

FEH/102025 – additional guidance on information to be included in the tender versus evaluation criteria.

Evaluation criteria	Information to be included in the tender	Section weighting
Understanding of the brief and the opportunity.	Summary of the consultants understanding of the brief and the opportunity that the NFC is seeking to unlock.	10%
Clarity and robustness of the methodology, allowing flexibility for new ideas and innovation.	Methodology with clear delineation between Phase 1 and Phase 2.  Detailed project (for example Gantt Chart) and reporting timeline.	30%
Professional and technical ability and relevant experience and expertise.	Details of the consortia (if applicable) and CVs of the proposed team.  Project director and team organigram, with roles and responsibilities for team members and organisations (if a consortia).  Summary of examples of comparable work by the proposed team (c. 3 examples).  Knowledge and expertise within the environmental / sustainability sector. (this can be evidenced through details of the team, organisations and / or case studies)	30%

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Suppliers fit with the ethos and values of the National Forest.	Detail of consultants' commitment through action to sustainability, broadly this could include the environment, social wellbeing and commitment to a greener economy.	10%
Value for Money.	We will award the contract based on the "most advantageous offer – in the opinion of NFC". The NFC will consider the above criteria alongside cost.	20%