**Invitation to Tender: The Views Skate Park – Design, Supply and Installation**

Fleet Town Council invites organisations to submit a tender for the design, supply, and **installation of a new skate park at The Views, Harlington Way, Fleet, Hampshire GU51 4DH.**

This project involves the removal of the existing facility and delivery of a modern, inclusive skate park suitable for scooters, skateboards, inline skates, and BMX bikes. **The project budget is £250,000+Vat (inclusive of all works and associated costs).**

**Important Notice – Funding Contingency**

Please be aware that this contract is **entirely contingent upon the Council securing a Public Works Loan Board (PWLB) loan**. No works will commence or Contract awarded until the loan is secured. If funding is not secured, the Council will not be liable for any costs or compensation.

**Tender Submission Deadline**

All completed tender submissions, including the Pre-Qualification Standard Selection Questionnaire (SQ) and full tender proposals, must be received no later than:

**12:00 noon on Monday, 15th September 2025**

Electronic submissions should be emailed to [procurement@fleet-tc.gov.uk](mailto:procurement@fleet-tc.gov.uk). Late submissions will not be considered.

A hard copy should also be posted or hand delivered to Fleet Town Council, The Harlington, 236 Fleet Road, Fleet, GU51 4BY.

Submissions must be clearly marked:  
**“The Views Skate Park – Confidential Tender Submission”**

**Tender Documentation**

Enclosed you will find the following documents:

1. Tender Brief including:
   1. Scope of Works
   2. Design Requirements
   3. Evaluation Criteria
   4. Contract Draft and Funding Terms
2. Pre-Qualification Standard Selection Questionnaire (SQ)

Please ensure that you complete all sections and provide any supporting documents requested. A site visit is strongly recommended prior to submission.

**Evaluation and Award**

Submissions will be evaluated on criteria including:

|  |  |  |  |
| --- | --- | --- | --- |
| **Method Evaluation** |  |  |  |
| **Section 1. Experience and References** | Experience of projects similar in size and scope with references | **5** | **20.00%** |
| **Section 2. Methodology and Programme** | Timeline programme and schedule of resources | **5** | **20.00%** |
| **Section 3. Accessibility & Inclusivity** | Suitability for range of ages/skills and social space | **5** | **20.00%** |
| **Section 4. Quality & Compliance** | Quality of equipment, adherence to design brief, standards compliance | **5** | **25.00%** |
| **Section 5. Maintenance & Longevity** | Ease of maintenance, spares availability | **5** | **10.00%** |
| **Method Score TOTAL** | **Total points** | **25** | **95.00%** |
| **Price Score** | Total points from the Price Scoring Formula (maximum 5 points). | **5** | **5.00%** |

The successful contractor will be notified subject to funding approval, and the price must remain valid for a minimum of 6 months from Tender submission.

Should you have any queries, please contact:

[**info@fleet-tc.gov.uk**](mailto:info@fleet-tc.gov.uk)

We thank you for your interest and look forward to receiving your tender.

**Fleet Town Council**

**The Harlington**

**236 Fleet Road**

**Fleet Road**

**GU514BY**