Add NE Logo

**Standard Contract for Goods and/or Services - Order Form**

|  |  |  |
| --- | --- | --- |
| 1. **Purchase Order Number** | TBC | |
| 1. **Customer** | Natural England C/O Collyweston Great Wood NNR, A47, Near Cuckoo lodge, Duddington, PE9 3QA | |
| 1. **Contractor(s)** | TBC | |
| 1. **Defra Group Members** | The following Defra Group members will receive the benefit of the Deliverables:  Natural England | |
| 1. **The Agreement** | This Order is part of the Agreement and is subject to the terms and conditions referenced at Appendix 1 and shall come into effect on the Start Date.  Unless the context otherwise requires, capitalised expressions used in this Order have the same meanings as in the terms and conditions.  The following documents are incorporated into the Agreement. If there is any conflict, the following order of precedence applies (in descending order):   1. this Order; 2. the terms and conditions at Appendix 1; and 3. the remaining Appendices (if any) in equal order of precedence. | |
| 1. **Deliverables** | **Applicable Deliverables** | **Goods Only:**  **Services Only:**  **Good and Services:** |
| **Goods** | Description:  Supply the following goods:   * Seppi Midi Kastor Hyd 060 stump grinder * Hydraulic Motor F12-40cc with Relief valves * Mounting bracket to suit sub 10 Ton machine (details will be supplied to the winning bidder) * Hydraulic hoses to suit   The Goods are to be Delivered in accordance with the following instructions:  Delivery Address: Collyweston Great Wood NNR, PE9 3QA  Date of Delivery: ASAP  Packaging Instructions: *N/A*  Additional Delivery Instructions: *N/A* |
| **Services** | Description: N/A |
| 1. **Start Date** | *13th October 2025* | |
| 1. **Expiry Date** | *28th February 2026* | |
| 1. **Charges** | The Charges for the Goods and/or Services shall be as set out below. The Charges are fixed for the duration of the Agreement. | |
| 1. **Payment** | ***Payments will be made in pounds by BACS transfer using the details provided by the supplier on submission of a compliant invoice.*** | |
| 1. **Contractor’s Liability Cap (Clause 13.2.1)** | A sum equal to, or exceeding £5,000,000 | |
| 1. **Customer’s Authorised Representative(s)** | For general liaison your contact will continue to be  Kevin Lunham,  or, in their absence,  Tim Starsmore-Sutton | |
| 1. **Contractor’s Authorised Representative** | For general liaison your contact will continue to be  Kevin Lunham  [Kevin.lunham@naturalengland.org.uk](mailto:Kevin.lunham@naturalengland.org.uk)  07423 783535  or, in their absence,  Tim Starsmore-Sutton  [tim.sutton@naturalengland.org.uk](mailto:tim.sutton@naturalengland.org.uk)  07798 645935 | |
| 1. **Optional Intellectual Property Rights (“IPR”) Clauses** | N/A | |
| 1. **Progress Meetings and Progress Reports** | N/A | |
| 1. **Address for notices** | |  |  | | --- | --- | | **Customer:** | **Contractor:** | | Kevin Lunham Natural England Collyweston depot,  A47 near cuckoo lodge Duddington  ***Stamford***  ***PE9 3QA***  Attention: Kevin Lunham  Email: Kevin.Lunham@naturalengland.org.uk | [**insert *name and address of Contractor*]**  Attention: **TBC**  Email: TBC | |  | | |
| 1. **Key Personnel of the Contractor** | |  |  |  | | --- | --- | --- | | **Key Personnel Role:** | **Key Personnel Name:** | **Contact Details:** | |  |  |  | |  | | | |  |  |  | | |
| 1. **Procedures and Policies** | N/A | |
| 1. **Special Terms** | N/A | |
| 1. **Additional Insurance** | N/A | |
| 1. **Further Data Protection Provisions** | The further data protection provisions contained within Annex 4 of the terms and conditions are applicable to this Agreement where indicated below:  **Yes:**  **No:** | |

|  |  |
| --- | --- |
| Signed for and on behalf of the **Customer** | Signed for and on behalf of the **Contractor** |
| Name:  [**Insert** name]  [**Insert** job title] | Name:  [**Insert** name]  [**Insert** job title] |
| Date: | Date: |
| Signature: | Signature: |

**Appendix 1: Terms and Conditions**

The Customer’s Standard Good & Services Terms and Conditions which can be located on the [Natural England Website](https://eur05.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.gov.uk%2Fgovernment%2Forganisations%2Fnatural-england%2Fabout%2Fprocurement&data=05%7C01%7Cdaniel.lavender%40dlapiper.com%7Ce61b389c5e15470f278e08dbcc060e37%7Ce855e7acc54640d299f7a100522010f9%7C1%7C0%7C638328098969691096%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=ymInFtzabvMF3T9or361i03D%2B4kyuzgt8T5CzJeS7Gc%3D&reserved=0) and which are called ‘Standard Goods & Services Terms and Conditions’

**Appendix 2: Specification/Description**

[***Guidance note: Tender specification and Contractor’s tender response to be included here (if applicable)***]

**Appendix 3: Charges**

[***Guidance note: Include a clear breakdown of the charges in as much detail as necessary***]

**Appendix 4: Processing Personal Data**

|  |  |
| --- | --- |
|  |  |
| **[XXXX]** |
| **Contract:** |
| **Date:** | **[XXXX]** |
| **Description of authorised processing** | **Details** |
| Identity of Controller and Processor for each category of Personal Data |  |
| Subject matter of the processing |  |
| Duration of the processing |  |
| Nature and purposes of the processing |  |
| Type of Personal Data |  |
| Categories of Data Subject |  |
| Plan for return and destruction of the data once the processing is complete UNLESS requirement under law to preserve that type of data |  |
| Locations at which the Contractor and/or its subcontractors process Personal Data under this Agreement |  |
| Protective Measures that the Contractor and, where applicable, its subcontractors have implemented to protect Personal Data processed under this Agreement against a breach of security (insofar as that breach of security relates to data) or a Personal Data Breach |  |