



AGREEMENT

CHESHIRE FIRE AUTHORITY

And

31TEN CONSULTING LIMITED

**The Provision of Strategic Estates
Consultancy Services 2025**

CPA/SPU/2704F

InTend Reference:

THIS AGREEMENT made on the 24th day of October 2025

BETWEEN

1. Cheshire Fire Authority Headquarters, Sadler Road, Winsford, Cheshire, CW7 2FQ, (the Authority);

AND

2. 31ten Consulting Ltd Ground Floor, Apex Yard 29-35 Long Lane London SE1 4PL (the Contractor)

WHEREAS:

- (1) It is the intention of the Cheshire Fire Authority (CFA) to support Cheshire Fire and Rescue Services (CFRS) in respect of the establishment of a contract for the Provision of Strategic Estates Consultancy Services 2025 (the services).
- (2) Due to the urgency arising from unforeseen circumstances, and with the appropriate approvals in place, the Contractor has provided a proposal dated 18th August 2025, for the provision of the Service under the CFA Standard Terms and Conditions. This includes the specification (including timescales) for the Service and the detailed pricing quotation applicable (the Contractor Proposal). The Contractor Proposal has been accepted subject to this Agreement.

IT IS NOW AGREED as follows:

1. THE following documents are incorporated herein:
 - The Contractor Proposal dated 18th August 2025 including any documents or references contained within.
 - The CFA Standard Terms and Conditions

THE Agreement between the parties is for a specific purpose with services to be provided within the timescales identified in the Contractor Proposal. However, the contract may run for a period of one [1] year commencing on the date of signature, with the option to extend the contract(s) for a further twelve [12] months.

2. IN consideration of the CFA's obligations herein the Contractor will provide the Service as per the Contractor Proposal.
3. IN consideration of the Contractor's obligations herein, the CFA will pay the Contractor the prices as per the Contract Proposal, plus any payable VAT.
 - 3.1. The CFA shall pay any undisputed invoice raised by the Contractor in cleared funds within thirty [30] days of receipt, submitted monthly in arrears in accordance with the Contractor Proposal for work completed to the satisfaction of the CFA.
 - 3.2. Each invoice shall contain all appropriate references including a purchase order number and a detailed breakdown of the Services provided and shall be supported by any other documentation reasonably required by the Contract Manager to substantiate the invoice. The CFA will consider and verify all invoices submitted by the Contractor in a timely fashion.
4. This Agreement shall not be varied or amended unless such variation or amendment is agreed in writing by or on behalf of the CFA and by a duly authorised representative of the Contractor.

IN WITNESS WHEREOF the parties or their authorised representatives have set their hands hereto: -

Signed for and on behalf of **CHESHIRE FIRE AUTHORITY**

By:



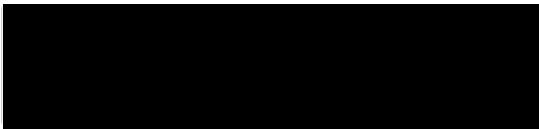
Name: Melissa Andrews

Title: Head of Governance and Monitoring Officer

Date: 21st October 2025

Signed for and on behalf of **31Ten Consulting Limited**

By:



Name: Caroline Throssel

Title: Director - Operations

Date: 24th October 2025