**Risk Assessment Template (H&S) NNRs**

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| **NNRs covered by this risk assessment:** | Ham Street Woods National Nature Reserve | | **Date completed:** | | 18/09/2024 |
| **Assessment of (e.g. Activity, Equipment, Individual)** | Visitor Safety Risk Assessment | | **Review date (max 1 year):** | | September 2025 |
| **Training required? Tick all that apply** | | | **Signed off by (SRM/ Line Manager):** | | Rob Carver 24/09/25 |
| **Training course:** | | | **Mandatory/Optional** | | **Applicable? (p)** |
| First Aid at Work | | | Mandatory | |  |
| Safeguarding level 1 | | | Mandatory | |  |
| Safeguarding level 2 | | | Optional | |  |
| Other (Please specify): | | |  | |  |
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| **Notes (e.g. mandatory safety precautions)** | | | Mobile phone coverage is patchy over the whole site, it is worth moving to around to get better signal.  Hazards on the reserve are highlighted through appropriate signage.  First aid arrangements: Gates are fitted with padlocks and chain, can be cut by the emergency services if required. All staff members to be first aid trained and carry a first aid kit with them at all times.  Fire assembly point is the main Bourne Lane car park | | |
| **Minimum PPE/RPE requirements** | None | | | | |
| **What are the hazards common to all?** | **Who might be harmed and how?** | | | | | **What precautions are you already taking?** |
| Exposure to heat - sunstroke | Visitors - Dizziness, unconsciousness, sunburn, resulting conditions could include death | All site staff trained as First Aiders. Always carry a first aid kit in vehicles. | | **What additional local precautions are required?** | |
| Exposure to cold – hypothermia | Visitors - Dizziness, unconsciousness, frost bite, resulting conditions could include death | All site staff trained as First Aiders. Always carry a first aid kit in vehicle | | Hazard maps to be kept in vehicles | |
| Other medical condition - remoteness from assistance | Visitors – various levels of severity depending on the medical condition. | All site staff trained as First Aiders. Always carry a first aid kit in vehicle. | | Hazard maps to be kept in vehicles | |
| Uneven surfaces | Visitors - Trips, falls, bruising, breaks. | Carry out regular footpath inspections, repair / remove all potentially dangerous obstacles once they appear. | | Use the land estate audit inspections. | |
| Falling trees, branches | Visitors - Bruising, breaks, death | Carry out annual tree inspections, remove all potentially dangerous trees and branches. | |  | |
| Vehicles | Visitors - Injuries from impact, flying debris from tractor flail.  Also forestry operations  Driving Truck on reserve, collisions | Drive truck at slow speeds and stop to allow pedestrians to pass.  Safe driving policy on site, also make clear to all contractors and visitors through site safety audit.  Ensure tractor flails have stopped and tractor is kept in neutral before allowing visitors to pass by.  Stop all forestry operations when pedestrians are within 50m. consider closing paths if apporpriate | |  | |
| Other visitors | Visitors - Confrontation, trespassing, assault, dogs not under close control. | Keep illegal / undesirable activities to a minimum through patrolling site. Report all instances via appropriate method.  Signage in place to keep dogs to be kept on leads. Especially around livestock. | |  | |
| Fire | Visitors – burns, death | Post warning signs requesting public caution and reporting of fires when risk is high,  All site staff trained as First Aiders. | | There is a separate wildlfire hazard RA. Deciduous woodland wildfires are very unlikely, however people can be harmed by fires if they are unaware. | |
| Forestry operations | Visitors - Bruising, breaks, death, injury caused by flying debris. | Display warning signs, close tracks if necessary.  Is the job is small, consider undertaking during the quieter times of day. | | Pre-warn areas of work through notices on the notice board at the carpark and/or through social media. | |
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| **What are the hazards specific to your site/ staff/ equipment?** E.g. site features such as steep slopes, individual issues such as new starters, equipment features such as known complexities. | **Who might be harmed and how?** | **What precautions are you already taking?** | **What additional local precautions are required?** |
| Steep slopes and banks | Visitors – Injuries caused by falls. | Keep footpaths well maintained,  Encourage use of footpaths / permissive paths by keeping in good order and cut back.  Whole site is open access so potentially public can venture onto steep banks, although they rarely do. | All hazardous areas on hazard map. |
| Unexploded ordnance | Visitors – death or injury from exploding bomb. | Signage to all entrances to the area where unexploded ordnance has been found in the past. | No unexploded ordnance has been found for around a decade. |
| Bridges | Visitors – Trips hazard, Injuries, drowning, vandalism | Ensure bridges and boardwalks are inspected for wear and tear. Make any necessary repairs, if not then section off or close the area until repairs are carried out. Highlight any trip hazards or weak boards with hazard tape. | Use land estate inspection audit |
| Deep water ditches and other bodies of water. | Visitors – Drowning | Keep footpaths well maintained, deep-water signage in place in easily accessible areas. Encourage visitors to keep to the footpaths. | Install fencing in hazardous locations |
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Please add more lines if required.

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| **General comments:** |  |