**Information for Planned Procurement Notice**

**Dated 3 April 2025**

The Council wishes to undertake a procurement exercise to award a contract for the provision of surveying service to deliver estate improvement works.

The proposed services / works to be covered by the proposed contract are as follows:

* Damp, Condensation and Mould (DCM) surveys and reports.
* Services in connection with Disrepair Claims covering services from inception to completion and legal expert advice and representation.
* Structural surveys, from inception to completion including failure diagnosis, reports, design, tendering where required, contractor supervision and ad hoc advise to the council on structural problems.

It is expected that one contract will be awarded to cover all the services over a 1-year period. The estimated budget for the contract is around £500,000 to £800,000 for the year.

It is intended to procure the service using an Open Procedure that complies with The Procurement Act 2023. The tender will allow all bidders interested in bidding for the contract to register their interest and submit a price and answers to quality questions for evaluation. A suitable candidate shall be selected based on the Most Advantageous Tender (MAT).

The weightings shall be Price - 40%; Quality 50%; Social Value – 10%. The anticipated programme is as follows:

* Prior Planned Notice: April 2025
* Supplier Engagement Event (on Teams): 1 May 2025 (1030)
* Tender Notice and Tender Information: May 2025
* Supplier event will be set for 17th July 2025
* Evaluation and tender Award: June/July 2025
* Contract Commencement date July 2025

If you wish to attend the Supplier Engagement Event (on Teams): 1 May 2025, please email [procurement@cambridge.gov.uk](mailto:procurement@cambridge.gov.uk) with email addresses for invitation.