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Annex A to
Schedule 2 to SC2
712289450



MINISTRY OF DEFENCE

Contract Number:
712289450

CONTINUATION OF SUPPORT TO THE COLLECTIVE TRAINING EXERCISE MANAGEMENT SYSTEM (CTEMS)

STATEMENT OF REQUIREMENTS (SOR)

PROVISION OF A COLLECTIVE TRAINING EXERCISE MANAGEMENT SYSTEM (CTEMS) CAPABILITY

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STATEMENT OF REQUIREMENT (SOR) –TECHNICAL AND TRAINING SUPPORT TO THE COLLECTIVE TRAINING EXERCISE MANAGEMENT SYSTEM (CTEMS) AT THE LAND WARFARE CENTRE (LWC).

PURPOSE

- 1.1 The Ministry of Defence (MOD) requires a Collective Training Exercise Management System (CTEMS). This is to support the training design tasks delivered by the Land Warfare Centre (LWC), as the Training Requirements Authority (TRA)) and provide the training delivery and assurance tasks delivered by CTG, the Training Delivery Authority (TDA).
- 1.2 The MOD, in this instance, the LWC is the Authority and will be referred to as the 'TRA' hereafter.

BACKGROUND TO THE REQUIREMENT/OVERVIEW

- 2.1 The mission of the CTG is to 'deliver 'Combat Ready and Mission Ready Training'. Delivering the CTEMS will meet the Army Readiness Order (ARO) and Field Army Training Directive 2023 (FATD 23) by providing an integrated Exercise programming, planning, delivery, assessing and exploitation capability to support Collective Training (Coll Trg) outputs. Through enabling competence evaluation of Coll Trg outputs, this requirement in addition, will enable the delivery of Field Army (Fd Army) Force Elements @ Readiness (FE@R).
- 2.2 By allowing the TRA to design, deliver and assure defined Coll Trg that is a surrogate for warfare to prepare force elements for operations and readiness and support Fd Army adaptation through training as an engine for change. Supporting training validation will help inform Battlecraft Syllabus (BCS) and Warfare Development (WARDEV) through the lessons process and evidence from Coll Trg. This includes Mission Ready Training (MRT).
- 2.3 With the introduction of the Land Training System (LTS), it is proposed the Strategic Training Partner (STP) will deliver a long-term solution as part of the Army Collective Training Service (ACTS) to be delivered under the Collective Training Transformation Programme (CTTP).
- 2.4 Video surveillance systems manufactured by companies that are subject to the National Intelligence Law of the People's Republic of China are not to be used to deliver the contract.

THE SCOPE OF THE REQUIREMENT

- 3.1 The Service Provider (SP) shall be responsible for all aspects of service delivery. This will include, but not limited to:
 - 3.1.1 Maintaining a high level of efficiency in the provision of the service.

- 3.1.2 Provide a service that encourages best practice and identify opportunities to improve service delivery.

- 3.1.3 Maintain a safe environment and safe working practices including the use of a recognised risk assessment/management system.
- 3.1.4 Ensure all services are delivered in accordance with MOD policy(ies) and procedures.
- 3.1.5 Ensure that the CTEMS is accessible through MODNET at fixed and deployed Collective Training Establishments (CTEs¹), in accordance with the Key Performance Indicators (KPIs) at **Appendix A**. Access to CTEMS through MODNET shall continue throughout the contract term.
- 3.1.6 Where MODNET is not available, ensure for deployed CTEs, that the CTEMS is accessible via a standalone Local Area Network (LAN), in accordance with the KPIs at **Appendix A**. Access to CTEMS through a standalone LAN shall continue throughout the contract term.
- 3.1.7 Ensure that any associated licences required to operate EXONAUT are to be provided by the Service Provider.
- 3.1.8 Ensure that the CTEMS works in conjunction with Fd Army Information Management/Information Exploitation (IM/IX) applications.
- 3.1.9 Ensure that the CTEMS fully interfaces with Churchill, SLIM and Army Data Warehouse and work with the Authority to integrate MODUS² to enable the whole training pipeline to be interrogated.
- 3.1.10 Provide a standardised Single Sign-On (SSO) capability to ensure seamless and network agnostic access to the CTEMS.
- 3.1.11 Maintain and provide training videos, training material and system operating/information documentation. The training videos and training material are to cover all aspects required to competently use the CTEMS efficiently and effectively.
- 3.1.12 In addition to recording competence evaluation, the CTEMS is to capture training deficiencies.
- 3.1.13 Manage and produce Observations from Training (OFT) in accordance with **Appendix B**.
- 3.1.14 In collaboration with functional area leads, advise on potential opportunities for the TRA to operate as efficiently and effectively as possible to enhance performance across all levels of Coll Trg.
- 3.1.15 In collaboration with the TDA Designated Officer (DO), support the TDA in using the CTEMS as efficiently and effectively as possible and to advise on software enhancements through Subject Matter Expert (SME) engagement.

¹ Maintenance down-time is to be scheduled and agreed with LWC as part of the exercise planning cycle.

² The MODUS application enables the Fd Army to record the completion of Battlecraft Syllabus (BCS) training at all levels, in order to provide an indication of each unit's readiness.

The SME is to be permanently based within the HQ CTG at LWC, Waterloo Lines, WARMINSTER.

- 3.1.16 Provide technical support, training support and advice to the TDA endorsed training activity³. The service must support the continued successful use of extant EXONAUT planning and exercise management tools and the exploitation of data collected within them.
- 3.1.17 Provision of advice to the Authority regarding procurement of hardware as part of any technical refresh plan that supports current and potential future requirement of the CTEMS.
- 3.1.18 Collaboratively work with the TDA DO to enhance & align the software applications with the LTS, ACTS and wider digitisation requirements as they develop, e.g. integration with the Army's TARGET training application.
- 3.1.19 Collaboratively assist the TRA in measuring the lethality of the Fd Army resulting from the introduction of the LTS.

SERVICE REQUIREMENTS

- 4.1 The SP, for the duration of the contract, shall deliver the following Service Support Agreement (SSA) to the TRA in accordance with the Exercise Forecast detailed in **Appendix C**⁴. The SP shall:
 - 4.1.1 Provide a fully supported software Information Technology (IT) system to maintain a coherent, auditable, and exploitable Coll Trg system.
 - 4.1.2 Train a minimum of 1 x Super User at each CTE. To account for the turnover in military manpower, provide Super User training concurrently with Special Technical Support (STS) visits.
 - 4.1.3 Provide software upgrades/updates, inclusive of installation onto the CTEMS; associated documentation and mapping as and when new versions are developed and released.
 - 4.1.4 Provide software upgrades/updates, inclusive of installation/configuration on request or to resolve software issues.
 - 4.1.5 Input TRA functionality requirements into the SP's software development cycle to support CTEMS development.
 - 4.1.6 Provide the best solution on system related issues from a technical and practical understanding of the CTEMS capability and how the system can best support the delivery of Coll Trg.

³ TRA 'endorsed' training is that which is annotated on the Force Preparation Schedule (FPS) – N.B. Training serials can, from time to time, increase as well as decrease, dependent on requirements and policy.

⁴ Support requirements to CAST UK Ops are listed against the CAST(E) or CAST(S) site whichever is geographically closest to the support location.

- 4.1.7 Manage the project reporting strategy for internal TRA audits through the compilation of monthly and quarterly reports as detailed in the Governance & Reporting section of this SOR.
 - 4.1.8 Maintain a project action tracker to capture all tasks, requests and actions for training and technical support.
 - 4.1.9 Adopt a Secure by Design (SbD) approach to identify cyber security risks from the outset. The SP shall comply with Defstan 05-139 requirements and measures to ensure that EXONAUT is cyber secure and resilient. The SP shall develop and maintain security accreditation artefacts required to comply with the Authority's SbD Principles, including all relevant enabling and supporting infrastructure, such as test and reference systems. SbD artefacts include, but are not limited to, a Security Management Plan, the Risk Management Accreditation Document Set (RMADS), Security Operating Procedures (SyOps) and other accreditation documentation, as required.
- 4.2 The SP shall, throughout the duration of contract, provide a team of deployable Trained Qualified Current Competent (TQCC)/STS personnel across all CTEs to provide 1st Line Technical Support for the use of CTEMS across the Fd Army for Training, Design, Delivery, Measurement, Analysis and Exploitation. The SP in conjunction with the TQCC/STS shall:
- 4.2.1 Ensure technical availability of CTEMS at all CTEs. Subject to the provision of suitable technical infrastructure provided by the TRA.
 - 4.2.2 Provide monthly planning document(s) for the allocation of deployable TQCC/STS personnel across the CTEs.
 - 4.2.3 Advise the TDA and Observer Coach Trainers (OCT) during each exercise on the best way to use and manage CTEMS within each/individual Coll Trg environment(s).
 - 4.2.4 Provide CTEMS technical and training setup support at CTEs and/or other locations as directed by the TDA DO.
 - 4.2.5 Provide CTEMS data entry support at exercise writing weeks and construct weeks and/or where suitable technical infrastructure will allow, at the Exercise Owner's designated locations.
 - 4.2.6 Provide enduring training support to all CTE personnel as they deliver Coll Trg exercises.
 - 4.2.7 Install, configure and maintain the CTEMS 'Observer' (OBS) application on data tablets at all CTEs.
 - 4.2.8 Install updates/patches and conduct troubleshoot exercises to resolve issues.
 - 4.2.9 Escalate to 2nd Line Technical Support any instances that require further technical support to fully resolve any direct software issues.

- 4.3 The SP, throughout the duration of the contract, shall provide 2nd Line Technical Support to the TRA and deployed TQCC/STS personnel for the use of CTEMS across the Fd Army for Training, Design, Delivery, Measurement, Analysis and Exploitation. The SP in conjunction with 2nd Line Support must:
 - 4.3.1 Provide 24/7 access to a 2nd Line Support Portal for reactive resolutions of all, including those internally escalated technical issues experienced at any/all CTEs and/or where TQCC/STS are outside of a CTE location.
 - 4.3.2 Escalate to 3rd Line Technical Support any instances that require complex technical specialist(s) to fully resolve any direct software issues.
- 4.4 The SP, throughout the duration of contract, shall provide 3rd Line Technical Support to the TRA for the use of CTEMS across the Fd Army for Training, Design, Delivery, Measurement, Analysis and Exploitation. The SP in conjunction with 3rd Line Support must:
 - 4.4.1 Provide complex technical specialism for developing, advising and implementing the most appropriate solution(s); conduct full system testing and resolution of internally escalated complex issues.
- 4.5 The SP shall provide a comprehensive Disaster Recovery Plan (DRP) for unexpected events/incidents that could cause extended downtime, disruption, loss of the CTEMS. The SP is to ensure and include, but not limited to:
 - 4.5.1 Detail procedures/framework for remedial action to unplanned incidents that may impact delivery of the service(s).
 - 4.5.2 Detail procedures and strategies for robust and effective data backups, system/application recovery and communication protocols.
 - 4.5.3 UK military sensitive material shall be handled accordingly - managed, stored and safeguarded, in the UK and overseas, up to an including UK Official Sensitive material. All sensitive data is to be stored in UK data centres.
 - 4.5.3 Detail a high availability solution to ensure the CTEMS remains uninterrupted in the event of a power failure.
 - 4.5.4 Identification of potential threats to the CTEMS, i.e. cyber attacks and other disruptive events.

EXPLOITATION

- 5.1 The SP, throughout the duration of the contract, shall develop and propose a suite of dashboards that provide analytical and metrical data sets to inform current lessons and future training. This is to include, but not limited to:
 - 5.1.1 Amendment of existing dashboards and the develop/build of new dashboards on request of the TDA.
 - 5.1.2 Metrics to assist with lessons and Observation from Training (OFT) for the development of future training as per **Appendix B**.

- 5.1.3 In addition to recording competence evaluation, the dashboards are to capture training deficiencies.
- 5.1.4 Concurrent comparison of separate training events to allow comparison of progress, effectiveness, and trend analysis.
- 5.1.5 Metrics to assist with End Of Year Training Reviews (EOYTR) at Army Division, Brigade levels and below.
- 5.1.6 Presentation of multi-event data to identify thematic trends across all Training Levels (TL).
- 5.1.7 Configuration of the dashboards to enable triage of evidence for exploitation to Concept Development (CONDEV), Capability Development (CAPDEV) and WARDEV.

SOFTWARE LICENSING / SOFTWARE UPGRADES

- 6.1 The TRA owns an 'Enterprise-Wide Licence' for the core Training and Exercise modules of the extant CTEMS (EXONAUT) suite of software applications. In addition, certain site-specific modules have also been procured through the SP's existing contract with the TRA. The EXONAUT Licence Schedule as of **Jul 24** can be seen at **Appendix D**. The SP shall:
 - 6.1.1 Provide copies of the Licence Schedule and provide details of the up-to-date Version release status when updates are installed.
 - 6.1.2 Provide up to 2 major upgrades per year plus unlimited minor upgrades, depending on the TRA requirements.

SECURITY

- 7.1 The CTEMS shall be constructed and maintained in strict compliance with Security in Defence policy and procedures; the Data Protection Act 2018 (DPA 2018) and the General Data Protection Regulation (GDPR). The SP shall comply with the following:
 - 7.1.1 Any data relating to a serious incident or accident is to be made available for a minimum of 7-years before archiving. Other data is to be archived after 3-years or as specified within the Operational Record Keeping policy; whichever is the longer.
 - 7.1.2 Due to the current security classification afforded to EXONAUT by Army HQ (OFFICIAL SENSITIVE) there is a minimum requirement for all personnel to have a Baseline Personnel Security Standards (BPSS) Clearance.
 - 7.1.3 Where training environments are constructed to incorporate higher security classifications⁵, the SP, in consultation with the TRA must have knowledge

⁵ Mission Ready Training Centre (MRTC) and bespoke training audiences may include SECRET, in these instances SC Level security clearances will be required.

and understanding of MOD Security practice as well as understand the application of the DPA 2018. In such instances, the TRA shall make the SP aware of any additional security requirements.

7.1.4 With access to MODNET, comply with the relevant principles set out in the Security in Defence policy and procedures and develop Security Operating Procedures (SyOps) for the system.

7.1.5 Provide copies of completed MOD Form 134 to ensure all TQCC/STS personnel engaged in the delivery of CTEMS have agreed to the Official Secrets Act 1989 (OSA 1989) and Confidentiality Declaration.

GOVERNMENT FURNISHING EQUIPMENT/ASSETS (GFE/A)

8.1 The TRA shall ensure that the SP has a safe place to operate including access to the following Government Furnishing Equipment/Assets (GFE/A) detailed within SC2 Schedule 14 GFA.

TRAVEL AND SUBSISTENCE (T&S).

8.2 The TRA shall provide and arrange T&S for the SP. The TRA will:

8.2.1 Provide travel within Kenya from arrival at Jomo Kenyatta International Airport, to departure from the same airport at the end of the STS period.

8.2.2 Provide travel for exercises taking place overseas (within NATO and other partner nations) from arrival at the overseas international airport, to departure from the same airport at the end of the STS period.

8.2.3 Provision of overseas visit(s) Staff Clearances relevant to the CTE(s).

8.2.4 Provision(s) for evacuation in the event of a Non-Combatant Evacuation Order (NEO) being issued in Kenya, Belize, or any other location(s).

8.3 The SP can reclaim all reasonable costs. The SP shall:

8.3.1 Confirm travel arrangements with the TDA DO prior to any bookings made.

8.3.2 Make provision for VISA documentation requirements.

8.3.3 Ensure appropriate vaccinations/preventative medical treatment and insurance requirements are in place which are relevant with travelling to the CTE location(s).

8.3.4 Be responsible for Real Life Support (RLS) for all TQCC/STS deployed/aligned to the tasking/delivery of the CTEMS at Coll Trg event(s). This is to include, but limited to, provision of uniform, food and transportation.

BESPOKE/AD HOC ARRANGEMENTS

- 9.1 Bespoke ad-hoc arrangements may be required from time to time by the TRA to fulfil delivery requirements, such as bespoke and/or additional Training Brigade (Trg Br) endorsed training activity(ies) or requirements for software upgrades. In these instances, the TRA will:
- 9.1.1 Have the ability to influence software development to meet bespoke needs of Coll Trg.
 - 9.1.2 Formally request a firm priced proposal by completing and submitting Part 1/2 – Ad Hoc Tasking Order at **Appendix E**.
 - 9.1.3 Formally task to proceed by completing Part 3 – Ad-Hoc Tasking Order at **Appendix E**.
 - 9.1.4 Formally approve payment(s) by completing Part 4 Ad Hoc Tasking Order at **Appendix E**.
 - 9.1.5 Not be liable for any works undertaken that has not been approved via the receipt of the endorsed Part 3 – Ad Hoc Tasking Order.

KEY PERFORMANCE INDICATORS (KPIs) AND MILESTONES.

- 10.1 The KPIs at **Appendix A** will be used by the TRA and the SP to measure the quality of the CTEMS and services against agreed performance milestones to encourage continuous improvements to the services received. In summary:

KPI	Description
Availability During an Exercise Period	The SP must ensure that all software instances are detected and fully resolved within a defined 'Individual Time to Repair' (ITTR) during each exercise period.
Availability Outside of a Exercise Period	The SP must ensure that all software instances are detected and fully resolved, within a defined ITTR, outside of a exercise period. Monday – Friday (excluding Bank Holidays) 08.30 am - 17:30 pm.
Availability During and Outside of a Exercise Period	The SP must ensure that all software instances are detected and fully resolved within a defined 'Meantime to Repair' (MTTR) during each calendar month.
Training & Exploitation Training Material	The SP must deliver up-to-date training videos, accurate training material(s) and comprehensive system operating documentation to all planning and delivery locations.
Training & Exploitation Dashboards	The SP must create a new dashboard as requested by the TRA.

- 10.2 The SP shall be responsible for the provision of all evidence required to demonstrate performance against the agreed KPIs on a monthly basis and must therefore develop, implement, and maintain an effective self-monitoring performance management system.

- 10.3 The TRA will maintain a record of the SP's adherence to the KPIs.
- 10.4 If the SP does not meet one or more of the 'Required Performance' indicator(s) (AMBER) within a monthly reporting period, a Review Action meeting will be held with the TRA.
- 10.5 If the SP achieves an 'Inadequate Performance' indicator(s) (RED) within a monthly reporting period, the TRA will apply a payment deduction at the next quarterly performance management meeting and request remedial action. The SP will need to explain why the SSA has not been achieved and provide remedial action in line with the DSP.
- 10.6 If the SP's performance does not improve following remedial action, the TRA will seek, if necessary, dispute resolution advice and guidance.
- 10.7 The payment deductions are commensurate with their importance to the service provision(s) and are therefore non-recoverable. The SP will be responsible for any/all shortfalls against the KPI unless evidence is provided to show the shortfall(s) occurred are a direct result of the TRA not meeting their contractual obligations/responsibilities.
- 10.8 In line with DEFCOM 539 which sets the contractual transparency conditions, the KPIs will be submitted to Cabinet Office for publication.

GOVERNANCE AND REPORTING.

- 11.1 The following governance and reporting structure is to be adhered to by the TRA/TDA and the SP. Governance Structure:

Meeting	When	Attendance	Outcome(s)
Progress Meeting	Monthly	TDA Training Support Warrant Officer (Trg Sp WO) and SP's Nominated Representative.	Allocation of the individually planned tasking packages in line with desired outputs: 1. Reviewing/Endorsing of Part 1 - 3 – Routine Tasking Order (Appendix F); or 2. Reviewing/Endorsing of Part 1 - 4 – Ad/Hoc Tasking Order (Appendix E). 4. Summary of activities. 5. Review costs associated to Tasking Order(s).
Performance Management Meeting	Quarterly	TDA DO, LWC Business Centre Performance Manager (LWC BusCen Perf Mgr) and SP's Nominated Representative(s).	Reviewing of KPIs trends, quality standards and timescales. Including, but not limited to: 1. Assurance that deliverables (timescale, quality, and cost) are being met / verification service is meeting expectations.

			2. Review of Strengths, Weaknesses, Opportunities and Threats (SWOT). 3. Review of Risks, Assumptions, Issues, Dependencies and Opportunities (RAIDO). 4. Review the technical provisions are meeting the requirements set out by SbD requirements and in the RMADS. 5. Performance against KPIs and self-declared shortfalls - Arrange Action Review Meeting, if required. 6. Agreement and endorsement of performance payment deduction(s). 7. Inform / provide guidance to attendees on future capability development(s).
Action Review Meeting	Ad Hoc	TDA DO, LWC BusCen Perf Mgr and SP's Nominated Representative(s).	Review and endorse appropriate actions to resolve issues in line with services / KPI outputs / non-delivery of outputs.
Other TRA Internal Meetings	Ad Hoc	TDA DO and SP's Nominated Representative(s).	Ad hoc – Attendance at other governance meetings on the request of the TRA/TDA.
Military User Forum ⁶ .	Annually	TDA (not mandatory) and SP's Nomination Representative(s).	Exchanging of best practice methodology(ies), innovation(s), and improvement(s).

11.1.2 Reporting/Documentation Requirements:

Who	What	When
TDA DO and SP's Nominated Representative.	Resource Allocation / Planning Documentation – Training and technical support.	Monthly/As required.
TDA DO, LWC BusCen Perf Mgr and SP's Nominated Representative.	Self-monitoring/reporting of performance against the KPIs – evidence such as metrics – Trend Analysis of the KPIs.	Monthly.
SP	Disaster Recovery Plan (DRP).	Beginning of each contractual year – Updated when required.

⁶ The User Forum is an annual event organised by the Service Provider during which all military customers are invited to exchange 'best practise' methodologies: Attendance by the TRA is not mandated, but where the TRA's representatives do attend, then all T&S arrangements/costs associated with their attendance shall be the responsibility of the TRA.

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SP	An Asset Register detailing records of all TRA GFE/A; facilities, infrastructure, IT/hardware/equipment and vehicles used in the provision of the service.	At start and end of each contractual year – to be updated periodically.
SP	Security accreditation artefacts required to comply with the Authority's SbD Principles. SbD artefacts include, but are not limited to, a Security Management Plan, the Risk Management Accreditation Document Set (RMADS) and other accreditation documentation, as required.	At start of contract and updated annually.
TRA DO and SP's Nominated Representative.	SyOps.	At start of contract and updated annually.
SP	Exit Management Plan	6 months from contract award and updated annually – to be updated when required

PAYMENTS

- 13.1 All invoices must be delivered via the TDA DO for assurance and confirmation of satisfactory delivery prior to the endorsement of payment via the Contract Payment & Finance (CP&F) system.
- 13.2 Any payment deduction(s) that has been agreed and endorsed at the quarterly performance management meeting will be made against the following monthly contract payment via the CP&F system.

EXIT MANAGEMENT

- 14.1 The SP is to produce an Exit Management Plan 6 months from contract award and update annually. The SP shall implement and execute the Exit Management Plan 6 months prior to the expiry of the contract to ensure service transfer arrangements are in place. The SP shall:
- 14.1.1 Provide management and administrative assistance, support and information, at no extra cost to facilitate an orderly and efficient transition of service(s) to the TRA and/or proposed supplier.
 - 14.1.2 Collaborate with the TRA for the effective management and transfer of an Asset Register that will include records of all TRA GFE/A; mobility assets/facilities/infrastructure; IT/hardware/equipment used in the provision of the service(s).

GLOSSARY/ABBREVIATIONS

AAR	After Action Review
ACTS	Army Collective Training Service
ADM	Active Directory Module
ADW	Army Data Warehouse
AFV	Army Fighting Vehicle
AHE	Army Hosting Environment
AI	Artificial Intelligence
ALI	Air & Land Integration
AMSTC	Army Medical Services Training Centre
ARO	Army Readiness Order
AKX	Army Knowledge Exchange
BAEBB	British Army Electronic BattleBox
BATUK - British Army Training Unit, Kenya (BATUK)	Kenya
BATSUB	British Army Training and Support Unit Belize
BCS	Battle Craft Syllabus
BCP	Business Continuity Plan.
BM	Battlespace Management
BPSS	Baseline Personnel Security Standards
CAM	Combined Armed Manoeuvre
CASEVAC	Casualty Evacuation
CAST (E/S/G) – Combined Arms Staff Trainer (East/South/Germany)	Combined Arms Staff Trainer (E) - Bassingbourn Combined Arms Staff Trainer (S) - Warminster Combined Arms Staff Trainer (G) - Sennelager / /
CATT (UK/Ger) – Combined Arms Tactical Trainer (UK/Germany)	Warminster/Sennelager
CBRN	Chemical, Biological, Radiological and Nuclear
CBT	Computer Based Training
CDE	Collateral Damage Estimate
CEMA	Cyber and Electromagnetic Activities
CeTAC	Collective Training Advisory Cell
Churchill	The Army's activity and resource planning tool.
CIP	Common Intelligence Picture
CIS	Communications and Information Systems
CoC	Chain of Command
COP	Common Operational Picture
CPERS	Captured Persons
CPM	Compliance and Performance Manager
CRTC(G)	Combat Ready Training Centre (Germany)
CRTC(UK)	Combat Ready Training Centre (UK)
CSS	Combat Service Support

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CSTTG	Command, Staff & Tactical Training Group
Coll Trg	Collective Training
CTE	Collective Training Establishment
CTEMS	Collective Training Exercise Management System
CTG	Collective Training Group
CTO	Collective Training Objectives
CTTP	Collective Training Transformation Programme
DCF	Defence Capability Framework
DGC	Division Geo Cell
DIMG	Defence Information Manoeuvre Group
DLIMs	Defence Lessons Identified Management System
DLOD	Defence Lines of Development
DO	Designated Officer
DSA	Divisional Support Area
DSOM	Decision Support Overlay Matrix
DURALS	Defence Unified Reporting and Lessons System
EC	Equipment Care
EOYTR	End Of Year Training Reviews
ES	Equipment Support
EW	Electronic Warfare
FATD	Field Army Training Directive
FE@R	Force Elements @ Readiness
FEPS	Field Electrical Power Supply
FOC	Full Operational Capability
FP	Firm Price
FPS	Force Preparation Schedule
FT	Foundation Training
FTU	Field Training Unit
FTRS (HC)	Full Time Reserve Service (Home Command)
GDPR	EU General Data Protection Regulation
GFA	Government Furnished Assets
GFE	Government Furnished Equipment
GUI	Graphical User Interface
HLC	High Level Characteristics
HWF26	How We Fight 2026
IA&O	Information Activities and Outreach
ICD	Interface Control Document
IL3	Impact Level 3
IL5	Impact Level 5
IM	Information Management
IOC	Initial Operational Capability
IPE	Individual Protective Equipment
ISR	Intelligence, Surveillance and Reconnaissance
IT	Information Technology
IX	Information Exploitation
JPEG	Joint Photographic Experts Group
KM	Knowledge Management

KPI	Key Performance Indicators
KUR	Key User Requirements
LAN	Local Area Network
LMTC	Land Medical Training Centre
LTS	Land Training System
LWC	Land Warfare Centre
LXC	Lesson Exploitation Centre
MACA	Military Aid to the Civil Authorities
MJDI	Management of the Joint Deployed Inventory
MODUS	The MODUS application enables the Fd Army to record the completion of Battlecraft Syllabus (BCS) training at all levels, in order to provide an indication of each unit's readiness.csttg
MRTC	Mission Ready Training Centre
MST	Mission Specific Training
MTMC	Mission Training and Mobilisation Centre
NEO	Non-Combatant Evacuation Order
OBS	EXONAUT 'OBSERVER' Application
OCT	Observer Coach Trainers
ODCR	Observation, Discussion, Recommendation, Conclusion
ODR	Operational Deployability Records
OFT	Observation From Training
OM	Observer Mentor (now known as Observer Coach Trainers)
ORBAT	Order of Battle
OSA	Official Secrets Act
PC OBS	PC Observer
PDF	Portable Document Format
PEPs	Priming Equipment Packs
PI	Performance Indicator
PPE	Personal Protective Equipment
PTR	Post Training Report
PXR	Post Exercise Report
QoS	Quality of Service
RAIDO	Risks, Assumptions, Issues, Dependencies and Opportunities
RFI	Request for Information
RLS	Real Life Support
RMADS	Risk Management Accreditation Document Set
RMP	Readiness Management Portal
RPAS	Remotely Piloted Aircraft System
SAG	Studies Assumptions Group
SC	Security Check
SIM	Scenario Information Manager
SOC	Standardised Orders Cards
SOI	Standard Operating Instruction

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SOP	Standing Operating Procedure
SSA	Service Support Arrangement
STAP	Surveillance and Target Acquisition Plan
SyOps	Security Operation Procedures
SWOT	Strengths, Weaknesses, Opportunities and Threats
TAR	Training Analysis Report
TDA	Training Delivery Authority
TDE	Training Data Editor
TEM	Training and Exercise Manager
TEPIDOIL	Training, Equipment, Personnel, Information, Doctrine & Concept, Organisation, Infrastructure and Logistics.
TES	Tactical Engagement System
TF	Tactical Function
TL	Training Levels
TRA	Training Requirements Authority
UKR	Ukrainian
WG	Working Group
WFX	Warfighting Experimentation