

FORM OF TENDER

RE-ROOFING AND REPAIRS TO EXISTING BUILDING
AT OSWALDTWISTLE CIVIC THEATRE, ACCRINGTON

To: Hyndburn Borough Council

I/We having read the conditions of contract, tender documents and drawings delivered to me/us and having examined the drawings referred to therein and inspected the site, do hereby offer to execute and complete the whole of the works described by and in accordance with the tender documents, specifications and drawings for the sum of (excluding VAT):

.....(words)

(£.....)

I/We undertake in the event of your acceptance of our tender to execute with you a form of contract under seal embodying all the conditions and terms contained in this offer.

I/We agree to commence the works on site within ____* weeks of the written order to commence and agree to complete the whole of the works within ____* weeks from the date of possession (subject to extensions of time granted in accordance with the conditions of contract).

I/We agree that should obvious errors in pricing in arithmetic of a significant nature be discovered before acceptance of this offer in the priced schedule of works and specifications submitted by me/us these errors will be dealt with in accordance with Alternative 2 of the "NBS guide to tendering: for construction projects".

I/We declare that the tender price or any other figures or particulars in connection with the tender have not been disclosed by me/us to any other party, and that I/we have no knowledge either of the sum quoted or of other particulars of any tender for the Contract by another party. I/We understand that this tender is submitted at my/our own expense and that neither the lowest nor any tender will necessarily be accepted.

I/We confirm that this tender is to remain open for consideration for a period of 3 months from the date of then return of the tender.

Dated this day of 2025

Signed:

For and on behalf of:

Registered Address:

.....
.....
.....

Witness (Signature):

.....

Occupation:

.....

Address:

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.....
.....

CONTINUED..../

- (i) Please read the 'Instructions to Tenderers' Document and ensure your tender complies fully with the requirements within those instructions.
- (ii) This Form of Tender is to be completed and sealed in an unmarked envelope delivered together with your priced schedule of works, details of personnel, case studies and programme to:

Helen McCue Melling
Regeneration & Property Manager
Regeneration & Housing Services
Hyndburn Borough Council
Scaitcliffe House
Ormerod Street
Accrington
BB5 0PF

on, or no later than, 2pm on Monday 13th October 2025. Tenders must be clearly marked "**Tender for Re-roofing and Repairs Oswaldtwistle Civic Theatre, Accrington**".

Alternatively, email tender returns will be accepted by, or no later than, the tender return date to tender@hyndburnbc.gov.uk.

All tenders whether submitted via email or via hard copy / post must be clearly marked "**Tender for Re-roofing and Repairs Oswaldtwistle Civic Theatre, Accrington**".

PLEASE NOTE: any emails sent to the above address will not be opened until the tender return time has passed.

All tender queries should go to loneill@dgjonesglovers.com during the tender period.

- (iii) Due allowance has been made in the tender period for any difficulties caused by postal delivery services. Responsibility for delivery of the tender to the right place at the right time rests entirely with the tenderer and tenders not received on time will be disqualified from the tender process.