



Tender Opportunity – Yate Town Council Peg Hill Skatepark Refurbishment Project

Yate Town Council is seeking to appoint a contractor to undertake the refurbishment of the existing Peg Hill Skatepark and have prepared the following documents to assist as part of the tender:

- Peg Hill Design Brief Document
- Form of Tender, Anti-collusion Certificate, Equalities Declaration and Climate and Planet Declaration;
- Due Diligence & Reference Pack.

The anticipated budget for this project is £450,000 excluding VAT; this value is inclusive of a 10% contingency budget (£45,000).

How to tender:

Please review the attached Peg Hill Design Brief Document and return the following documents as part of your tender submission:

- Signed Form of Tender, Anti-collusion Certificate, Equalities Declaration and Climate and Planet Declaration;
- Completed Due Diligence & Reference Pack and any required documents;
- Information outlined in section 7 Contractors Submission within the Peg hill Design Brief Document.

NB* Financial checks may be undertaken on selected contractors, prior to appointment, depending on contract value.

It is prohibited for prospective contractors to contact Yate Town Councillors or Staff to encourage or support their tender outside of the prescribed process outlined below.

Tenders will be assessed as detailed within the “Award Criteria” section of the published tender notice. The Town Council is not obliged to accept the lowest or any tender.



Tender Timelines:

The tender opportunity will open on Monday 15th September 2025 and run until noon on Friday 14th November 2025.

The decision process and key dates will then be as follows:

- All tenders will be opened and reviewed within 7 days of 14th November 2025;
- We may contact you at this point if we have any queries about your tender or require any clarification;
- Tenders will be reviewed with suppliers shortlisted by 30th November 2025;
- Shortlisted suppliers may be asked to attend a Community Networking event (in person) to workshop their proposals with residents, on the 13th of December 2025;
- Conditional appointment of a contractor, subject to satisfactory due diligence by 30th December 2025.
- We will respond to everyone who submitted a valid tender to notify you of the outcome as soon as possible.

Please return all tenders via email to tenders@yatetowncouncil.gov.uk no later than noon on Friday 14th November 2025

Please get in touch with the Project Manager directly should you have any questions regarding the details of the tender, questions regarding the tender can be accepted until 5th of November 2025. My email address is LCollier@yatetowncouncil.gov.uk

Please ENSURE the actual tender is submitted to the specific email address in the document above. Tenders submitted via any other email address will not be considered.

If you want confirmation that your tender has been received safely, please request this within your tender submission email and we will respond to confirm. Or alternatively please call our office (phone number below), please note the Project Manager does not have access to the tender submission email address.

Yate Town Council, Poole Court, Poole Court Drive, Yate, South Gloucestershire, BS37 5PP

Tel: 01454 866506

Website: www.yatetowncouncil.gov.uk