



REDACTED

3 Snow Hill,
Queensway,
Birmingham
B4 6GA

Commercial Directorate

DVLA
Longview Road
Morriston
Swansea SA6 7JL

www.gov.uk/browse/driving

@dvlagovuk

Our ref: CRN/25/18

Date: 15/09/2025

Dear **REDACTED**,

PROVISION OF OUT OF BAND LEASED LINES (CRN/25/18)

On behalf of the Secretary of State for Transport, I accept your quotation dated 26/08/2025 for the above Contract. All prices are excluding VAT.

This letter together with your quotation and any other correspondence constitutes a binding Contract between the Secretary of State and you.

The Contract will commence on 23rd September 2025 for a period of 3 years.

The DVLA Contract Owner will be **REDACTED** who can be contacted via email at **REDACTED**.

The Purchase Order will be issued shortly.

DVLA Invoicing Procedures

The DVLA's invoicing procedures are embedded below.



Invoicing
Procedures.docx

Please acknowledge your receipt, understanding and acceptance of this letter via email.

Yours sincerely

REDACTED

Commercial Practitioner
Commercial Directorate

REDACTED

By authority of the Secretary of State for Transport

Annex A :

SUPPLIER DETAILS	
Supplier Name	
Supplier Address	
Post Code	
Country	
Telephone Number	
Mobile Number	
Account Manager Name	
Account Manager Email	
Business Email: <i>(if not Basware enabled, this is the address purchase orders and remittance advice notes will be sent)</i>	
UK VAT Registered? Y/N	
UK VAT Registration Number	
If Non-UK Supplier, is Supply Type Goods or Services?	
DUNS Number	
BANK DETAILS	
Type of Account – Bank or Building Society?	
Confirm if account is - Business or Personal	
Bank/Building Society Name	
Supplier's Bank/Building Society Account Name <i>(if different to Supplier Name)</i>	

Sort Code	
Account Number	
Building Society Roll Number <i>if applicable</i>	
IBAN (international bank account number) <i>If applicable</i>	
SWIFT/BIC (International Bank Code) <i>if applicable</i>	
CONSTRUCTION INDUSTRY TAX DEDUCUTION SCHEME – if applicable	
Address of Registered Office	
Company Registered Number	
Subcontractor Tax Certificate Type	
Subcontractor Tax Certificate Number	
Date of Expiry of the Tax Certificate	