



## Stowmarket Recreation Ground Play Area Development

### Form of Tender

For Design, Build, and Installation Works

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#### 1. Tender Submission Details

**Site Address:** Stowmarket Recreation Ground, Recreation Road, Stowmarket, Suffolk

**Postcode:** IP14 1PR

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#### 2. Agreement to Terms and Conditions

We, the undersigned company, have examined the site and reviewed the proposed requirements for the project. We hereby submit this tender to design, build, and install the works in accordance with the requirements set out in the main tender document. We agree to the terms and conditions of the Building Contract, including all design regulations, preliminaries, materials, and workmanship required to complete the works.

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#### 3. Tender Cost

**Total Cost (excluding VAT):** £ \_\_\_\_\_

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#### 4. Tender Validity

We acknowledge that you are not obligated to accept the lowest tender and that any tenders received after the specified deadline will be disregarded. We confirm that this is a genuine and competitive tender, and it will remain valid for consideration for 12 months from the submission date.

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## 5. Company Information

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

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## 6. Authorised Signatory

Name of Authorised Person: \_\_\_\_\_

Job Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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## 7. Insurance Coverage

Please provide details of your current insurance coverage:

- **Public Liability Insurance:** £ \_\_\_\_\_
- **Employer's Liability Insurance:** £ \_\_\_\_\_
- **Professional Indemnity Insurance:** £ \_\_\_\_\_

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## 8. Proposed Completion Date

Construction Start Date: \_\_\_\_\_

Proposed Completion Date for the Works: \_\_\_\_\_

## 9. Cost Breakdown

Please provide a breakdown of costs as follows:

- **Design Costs:** £\_\_\_\_\_
  - **Materials Costs:** £\_\_\_\_\_
  - **Labour Costs:** £\_\_\_\_\_
  - **Other Costs (please specify):** £\_\_\_\_\_
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Please provide full details:

## 10. Main Contractor (and Sub-Contractors if any)

The Town Council wishes to understand who would be undertaking the works in delivering the project.

Therefore, it asks for a full disclosure below of contractors who would be involved.

<b>Name of Main Contractor</b>	
<b>Address of Contractor</b>	
<b>Description of Works</b>	
<b>Percentage of Whole Project to be undertaken by them (XX%)</b>	
<b>Previous Experience (number and scale of play area projects undertaken)</b>	

<b>Name of Sub-Contractor</b>	
<b>Address of Contractor</b>	
<b>Description of Works</b>	
<b>Percentage of Whole Project to be undertaken by them (XX%)</b>	
<b>Previous Experience (number and scale of play area projects undertaken)</b>	

<b>Name of Sub-Contractor</b>	
<b>Address of Contractor</b>	
<b>Description of Works</b>	
<b>Percentage of Whole Project to be undertaken by them (XX%)</b>	
<b>Previous Experience (number and scale of play area projects undertaken)</b>	

### 11. Health and Safety Compliance

We confirm that we will comply with all health and safety regulations required for this project. We will ensure that the necessary safety measures are in place throughout the duration of the works.

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### 12. Warranty Information

Please provide details of the warranty for materials and components used in the works:

Item	Warranty Period (Years)	Conditions and Exclusions

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### 13. References

Please provide three (3) references for similar work completed in the last 2 years:

- Client Name:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Contact Telephone:** \_\_\_\_\_

**Contact Email:** \_\_\_\_\_

**Location of Installation:** \_\_\_\_\_

**Value of Project:** £ \_\_\_\_\_

**Description of Project:** \_\_\_\_\_

**Date of Installation:** \_\_\_\_\_
  
- Client Name:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Contact Telephone:** \_\_\_\_\_

**Contact Email:** \_\_\_\_\_

**Location of Installation:** \_\_\_\_\_

**Value of Project:** £ \_\_\_\_\_

**Description of Project:** \_\_\_\_\_

**Date of Installation:** \_\_\_\_\_

3. **Client Name:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Contact Telephone:** \_\_\_\_\_

**Contact Email:** \_\_\_\_\_

**Location of Installation:** \_\_\_\_\_

**Value of Project:** £ \_\_\_\_\_

**Description of Project:** \_\_\_\_\_

**Date of Installation:** \_\_\_\_\_

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#### 14. Submission Checklist

Please ensure the following documents are included with your tender submission:

- Tender Form and Associated Documentation including Images of Proposal
- Insurance Certificates
- Health & Safety Compliance Information
- Warranty Information
- References

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By signing this form, you agree to the terms and conditions of this tender and confirm that all information provided is accurate.

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**Signature of Authorised Person:** \_\_\_\_\_

**Date:** \_\_\_\_\_