



**Shifnal Town Council**

## **Appendix 4** **Design Brief and General Specification**

The design brief has been determined by Shifnal Town Council.

The project consists of 4 play areas over 3 park locations in Shifnal, Shropshire:

### **1. Wheatfield Park New Teenager (Secondary School) Play and Seating Area**

This is a new area with new pathways linking to an existing tarmac pad which is to be re-purposed as a covered seating area. Please see the area marked below in red:



© Google Maps.

There are the following pieces of equipment that will need to be removed from the grassed areas and the surface made good:

- Removal of Cantilever Swing and mulch
- Flagpole / Ultima
- 2no benches
- Slide
- 2 Bay Swing
- Basketball Post on the Tarmac Pad
- Relocate Waste Bin from Grassed Area and Relocate it on the site of the basketball post.

Create a new base (where the slide is currently located) approx. 16.5m x 14.5m (240m<sup>2</sup>) with compacted stone.

Installation of new equipment into the newly created base.

Supply & lay approx. 240m<sup>2</sup> of black EPDM wetpour to the whole area trenched into the surrounding grass.

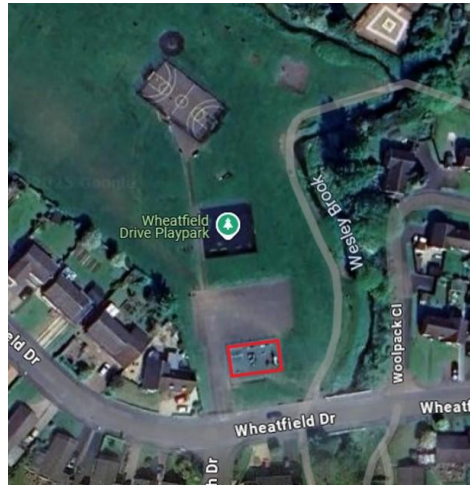
To supply & install approx. 62lm of 1.0m high galvanised play spec bow fencing, powder coated in green and 2no self-closing gates, galvanised and powder coated in yellow.

When designing the play and seating area contractors should consider the public consultation which was undertaken in 2025 (see appendix 3).

Create 2no new pathways linking the teenage shelter area to the existing MUGA and the proposed Teenage Area, 1.2m wide to allow for prams & wheelchairs and constructed out of MOT type 1 stone, pcc edge and a tarmac finish. The two new pathways linking the play area to the covered seating area are intended to act as a walking loop.

## 2. Wheatfield Park Replacement Toddler and Pre-School Play Area

This play area is to be refurbished. Please see the area marked in below in red:



Remove all fencing, gates, play equipment, wetpour and PCC edges along 2 grassed sides

Make good the base using the existing footprint.

Create a small pathway of compacted MOT type 1 stone leading from the play area to the carpark where the new gate will be positioned (approx. 4m<sup>2</sup>)

Installation of new play equipment.

Supply & lay black EPDM wetpour to the area, trenched into the surrounding grass along 2 sides, the other 2 sides will require the wetpour to meet the existing PCC edges (along the pathway and carpark sides) plus wetpour surface to the small pathway leading from the new gate to the car park.

To supply & install 54lm of 1.0m high galvanised play spec bow fencing, yellow posts with different coloured panels and 2no self-closing gates.

### 3. Jubilee Park Replacement All Age Groups

This play area is to be refurbished. In addition, a new tarmac surface is to be laid around existing MUGA end pieces. Please see the area marked below in red:



© Google Maps

To remove all play equipment, wetpour and PCC edges (apart from those along the central pathway).

Make good the existing bases and create a new compacted MOT type 1 stone base to merge all existing bases into one larger area.

Installation of new play equipment.

Supply & lay approx. 399m<sup>2</sup> of black EPDM wetpour to the whole area (excluding the central pathway and trench into the surrounding grass around the perimeter).

Create a new base around the existing MUGA end pieces (200m<sup>2</sup>) from compacted MOT type 1 stone and PCC edges.

Lay a tarmac finished surface over the newly created base

Line markings for football, cricket & basketball on new tarmac surface.

#### 4. Curriers Lane Park Replacement Primary School Age

This play area is to be refurbished. Please see the area marked below in red:



© Parish Online

Remove the existing mulch and return to soil and seed Toddler/Junior area - remove all equipment and surfacing, including edges.

Create a new area, an approx. total of 300m<sup>2</sup> of MOT type 1 stone, without edges.

Supply & lay wetpour safety surfacing trenched into the surrounding grass at the correct critical fall height.

Installation of new play equipment.



## **Design Brief**

Supply and install new play equipment and safety surfacing suitable for children aged from toddler to mid-teen. The design of the play areas must include equipment which complies with the full identified age range. You are required to show how your chosen play equipment accommodates this age range.

The playground equipment should include the following criteria/activities:  
Swinging, Climbing, Sliding, imagination play and sensory play.

Each playground should have a “centrepiece” item situated inside the play area boundary.

The successful tenderer will need to show the inclusive play value of their design. A fully inclusive playground promotes the social model of disability

All works equipment and IAS shall be manufactured, tested, installed and conform to the relevant British and European Standards (i.e. BSEN1176 and BSEB1177).

The play equipment must also comply with the DDA (Disability Discrimination Act) i.e. all-inclusive play and accessibility.

## **Preparation and groundworks**

Excess materials, spoil and surfacing from excavations must be disposed of at a licenced recycling centre at the contractor's cost.

The contractor must provide skips when required and secure all skips behind Heras security fencing when unattended to avoid fly tipping.

Please identify the price within the Tender for any necessary grass, tarmac and other reinstatement works that may be required following completion of works.

Ownership, liability and responsibility for insurance of the play area and installation works will lie with the contractor until a satisfactory RoSPA Post-Installation Report has been accepted by Shifnal Town Council. This will be confirmed in writing on the day of the handover of the site by the Town Clerk or nominated representative and the contractor.

Storage of new play equipment, machinery and equipment, etc during the construction period will be the responsibility of the contractor.

## Site Management During Installation

A project co-ordinator or single point of contact must be nominated by the successful tenderer who should be readily contactable to deal with any queries and problems that may arise.

The play areas must be contained within security fencing – Heras temporary security fencing or similar, supplied by the contractor, whilst work is in progress and Heras temporary security fencing should remain in place until a satisfactory RoSPA Post-Installation Inspection and Report has been completed and submitted to the Parish Council.

There are no welfare facilities in the parks, the contractor will be expected to provide welfare facilities.

All equipment and machinery should be fit for purpose and maintained in accordance with current legislation, i.e. MOT, Tax, LOLER, PUWER, etc.

Radios are permitted however the volume level should be kept at a reasonable level so as not to cause a nuisance to residential properties.

The contractor will need to supply the council with a copy of their site Risk Assessment, Method Statement and a copy of their public liability insurance at least 7 working days before the start of the project.

The contractor shall advise the council immediately of any deficiencies in the Method Statement or Risk Assessment, or unforeseen hazards to Health and Safety which may become apparent as the project proceeds. This includes notification of any RIDDOR incidents during construction.

It is assumed that there are not any underground services within the play areas, however the contractor is advised to have satisfied themselves of the extent and location of all underground services in order to safely undertake the works. The contractor is to allow for all costs associated with protecting from and working with the materials within this tender.

The contractor shall take all precautions as are necessary to protect the health and safety of all persons employed and shall comply with all the requirements of any Acts, Regulations, orders or directions pertaining to the health and safety of employed persons, the employees of the council and all other persons.

The contractor shall be required to attend such meetings as the Town Clerk or their nominated representative may require for the administration and successful completion of this contract.

The contractor will be responsible for reinstatement works for any damage whatsoever caused to the interior and exterior of the play areas or the surrounding open space, pathways, fencing, kerbing, signs, street furniture and private land/property resulting from installation works or deliveries. Carry out all reinstatement works in accordance with good landscape practices. Full payment may

be withheld until the site and adjoining areas are left in a state deemed acceptable, and to the satisfaction of the Town Council.

### **Maintenance and Aftercare**

A full schedule of maintenance requirements is to be provided once the play areas are completed. This should include a breakdown of items, specifications and maintenance requirements to assist with the future site management, inspections and maintenance.

Please provide details of your own and manufacturer guarantees and warranties on equipment, safety surfacing and installation works with the tender.

The works will be subject to an independent Post-Installation Inspection (PII) before the project is signed off. The contractor shall undertake any remedial issues identified as part of the PII report, as part of the existing project cost. The play area must not be opened for public use until the PII has been signed off to the satisfaction of the Council.

### **Limitation of Working Hours**

Works are permitted to be carried out during normal working hours, 8am – 6pm Monday to Friday. Out of hours work may be permitted by the council subject to the nature of works. Noisy works will generally not be permitted at weekends.

Site working hours to be agreed with the Town Council