

***EKC Group – Tender for Legal Advice and Services***

***Tender Clarifications and Guidance 9***

***12 September 2025***

**ONE**

1. ***In the conditions of tender section in the ITT it states that:  “Every Tender received by the Group shall be deemed to be subject to the conditions defined in the Invitation To Tender and any Terms and Conditions set out by the Group.”***

***Please can you clarify if there are any specific T&C’s which the Group will be applying to this ITT.***

Section 1, Conditions of Tender, paragraph 1 as quoted above refers to the operative terms within the ITT.

EKC Group of course must operate in compliance with relevant legislation as a public body, and its own policies detailed here: [**Policies - EKC Group**](https://www.ekcgroup.ac.uk/about-us/policies-and-reporting/policies/), as such these obligations will be enshrined in any eventual contractual agreement as far as is relevant and applicable. At present there are no specific T&Cs beyond this that EKC Group is seeking to apply to the tender.

However, EKC Group will seek to collaboratively negotiate the details of the final contract with the successful bidder in a reasonable manner guided by the indicative terms and conditions the bidder provides alongside the Exemplar Letter of Engagement being submitted as required by the ITT Checklist.

**TWO**

1. ***Could you please confirm the estimated annual legal spend for the 3 year contract term***

The tender is valued at £90K (plus VAT) which is budgeted to cover the retained legal service fees between January 2026 and January 2029, with this amount being split across the life-cycle of the contract – in approximately equal amounts each year.

With this being said, additional funding for ad-hoc project-based work would be negotiated between EKC Group and the legal provider in a reasonable and proportionate manner.

**\_END\_**