

***EKC Group – Tender for Legal Advice and Services***

***Tender Clarifications and Guidance 4***

***12 September 2025***

**ONE**

* **Employment Law and HR Advice** – Would you anticipate that employment law and human resources advice forms part of the areas in which you would expect to receive guidance and support?

As the tender stands, per ITT Document, Section 3. Tender Requirements, paragraph 1(a) – (i) sets out the priority areas of legal advice and services being sought currently, with the scope to expand to include others in future as the need arises.

However, EKC Group can confirm that Employment Law and HR Advice is ***outside*** the purview of this tender, and not included.

**TWO**

* **Scope of Telephone and Email Advice** – Does your current provider impose any limitations, parameters, rules, restrictions or otherwise on the telephone or email advice available under any existing retainer or similar arrangement you presently receive?

The nature and detail of EKC Group current retained legal coverage is commercially sensitive and deemed not relevant to the current tender.

The principal goal is to procure an on-demand legal retainer which ensures accessible and legally sound advice.

We do not envisage telephone being a transactional service, but rather it is to facilitate clear briefing on specific issues.

Fair and reasonable use of the services being set out in a Time Constraint clause or policy is acceptable.

**THREE**

* **Estimated Value of Contract** – Is the estimated total value of £90,000 plus VAT intended to represent the projected overall expenditure across the three-year period, and is the amount in respect of total spend on legal services or the amount spent in respect of any retainer or similar offering?

The estimated total value of £ 90,000 plus VAT is projected to cover overall expenditure for the retainer across the entire three-year contract period.

**\_END\_**