Award Form

This Award Form creates this Contract. It summarises the main features of the procurement and includes the Buyer and the Supplier's contact details.

	Buyer	The Secretary of State for Health and Social Care, acting as part of The Crown. (the Buyer). Its offices are on: 39 Victoria Street, London, SW1H 0EU
2.	**Supplier**	Name: The University of Manchester Address: 1 Oxford Road Manchester M13 9PL United Kingdom Registration number: [redacted] SID4GOV ID: [redacted]
3.	**Contract**	This Contract between the Buyer and the Supplier is for the supply of Deliverables, being independent analytical support to aid the department in delivering its work priorities and support the department in the production of national statistics, peer reviewed publications, including support and advice for other academic departments using drug and alcohol treatment data for research into drug and alcohol treatment. - see Schedule 2 (Specification) for full details. This opportunity is advertised in this Contract Notice in Find A Tender, reference 2025/S 000-031820 (FTS Contract Notice)
4.	**Contract reference**	C343749
5.	**Buyer Cause**	Any material breach of the obligations of the Buyer or any other default, act, omission, negligence or statement of the Buyer, of its employees, servants, agents in connection with or in relation to the subject-matter of this Contract and in respect of which the Buyer is liable to the Supplier
6.	**Collaborative working principles**	The Collaborative Working Principles do not apply to this Contract.

		See Clause 3.1.3 for further details.
7.	**Financial Transparency Objectives**	The Financial Transparency Objectives do not apply to this Contract. See Clause 6.3 for further details.
8.	**Start Date**	01 October 2025
9.	**Expiry Date**	30 September 2029
10.	**Extension Period**	This contract will be for an initial 4-year award with annual reviews (1st October 2025 – 30th September 2029) Further extension option: 2 years until 30th September 2031 Further extension option: a period of up to a final 2 years until 30th September 2033, to ensure that this key contract can continue for a sustained period required to achieve progress. Extension exercised where the Buyer gives the Supplier no less than 3 Months' written notice before this Contract expires.
11.	**Ending this Contract without a reason**	The Buyer shall be able to terminate this Contract in accordance with Clause 14.3.
12.	**Incorporated Terms** (together these documents form the **"this Contract"**)	The following documents are incorporated into this Contract. Where numbers are missing we are not using these Schedules. If there is any conflict, the following order of precedence applies: (a) This Award Form (b) Any Special Terms (see **Section 14 (Special Terms)** in this Award Form) (c) Core Terms (d) Schedule 6 *(Intellectual Property Rights)* (e) Schedule 1 (*Definitions*) (f) Schedule 20 (*Processing Data*) (g) The following Schedules (in equal order of precedence): (i) Schedule 2 (*Specification*)

		(ii) Schedule 3 (*Charges*) (iii) Schedule 5 (*Commercially Sensitive Information*) (iv) Schedule 7 (*Staff Transfer*) Schedule 10 (*Performance Levels*) (v) Schedule 13 *(Contract Management)* (vi) Schedule 14 *(Business Continuity and Disaster Recovery)* (vii) Schedule 16 *(Security)* (viii) Schedule 21 *(Variation Form)* (ix) Schedule 22 (*Insurance Requirements*) (x) Schedule 24 (*Financial Difficulties*) (xi) Schedule 25 *(Rectification Plan)* (xii) Schedule 26 (*Sustainability*) *(xiii)* Schedule 28 (*ICT Services)* (xiv) Schedule 29 *(Key Supplier Staff)* (xv) Schedule 30 *(Exit Management)* (xvi) Schedule 4 (*Tender*), unless any part of the Tender offers a better commercial position for the Buyer (as decided by the Buyer, in its absolute discretion), in which case that part of the Tender will take precedence over the documents above.
13.	**Special Terms**	The Parties agree to amend Clause 3.3.1 of the Core Terms to the following: Core Terms 3.3.1 A material or unjustified delay in the Delivery of the Services, where such delay has not been notified to and agreed by the Buyer in advance, will constitute a Default of this Contract.
14.	**Buyer's Environmental Policy**	Security policy framework, May 2018 – GOV.UK – https://www.gov.uk/government/publications/security-policy-framework/hmg-security- policy-framework

15.	**Social Value Commitment**	The Supplier agrees, in providing the Deliverables and performing its obligations under this Contract, to deliver the Social Value outcomes in Schedule 4 (*Tender*) and report on the Social Value KPIs as required by Schedule 10 (*Performance Levels*).
16.	**Buyer's Security Requirements**	The Buyer has chosen Option 5 – Buyer-led Assurance for Schedule 16 (*Security*).
17.	**Goods**	Not applicable
18.	**Charges**	Details in Schedule 3 (*Charges*)
19.	**Estimated Year 1 Charges**	[redacted]
20.	**Reimbursable expenses**	None
21.	**Payment method**	Payments will be made quarterly, split evenly (October to December, January to March, April to June and July to September) for each of the contract years.
22.	**Key Performance Indicators**	Service Credits will accrue in accordance with Schedule 10 (*Performance Levels*)
23.	**Liability**	In accordance with Clause 15.1 each Party's total aggregate liability in each Contract Year under this Contract (whether in tort, contract or otherwise) is no more than 150% of the Estimated Yearly Charges In accordance with Clause 15.6, the Supplier's total aggregate liability in each Contract Year under Clause 18.6.4 is no more than the Data Protection Liability Cap, being £10 million.
24.	**Progress Meetings and Progress Reports**	The Supplier shall attend Progress Meetings with the Buyer every 3 months The Supplier shall provide the Buyer with Progress Reports every 3 months
25.	**Guarantor**	Not applicable

26.	**Virtual Library**	Not applicable
27.	**Supplier's Contract Manager**	[redacted]
28.	**Supplier Authorised Representative**	[redacted]
29.	**Supplier Compliance Officer**	Not applicable
30.	Supplier Data Protection Officer	[redacted]
31.	**Supplier Marketing Contact**	Not applicable
32.	**Key Subcontractors**	Not applicable
33.	**Buyer Authorised Representative**	[redacted]