



TOWN HALL  
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**August 2025**

## **LETTER OF INVITATION TO TENDER**

### **Cemetery grounds maintenance contract for Crewkerne Town Council 2026-2028**

(on behalf of Crewkerne and West Crewkerne Joint Burial Committee)

Crewkerne Town Council invites you to tender to provide grounds maintenance services for the Town Council owned and managed land at Townsend Cemetery, Mount Pleasant, Crewkerne.

The contract will be for a period of 3 years, unless terminated as defined in the Conditions of Contract and will commence on 1st March 2026 and end on 31st October 2028, for the three 'growing seasons' of 1<sup>st</sup> March – 31<sup>st</sup> October 2026, 2027, and 2028.

The following documents are provided and form the tender pack:

- i. Letter of Invitation
- ii. The Tender
- iii. Specification of Works
- iv. Schedule of Works

Tenderers should review all the documents and familiarise themselves with the extent and nature of the required services. Should you have any questions or require a site visit, please contact the Town Clerk.

This invitation to tender will be published on the Council's website and Find a Tender website for a period of 30 days.

The successful Tenderer shall be required to provide evidence of Public Liability insurance cover of £10m as a minimum.

Yours faithfully,

*G. Hughes*

**Gemma Hughes**  
**Acting Town Clerk & Responsible Financial Officer**



[www.crewkerne-tc.gov.uk](http://www.crewkerne-tc.gov.uk)

