**Operational Procurement**

**Below £100k Quotation**

**Departmental Contract Award Notification**

Information Request following departmental led contract awards

Under the Public Contract legislation, Nottingham City Council is required to publish details of all the awards of contracts with a value over £30,000 (inc VAT) on the government website [Contracts Finder.](https://www.gov.uk/contracts-finder)

Following any contract award by a department over the value of £25,000 (for example through a quotation process or direct award following approval of exemption from the Council’s Contract Procedure Rules), the information below is required by the Commercial Hub to enable them to fulfil the Council’s legal duties and to report internally. Please complete and return this form to the Procurement Team as soon as possible after the contract award.

|  |  |
| --- | --- |
| ***DDM Reference*** *(Internal; if applicable* |  |
| **Procurement Reference** | CPU7775 |
| **Subject / Contract title** | Commercial Waste Collection at Arnold Lodge, Leicester, LE5 0LE |
| **Contract Type** | Service |
| **Procurement Category** | Products |
| **Procedure Type** | Tender |
| **Description** | Arnold Lodge, LE5 0LE – NHS Site, Commercial Waste Collections. |
| **Contract Award Date** | 01.4.25 |
| **Contract Start Date** | 31.7.26 |
| **Initial Contract End Date** (Internal) |  |
| **Contract Extensions** (Internal) | 1+ 1 |
| **Maximum End Date** | 31.7.28 |
| **Total Value** | £85k |
| **Supplier Name** | A E Burgess |
| **Supplier Postcode** | LE4 6BY |
| **Is the supplier an SME1?** |  |
| **Is the supplier a VCSE2?** |  |
| **Cashable Savings** (Internal) | £ |
| **Income Generated** (Internal) | £ |
| **Social Value [[1]](#endnote-2)** (Internal) | Environmental benefits *(please specify*): e.g:  Not commercially viable for to service this site on our own vehicles.  Work brokered to a local supplier. |

1 Small to Medium Enterprise

2 Voluntary, Community and Social Enterprise

1. Social, economic or environmental benefits achieved by this contract [↑](#endnote-ref-2)