



Ministry of Housing,
Communities &
Local Government

Award Form

This Award Form creates this Contract. It summarises the main features of the procurement and includes the Buyer and the Supplier's contact details.

1.	Buyer	The Ministry of Housing, Communities & Local Government (MHCLG) acting as part of the Crown (the Buyer). Its offices are on: 2 Marsham Street, London, SW1P 4DF
2.	Supplier	Name: Central British Fund for World Jewish Relief Address: Oscar Joseph House 54 Crewys Road, London NW2 2AD Registration number: Charity: 290767
3.	Contract	This Contract between the Buyer and the Supplier is for the supply of the Deliverables which includes support for Ukrainians and HK BN(O)s as they integrate into their new communities via the delivery of targeted, flexible and intensive English Language courses with wrap around employment support for unemployed Ukrainians and Honk Hong British Nationals (Overseas) who are resettled in the UK on one particular visa schemes. This includes the assessment of learners initial English Language Skills and identification of any barriers to entering the employment market. English Language tuition will be provided alongside high quality, individualised employability

		support to increase the number of Ukrainians and HK BN(O)s who are in work and particularly into higher skilled jobs, improving the likelihood of self-sufficiency - see Schedule 2 (<i>Specification</i>) for full details. This opportunity was advertised in this Contract Notice in Find A Tender. Reference: 2025/S 000-026317 Procurement Identifier: ocds-h6vhtk-05227e (FTS Contract Notice).
4.	Contract reference	CPD4128072 – English Language and Employment Support for Ukrainians and HK (BNOs)
5.	Buyer Cause	Any material breach of the obligations of the Buyer or any other default, act, omission, negligence or statement of the Buyer, of its employees, servants, agents in connection with or in relation to the subject-matter of this Contract and in respect of which the Buyer is liable to the Supplier.
6.	Collaborative working principles	The Collaborative Working Principles do not apply to this Contract. See Clause 3.1.3 for further details.
7.	Financial Transparency Objectives	The Financial Transparency Objectives do not apply to this Contract
8.	Start Date	26 th September 2025
9.	Expiry Date	9 th October 2026
10.	Extension Period	Further period up to 2 years (1+1) depending on funding approval and business need. Extension exercised where the Buyer gives the Supplier no less than 3 Months' written notice before this Contract expires
11.	Ending this Contract	The Buyer shall be able to terminate this Contract in accordance with Clause 14.3.

	without a reason	
12.	Incorporated Terms (together these documents form the "this Contract")	The following documents are incorporated into this Contract. Where numbers are missing we are not using these Schedules. If there is any conflict, the following order of precedence applies: (a) This Award Form (b) Any Special Terms (see Section 14 (Special Terms) in this Award Form) (c) Core Terms (d) Schedule 6 (<i>Intellectual Property Rights</i>) (e) Schedule 1 (<i>Definitions</i>) (f) Schedule 20 (<i>Processing Data</i>) (g) The following Schedules (in equal order of precedence): (i) Schedule 2 (<i>Specification</i>) (ii) Schedule 3 (<i>Charges</i>) (iii) Schedule 5 (<i>Commercially Sensitive Information</i>) (iv) Schedule 7 (<i>Staff Transfer</i>) (v) Schedule 8 (<i>Implementation Plan</i>) (vi) Schedule 10 (<i>Performance Levels</i>) (vii) Schedule 11 (<i>Continuous Improvement</i>) (viii) Schedule 12 (<i>Benchmarking</i>) (ix) Schedule 13 (<i>Contract Management</i>) (x) Schedule 14 (<i>Business Continuity</i>) (xi) Schedule 16 (<i>Security</i>) (xii) Schedule 18 (<i>Prompt Payment</i>) (xiii) Schedule 21 (<i>Variation Form</i>)

		(xiv) Schedule 22 (<i>Insurance Requirements</i>) (xv) Schedule 24 (<i>Financial Difficulties</i>) (xvi) Schedule 25 (<i>Rectification Plan</i>) (xvii) Schedule 26 (<i>Sustainability</i>) (xviii) Schedule 27 (<i>Key Subcontractors</i>) (xix) Schedule 29 (<i>Key Supplier Staff</i>) (xx) Schedule 30 (<i>Exit Management</i>) (xxi) Schedule 4 (<i>Tender</i>), unless any part of the Tender offers a better commercial position for the Buyer (as decided by the Buyer, in its absolute discretion), in which case that part of the Tender will take precedence over the documents above.
13.	Special Terms	n/a
14.	Buyer's Environmental Policy	N/A
15.	Social Value Commitment	The Supplier agrees, in providing the Deliverables and performing its obligations under this Contract, to deliver the Social Value outcomes in Schedule 4 (<i>Tender</i>) and report on the Social Value KPIs as required by Schedule 10 (<i>Performance Levels</i>).
16.	Buyer's Security Requirements	Schedule 16 (Security)
17.	Goods	N/A
18.	Charges	The total budget for the initial contract period (12 months) is £3,700,000 ex VAT. The maximum budget for the contract including optional extension years, detailed in section 10 of this award form, is £12,480,000 ex VAT and is subject to ministerial and HMT approval and a variation process.

		Details in Schedule 3 (<i>Charges</i>)
19.	Estimated Year 1 Charges	£3,700,000 ex VAT
20.	Reimbursable expenses	There are no reimbursable expenses and all costs are set out in Schedule 3 (<i>Charges</i>)
21.	Payment method	All invoices are to be submitted to CP2P Team, MHCLG, 1 st Floor, The Forum, Marlowes, Hemel Hempstead, HP1 1DN clginvoices@communities.gov.uk
22.	Key Performance Indicators	KPIs and financially linked KPIs are detailed in Section 4 (<i>Deliverables, outputs and Performance Measures</i>), Section 5 (<i>Service Levels and KPIs</i>) and 6 (<i>Pricing and Payment Structure</i>) of Schedule 2 (<i>Specification</i>) and as detailed in Schedule 10 (<i>Performance Measures</i>)
23.	Liability	In accordance with Clause 15.1 each Party's total aggregate liability in each Contract Year under this Contract (whether in tort, contract or otherwise) is no more than £5 million or 150% of the Estimated Yearly Charges.
24.	Progress Meetings and Progress Reports	In accordance with Schedule 2 (<i>Specification</i>)
25.	Guarantor	Not applicable
26.	Virtual Library	Not applicable
27.	Supplier's Contract Manager	[REDACTED]
28.	Supplier Authorised Representative	[REDACTED]

29.	Supplier Compliance Officer	[REDACTED]
30.	Supplier Data Protection Officer	[REDACTED]
31.	Supplier Marketing Contact	[REDACTED]
32.	Key Subcontractors	British Council Charity number 209131. Assessment of English level (CEFR) Delivery of online English Language (ESOL) Services
33.	Buyer Authorised Representative	[REDACTED]

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	[REDACTED]	Signature:	[REDACTED]
Name:	[REDACTED]	Name:	[REDACTED]
Role:	[REDACTED]	Role:	[REDACTED]

MHCLG Award Form Mid-Tier Terms, Crown Copyright 2025,

CPD4128072 – English Language and Employment Support for Ukrainians and HK BNOs

Date:	26-Sep-2025	Date:	29 th September 2025
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