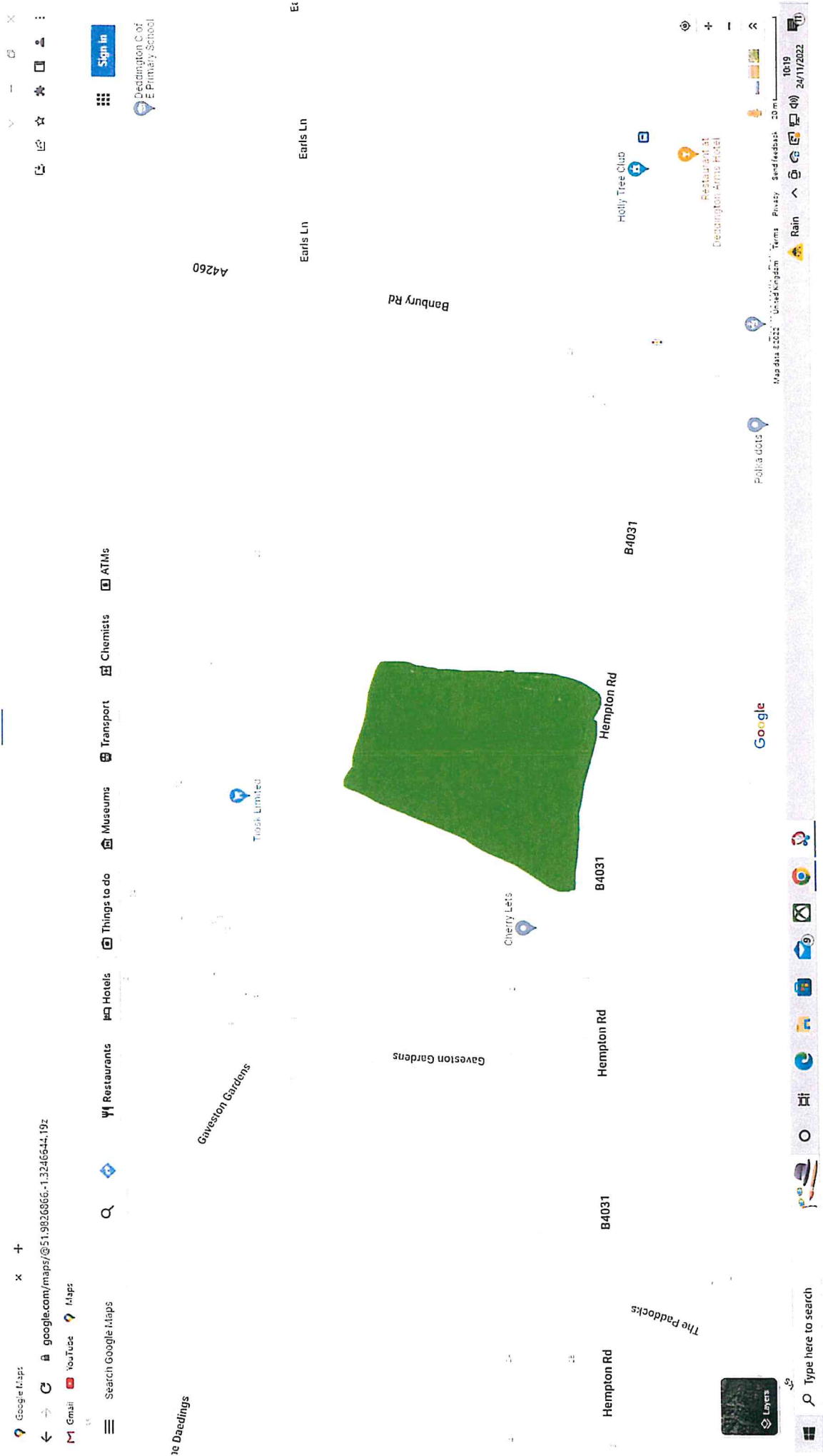
MILL CLOSE, DEDDINGTON RENO SPACE



Google Maps

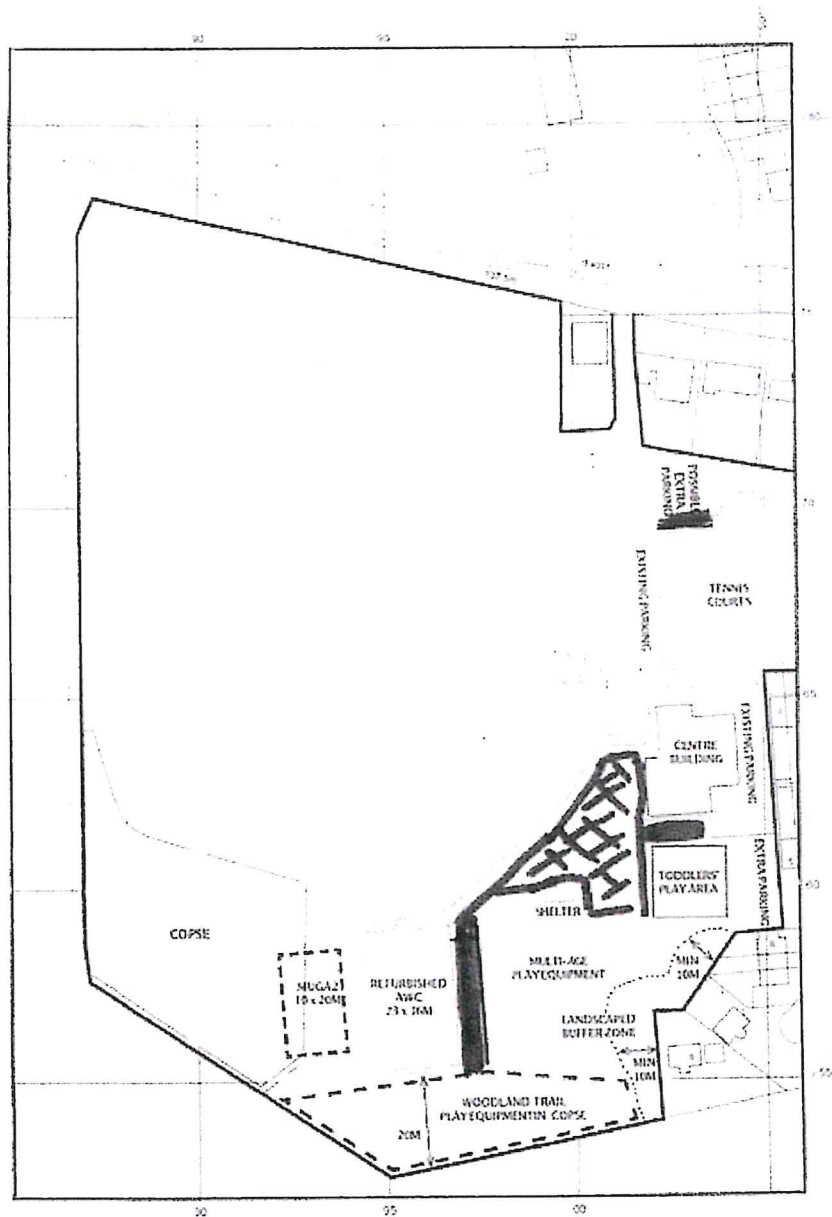
Map data ©2025 20 m

GAVESTON GARDENS GREEN

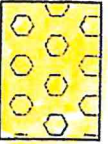


Windmill Community Centre

OX15 0QH



2.2 Table 1: SCHEDULE OF WORKS SCHEDULE 1 - EH

Item No.	Area shown on Plan	Description of Work	Estimated Annual Frequency
1.		Cut grass and all woody growth with flail, reciprocating knife type mower or brushcutter as necessary. Remove and dispose of all arisings. Height of cut to be set to 50 - 75mm All arisings to be removed within 2 to 4 days of cutting.	3 no. occasions. Once, in - Early March - Early August - October.
2.		Cut grass with rotary or flail type mower. Remove and dispose of all arisings. Height of cut to be set to 75mm. All arisings to be removed on the same day the area is cut.	7 no. occasions.
3.		Cut grass and all woody growth with flail, reciprocating knife type mower or brushcutter as necessary. Remove and dispose of all arisings. Height of cut to be set to 50 - 75mm All arisings to be removed within 2 to 4 days of cutting.	2 no. occasions. Once in - Early March - October.

And 10/20/21
Agreed with
Adrian Rogers
EH

OCC MAPS

OF VERGES

PCS Associates (Oxford) Ltd.

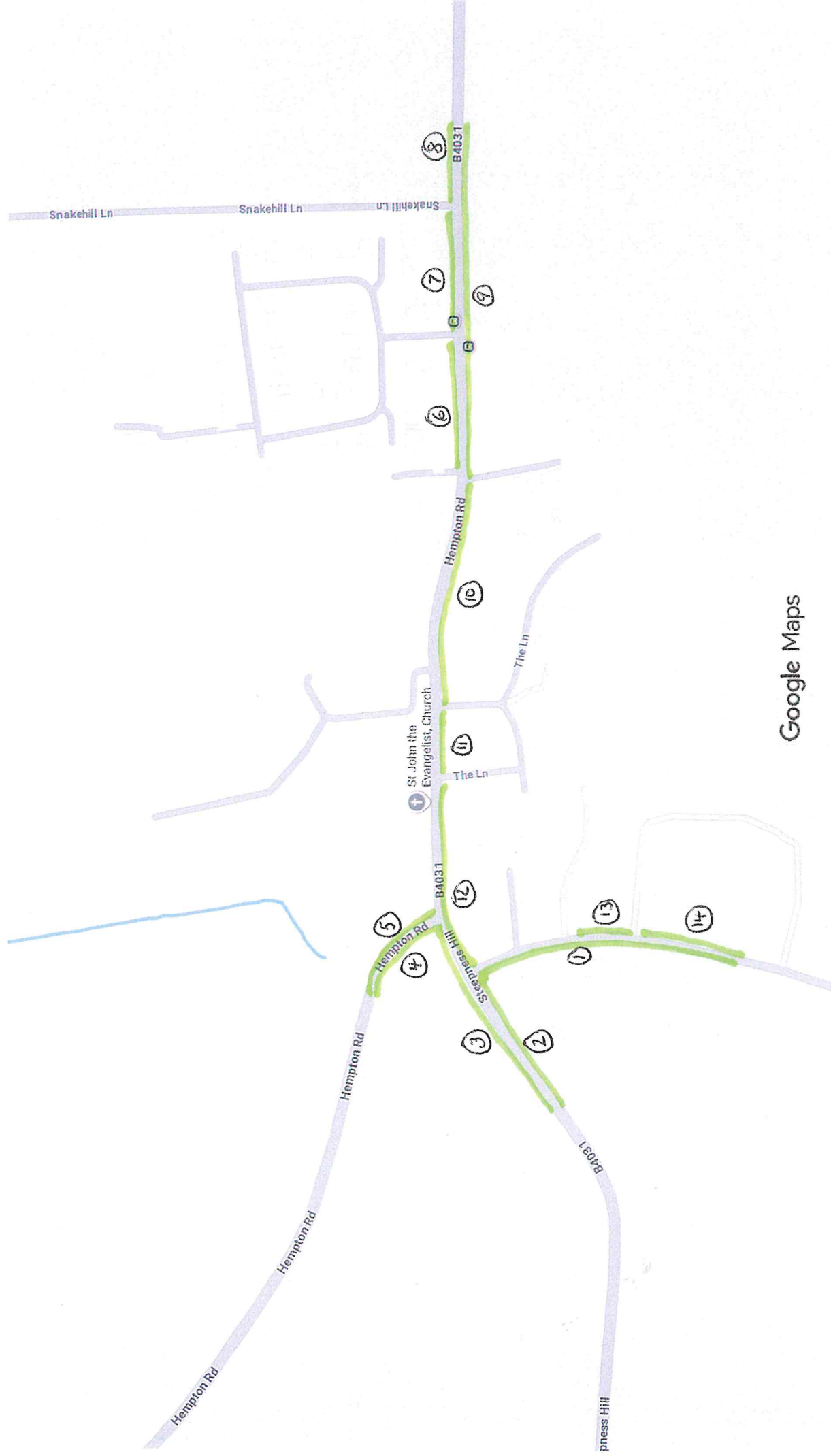
(2)

• Civil • Municipal • Recreational
• Environmental & Highway Consultants

Schedule of Village Grass Cutting AreasName of Village **Hempton (Nr Deddington)**

Ref. No.	Length	Breadth	Times	Area Sqm	Comments
Area from previous sheet				0.0	
1	110.0	2.5		275.0	
2	60.0	4.0		240.0	
3	70.0	3.0		210.0	
4	20.0	1.0		20.0	
5	30.0	1.0		30.0	
6	72.0	3.0		216.0	
7	77.0	3.0		231.0	
8	60.0	5.0		300.0	
9	52.0	4.0		208.0	
	90.0	2.5		225.0	
	85.0	4.0		340.0	
10	100.0	5.0		500.0	
11	70.0	3.0		210.0	
12	60.0	5.0		300.0	
	90.0	1.0		90.0	
13	40.0	3.0		120.0	
14	50.0	1.5		75.0	
				0.0	
				0.0	
				0.0	
				0.0	
				0.0	
				0.0	
				0.0	
				0.0	
				0.0	
				0.0	
Total Area				3590.0	

G_CHRIS6.XLS



Map data ©2025

50 m

Google Maps

①

PCS Associates (Oxford) Ltd.

• Civil • Municipal • Recreational
• Environmental & Highway Consultants

Schedule of Village Grass Cutting AreasName of Village **Clifton**

Ref. No.	Length	Breadth	Times	Area Sqm	Comments
Area from previous sheet				0.0	
1	11.0	1.0		11.0	
	16.0	1.0		16.0	
2	16.0	2.0		32.0	
3	42.0	1.0		42.0	
	44.0	1.0		44.0	
4	30.0	1.0		30.0	
5	20.0	3.0		60.0	
6				50.0	Area
7	80.0	2.0		160.0	
8	47.0	2.0		94.0	
	85.0	2.0		170.0	
9	116.0	1.0		116.0	
	26.0	1.0		26.0	
10	150.0	2.0		300.0	
11	39.0	1.0		39.0	
12	10.0	1.0		10.0	
	28.0	0.5		14.0	
				0.0	
				0.0	
				0.0	
				0.0	
				0.0	
				0.0	
				0.0	
				0.0	
				0.0	
Total Area carried to next Page				1214.00	

① CLIFTON



CLIFTON WELFORDS PCEGG PLAY AREA + OPEN SPACE

05/12/2022, 11:04

Google Maps



DEDDINGTON PARISH COUNCIL GRASS CUTTING

NO MOW MAY and JUNE

List of locations with areas to be left UNCUT during this period:

*See supplementary scope of works maps for areas where some or all to be left uncut during May/June or periods as stated on scope of works

Deddington:

*Goose Green

*Gaveston Green

*Wimborn Close

*Deddington Grange Development

*Castle Grounds (one third)

Outside Castle End on B4031

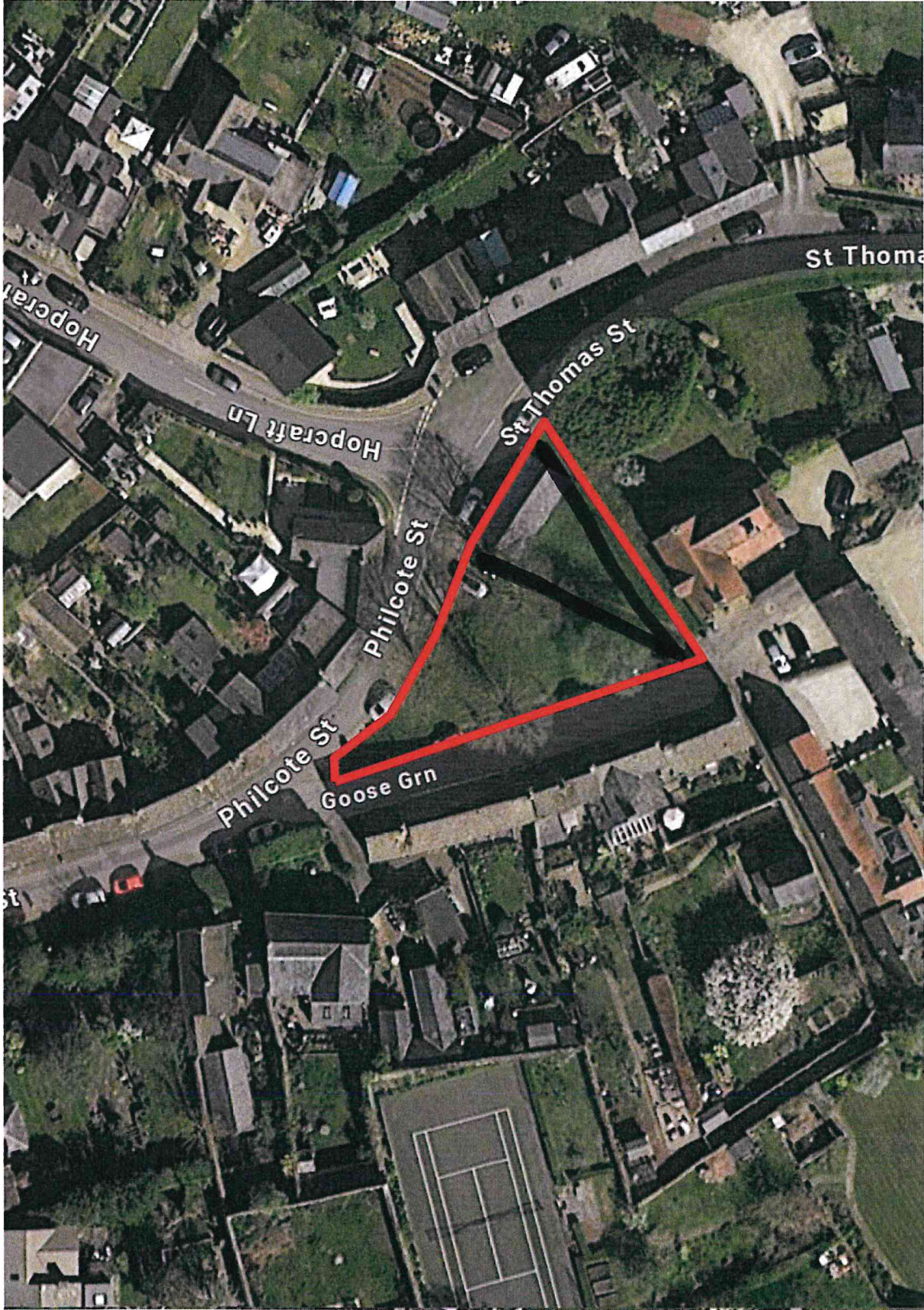
Oxford Road end of St. Thomas Street (bank at road junction)

Hempton

*Hempton Green the southern area for 2 metres to be uncut (close to the boundary)

Clifton

*Welford's Piece (Off Tithe Lane)



Area for mowing

What3Words Location:
///tastier.haggis.connects

Scope of Works

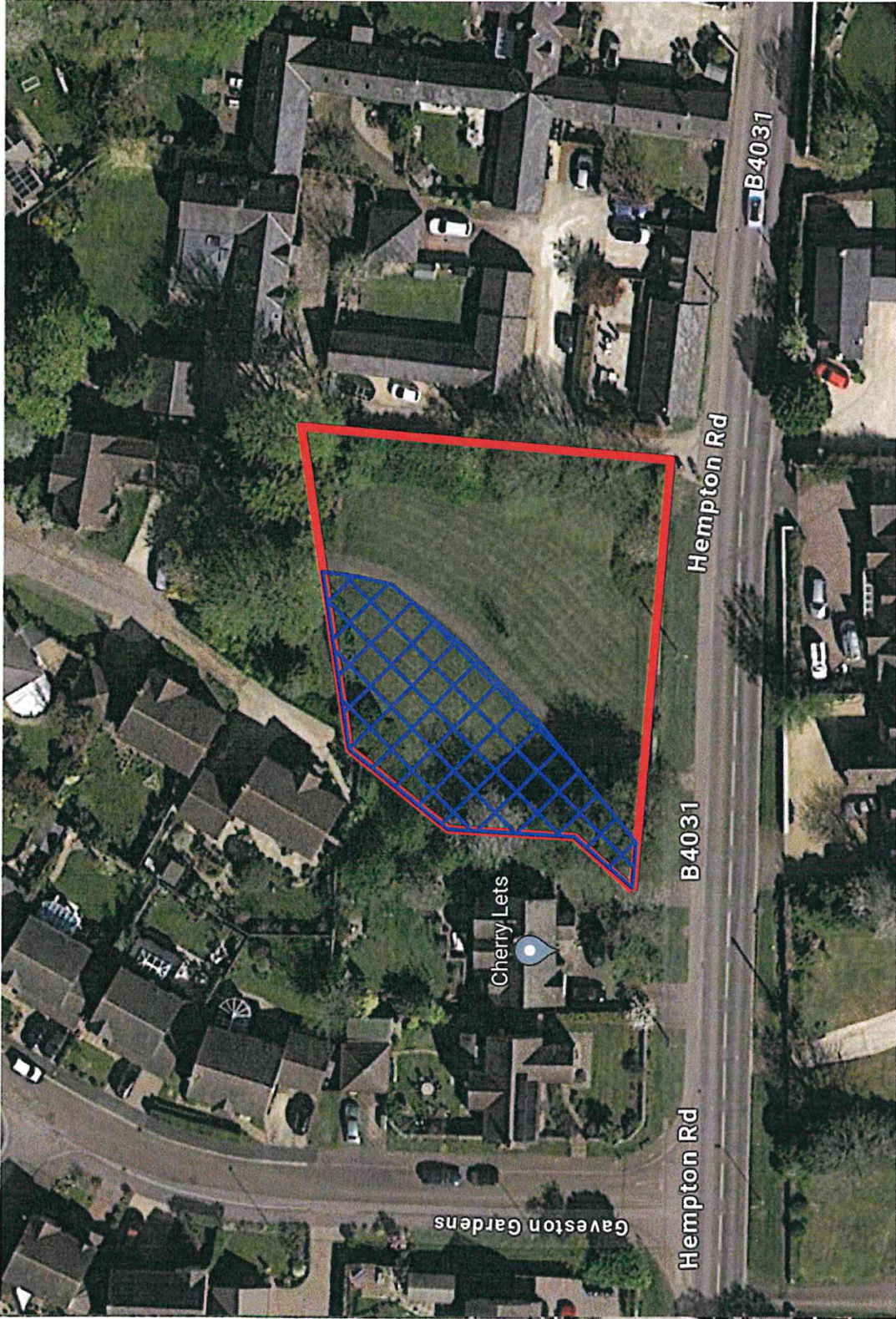
- Whole area to be cut for entire mowing season except as follows:
Do **NOT** cut this area during May, June and July 2024
(Parish Council will place signage and inform residents)



Please cut pathway
during this time.

comments updated	MM	01.03.24	A
revision	by	date	index
Deddington Parish Council			
Grass Cutting Works			
Deddington - Clifton - Hempton			
Goose Green			

drawing number	scale	NTS
002 A	status	construction issue
	date	14.02.24
	drawn	MM



Area for mowing



Do not cut May & June

What3Words Location:

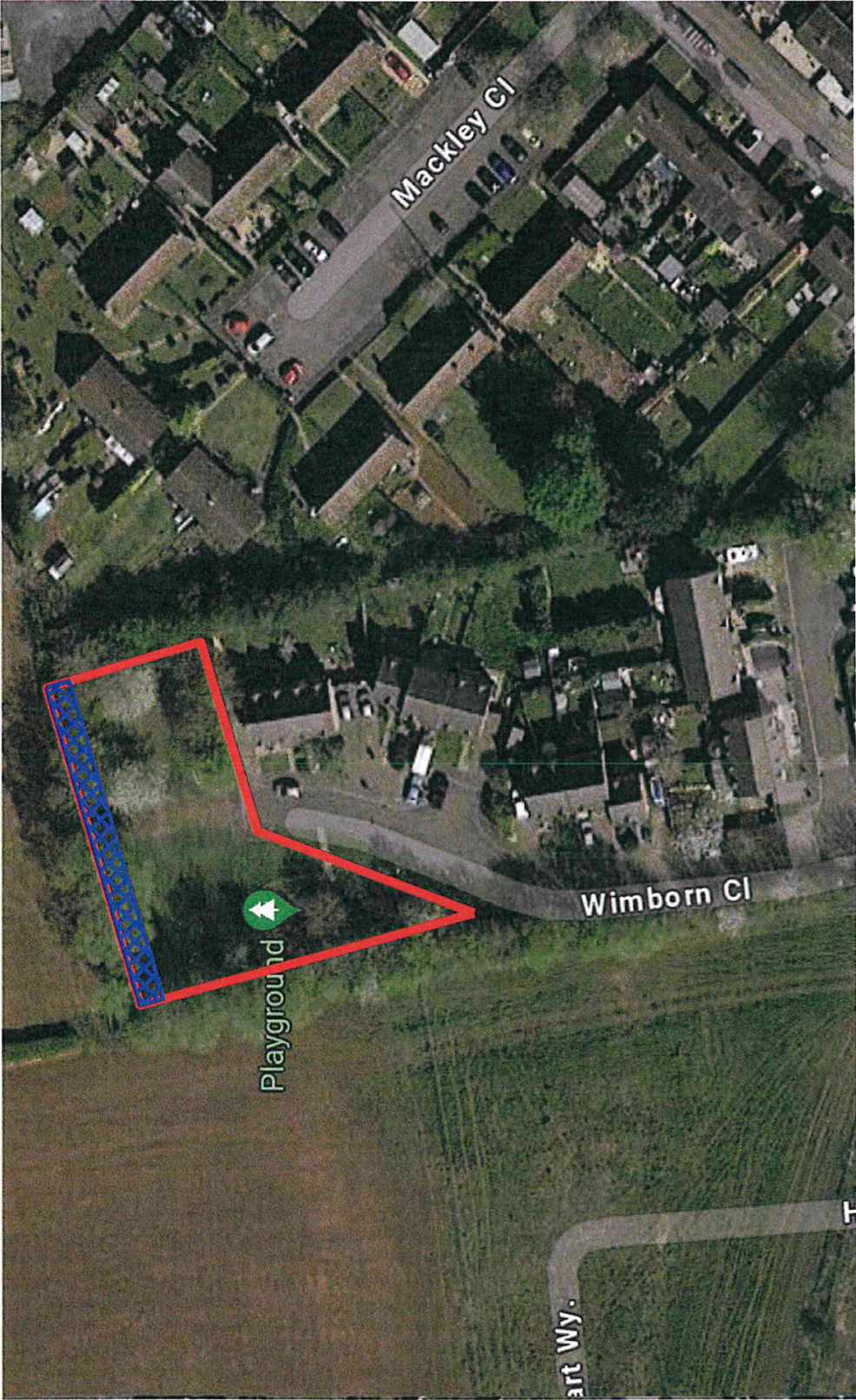
///download.owl.s.skies

Scope of Works

- Cut East and West sides of central path for entire mowing season except as follows:
Do **NOT** cut West side during May and June **2023**.
(Parish Council will place marking posts and information signage)

comments & sharing updated	revision	by	date	A	index
	01	03	24		
Deddington Parish Council					
Grass Cutting Works					
Deddington - Clifton - Hempton					
Gaveston Green					

drawing number	scale	NTS	status	construction issue	date	drawn	checked
001 A					14.03.24	drawn	checked



- Area for mowing
- Leave uncut during May & June (1.5m strip at boundary)

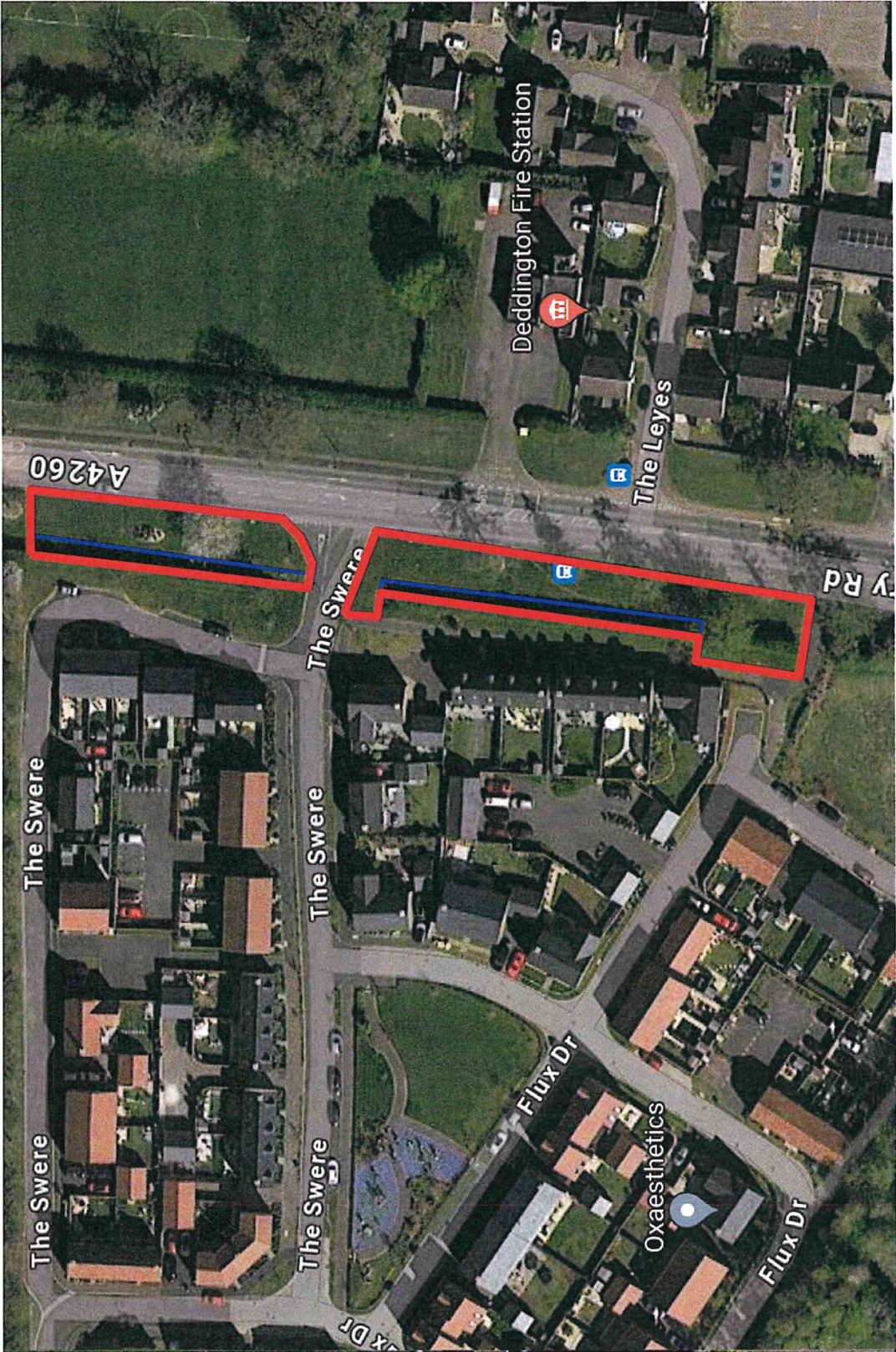
What3Words Location:
///stammer.decorator.faces

Scope of Works

- Cut whole area for entire mowing season except as follows:
Leave 1.5m strip at rear northern boundary **UNCUT** during May and June
(Parish Council will provide marking posts and information signage)

comments and shading updated	revision	by	date	index
Deddington Parish Council	01	10.02.24	A	
Grass Cutting Works				
Deddington - Clifton - Hempton				
Wimborn Close Green				

drawing number	scale	NTS
005 A	status	construction issue
	date	14.02.24
	drawn	MN



Area for mowing

Leave uncut during
May & June

What3Words Location:
///reminds.debut.matter

Scope of Works

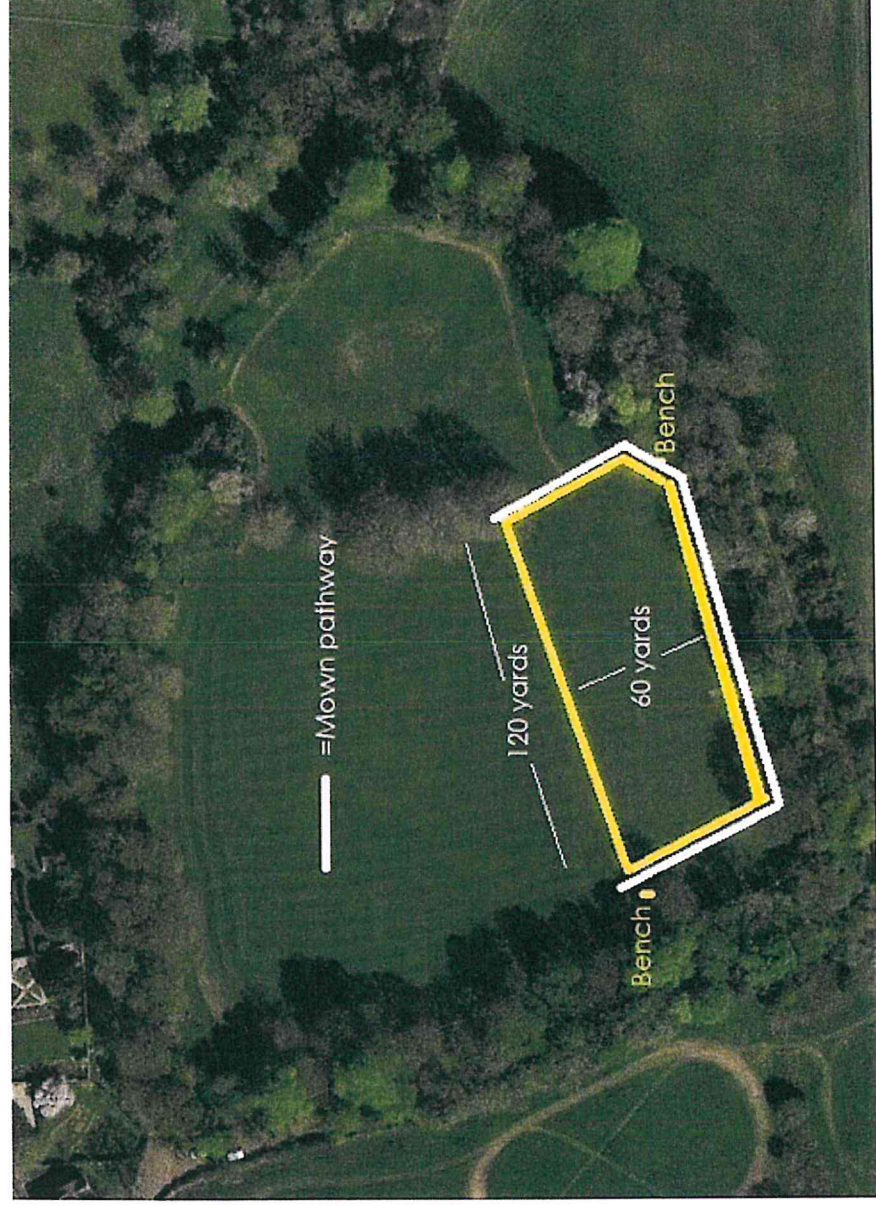
- Cut entire grassed area from A4260 roadside verge to hedgerow throughout mowing season except as follows:
Leave 1.5m strip at rear of verge in front of hedgerow **UNCUT** during May and June.

comments and shading updated	MAN	10.02.24	A
revision	by	date	notes

Deddington Parish Council
Grass Cutting Works
Deddington - Clifton - Hempton
The Grange Development

drawing number	scale	NTS
004 A	status	construction issue
	date	14.02.24
	drawn	MM

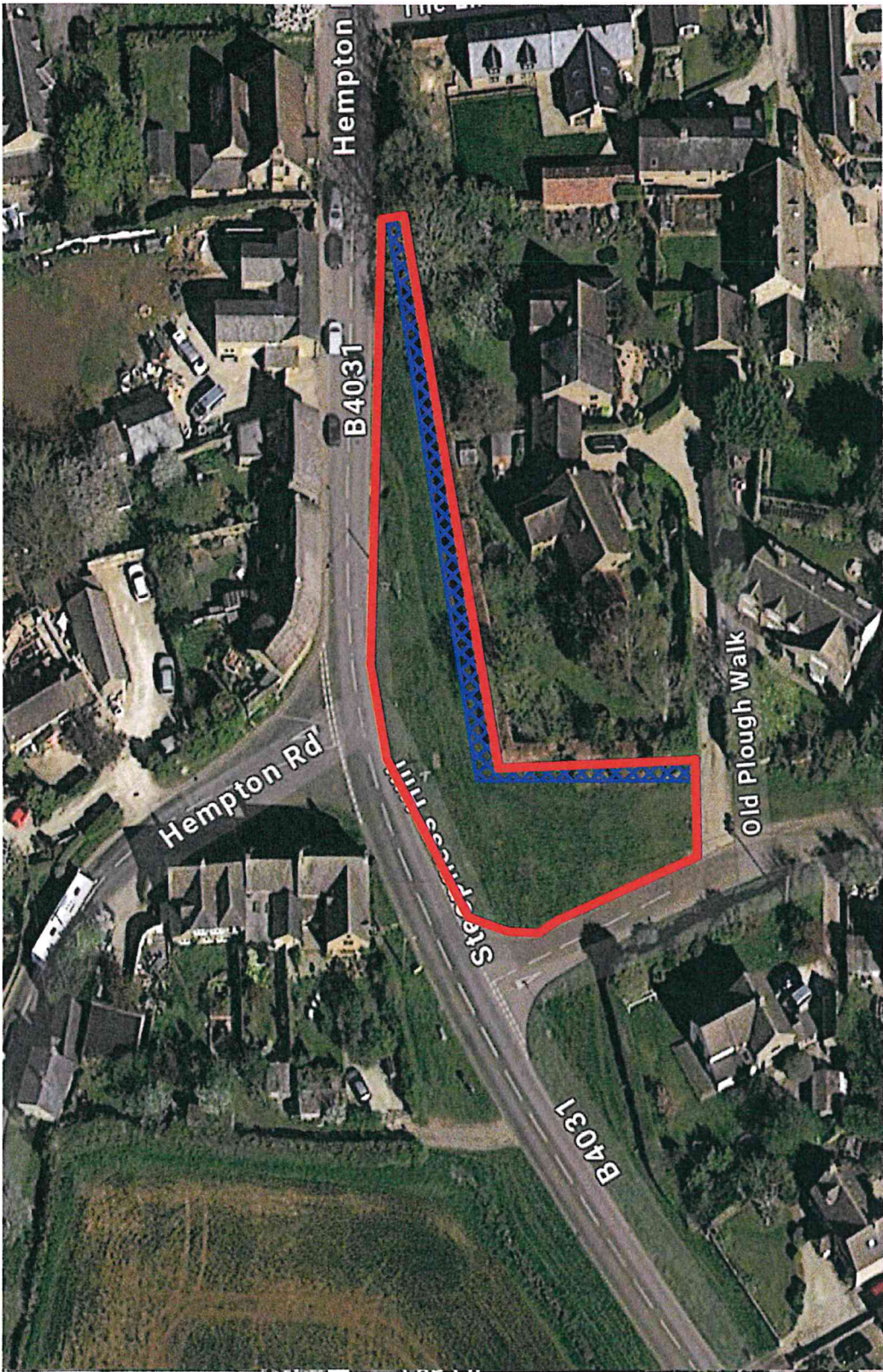
CASTLE GROUNDS NO MOW MAY JUNE
1/3 OPEN GRASS AREA TO BE LEFT UNMOWN (YELLOW)
WITH A PATH AROUND THE PATCH (WHITE)



HEMPTON

- Area for mowing
- Leave uncut during May and June (1.5m strip at boundary)

What3Words Location:
///usage.emulating.snipe



Scope of Works

- Cut entire area throughout mowing season except as follows:
Leave 1.5m strip at rear boundary / hedgerow of area UNCUT during May and June.
(Parish Council will place marking posts and information signage)

comments and shading updated	revision	MM	01.02.24	A	WJH
Deddington Parish Council					
Grass Cutting Works					
Deddington - Clifton - Hempton					
Steepness Hill Green (Hempton)					
drawing number	scale	NTS	status	construction issue	
007 A			date	14.02.24	draw MN

CLIFTON

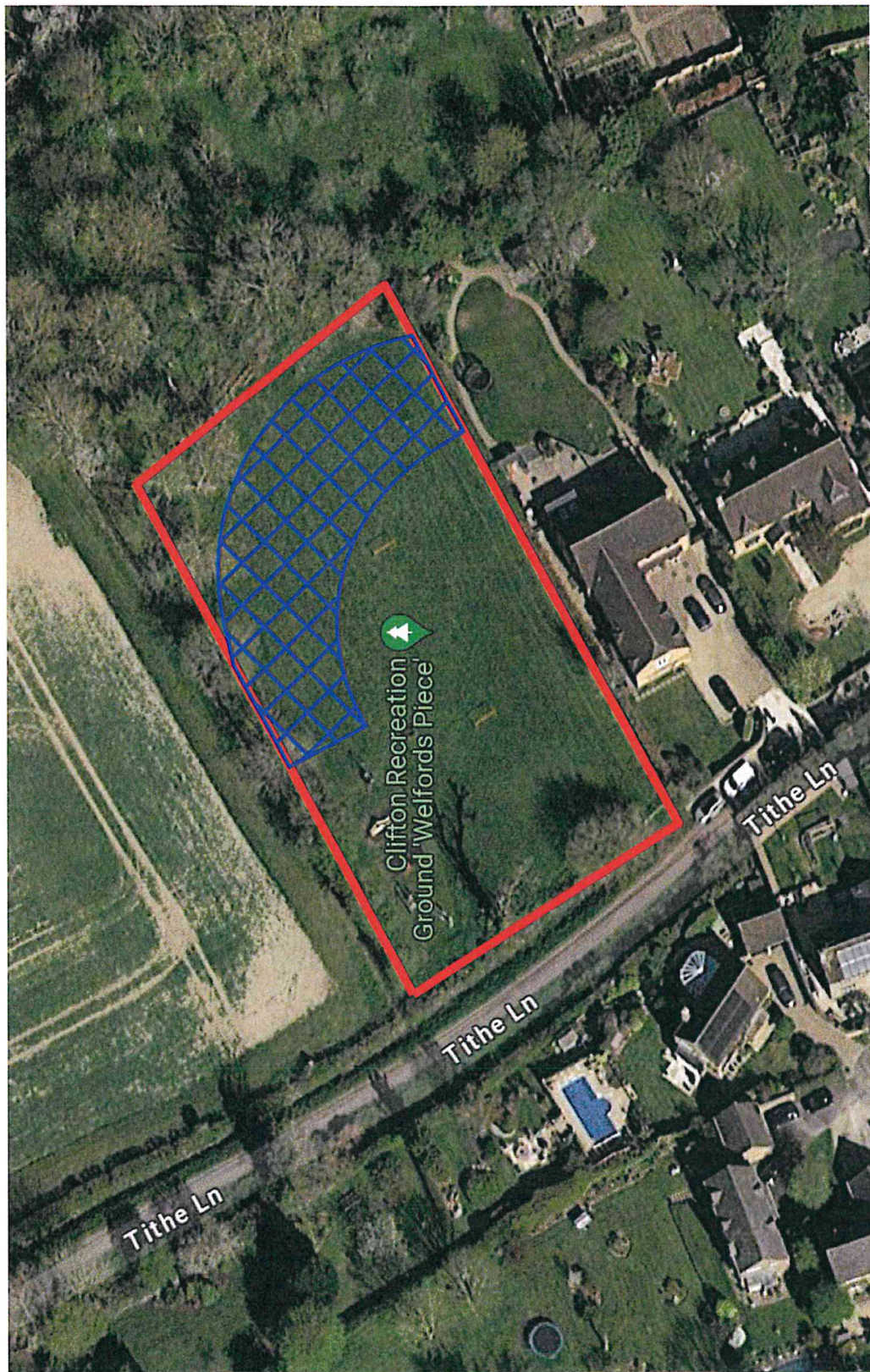
Area for mowing



Wildflower area to remain
uncut during May & June

What3Words Location:

///swanky.laminated.humid



Scope of Works

- Cut entire area throughout mowing season except as follows:
Leave existing wild flower area **UNCUT** from 'orchard' sign post in approximate crescent shape at east end of area during May and June (and/or at other times if marking posts in place)
(Parish Council will place marking posts and information signage)

approved and shading updated
revision

10.03.24

by

date

A

index

Deddington Parish Council
Grass Cutting Works
Deddington - Clifton - Hempton
Welford's Piece (Clifton)

drawing number
006 A
scale
NTS
status
construction issue
date
14.02.24
drawn
MN

Deddington Parish Council – Grass Cutting & Maintenance **2026 - 2029 (3 Year Contract)**

Part 2 – Windmill Centre Pitch

1. Cricket Outfield & Football Pitches

Price Per Item

Mow football pitches and cricket outfield to as ports pitch standard **on Fridays**
March – September (8 cuts).

2. Beyond the outfield

Mow around cricket pavilion and other peripheral areas of the pitch
March – September (8 cuts).



3. Weed killing

Approximately 1.8 ha spraying with a selective broadleaf weed killer suitable for daisy, dandelion, and plantain and birds foot trefoil control. Price per application.

4. Fertilising

Approximately 1.8 ha with a general slow release 6-5-10 or similar mix, for root strength, with a little iron for strength and moss deterrent. Price per application.

Deddington Parish Council – Grass Cutting & Maintenance
2026 - 2029 (3 Year Contract)

Part 3 – hedge cutting

1. CEMETERY, HEMPTON ROAD, DEDDINGTON

Cut the outside and top of the front hedge at the Deddington Cemetery,
Hempton Road (1 cut annually).

Cut the inside and top of the boundary hedges at the Deddington Cemetery,
Hempton Road (1 cut annually).

2. HEMPTON ALLOTMENTS

Cut the inside, outside and top of the road side hedge
(1 cut annually)

Cut the inside of the other boundary hedges
(1 cut annually)

3. WELFORD'S PIECE

Cut the inside of the boundary hedge on the north and west side of Welford's Piece
(1 cut annually)

4. HEDGES AT THE WINDMILL CENTRE, DEDDINGTON

Hedge 1 - Cut both sides and top of the hedge that runs between the under 6's play area and the Adventure Playground (1 cut annually).

Hedge 2 - Cut both sides and top of the hedge between the Adventure Playground and All-Weather Court (1 cut annually)

Hedge 3 - Cut the Adventure Playground side of the hedge to the south of the Adventure Playground (1 cut annually)

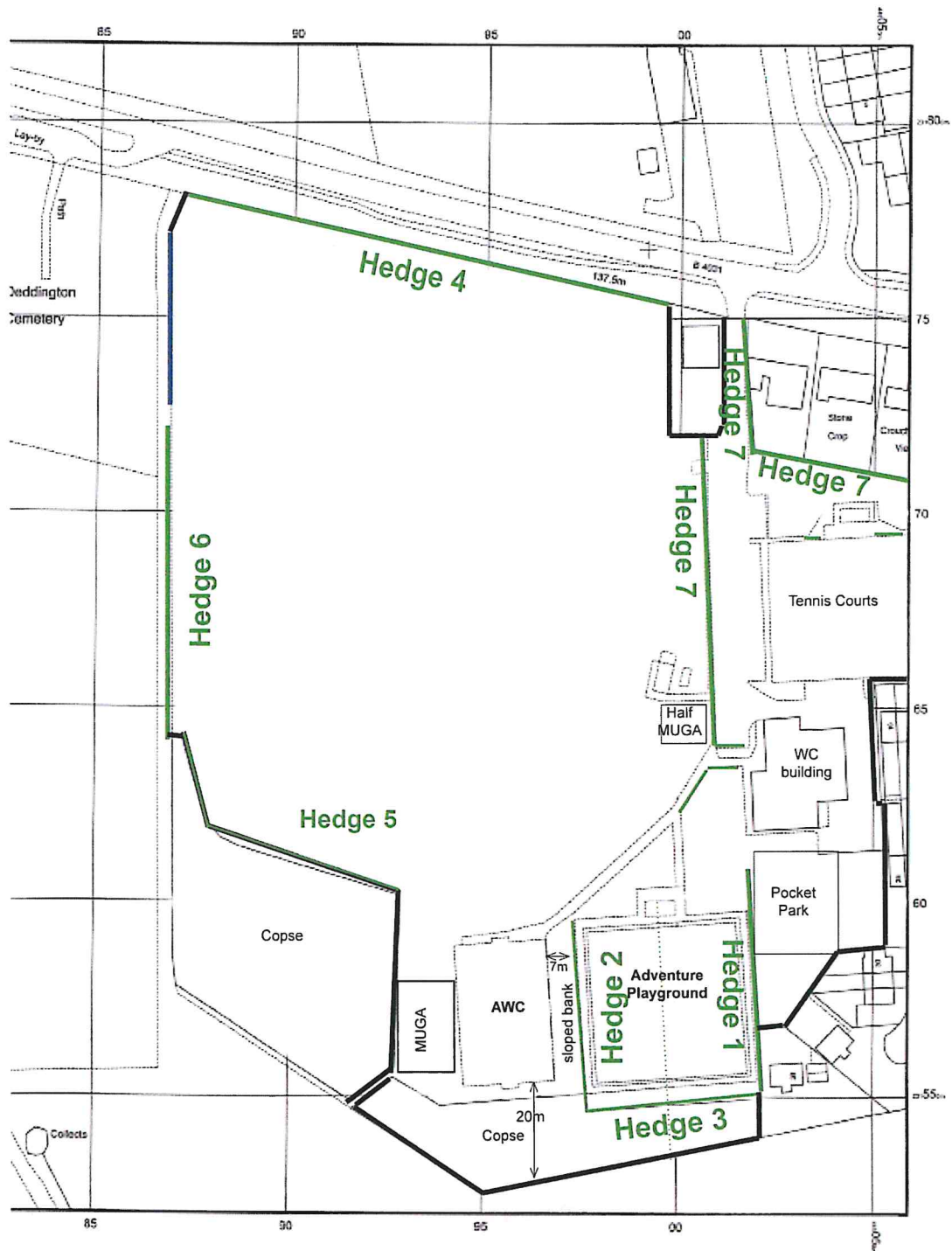
Hedge 4 - Cut the inside face of the hedge to the north of the pitches, cutting back to the bank and lift the crowns. (1 cut annually)

Hedge 5 - Cut the inside face of the hedge to the south side of the pitch and lift the crowns. (1 cut annually)

Hedge 6 - Cut the inside face of the hedge to the west side of the pitch from the south west corner to the path entrance and lift the crowns. (1 cut annually)

Hedge 7 - Cut all beech hedges along the Windmill Centre car park, driveway and outside of the tennis court (1 cut annually).

See plan on next page...



Hedge 5 ?