Add NE Logo

**Standard Contract for Goods and/or Services - Order Form**

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| 1. **Purchase Order Number** | *The purchase order number will be confirmed on award of contract* | |
| 1. **Customer** | Natural England  Head office - Natural England, Foss House, Kings Pool, 1-2 Peasholme Green York YO1 7PX United | |
| 1. **Contractor(s)** | *Contractor’s name, registered address (if registered), and registration number (if registered)- to be completed on contract award* | |
| 1. **Defra Group Members** | The following Defra Group members will receive the benefit of the Deliverables:  Natural England  With interest from Environment Agency | |
| 1. **The Agreement** | This Order is part of the Agreement and is subject to the terms and conditions referenced at Appendix 1 and shall come into effect on the Start Date.  Unless the context otherwise requires, capitalised expressions used in this Order have the same meanings as in the terms and conditions.  The following documents are incorporated into the Agreement. If there is any conflict, the following order of precedence applies (in descending order):   1. this Order; 2. the terms and conditions at Appendix 1; and 3. the remaining Appendices (if any) in equal order of precedence. | |
| 1. **Deliverables** | **Applicable Deliverables** | **Goods Only:**  **Services Only:**  **Good and Services:** |
| **Goods** | None. |
| **Services** | In summary this is a 2-stage project:  Stage 1 – to produce an updated Priority Habitat Inventory layer for Maritime Cliff and Slope with enhanced attribution and corrected extents to its current and predicted future position taking into consideration key datasets such NCERM2.  Stage 2 – further survey of prioritised locations based on the approaches used in GeoData (2025), to identify areas for potential boundary adjustment with ground-truthing or locally derived data, together with 3D surface models and ‘fly-through’s illustrating the key features and changes.  The key output of this project will be an update to the Maritime Cliff and Slope PHI layer for England, which will be released as an open dataset under Open Government Licence (OGL). The data will highlight those priority habitat areas that are at high risk of erosion and could provide a mechanism to focus survey effort on areas of greatest change not only now but into the future. This work will also help target potential future habitat creation and restoration but considering adjacent land uses and erosion/ recession rates.  Documents should be delivered by email or electronic document transfer to Louise Denning  Date(s) of Delivery: 13th March 2026 |
| 1. **Start Date** | 29th September 2025 | |
| 1. **Expiry Date** | 13th March 2026 | |
| 1. **Charges** | The Charges for the Goods and/or Services shall be as set out Appendix 3 – Charges. The Charges are fixed for the duration of the Agreement. | |
| 1. **Payment** | Payments will be made to ***[Insert payment method(s) and necessary details]***  ***payments will be made in pounds by BACS transfer using the details provided by the supplier on submission of a compliant invoice.*** | |
| 1. **Contractor’s Liability Cap (Clause 13.2.1)** | A sum equal to £5,000,000 | |
| 1. **Customer’s Authorised Representative(s)** | For general liaison your contact will continue to be  Dr Louise Denning  [Louise.denning@naturalengland.org.uk](mailto:Louise.denning@naturalengland.org.uk)  or, in their absence,  Dr Elizabeth Hopley  [elizabeth.hopley@naturalengland.org.uk](mailto:elizabeth.hopley@naturalengland.org.uk) | |
| 1. **Contractor’s Authorised Representative** | For general liaison your contact will continue to be  *To be confirmed*  or, in their absence,  *To be confirmed* | |
| 1. **Optional Intellectual Property Rights (“IPR”) Clauses** | The Customer has chosen Option **B** in respect of intellectual property rights provisions for the Agreement as set out in the terms and conditions. | |
| 1. **Progress Meetings and Progress Reports** | A kick-off meeting will be held the first week after the contract award *i.e.* during the week of 29th September 2025 between the successful contractor and the Natural England Project Manager.  It is expected that progress reports will be undertaken via email or using Microsoft Teams as the work progresses. | |
| 1. **Address for notices** | |  |  | | --- | --- | | **Customer:** | **Contractor:** | | Dr Louise Denning  Natural England  Ceres House 2 Searby Road,  Lincoln,  LN2 4DT  Attention: Senior Coastal Habitats Specialist  Email: [Louise.denning@naturalengland.org.uk](mailto:Louise.denning@naturalengland.org.uk) | Name and Address [*To be confirmed*]  Attention: *To be confirmed*]  Email: [*To be confirmed*] | |  | | |
| 1. **Key Personnel of the Contractor** | |  |  |  | | --- | --- | --- | | **Key Personnel Role:** | **Key Personnel Name:** | **Contact Details:** | |  |  |  | | *To be confirmed* | | | |  |  |  | | |
| 1. **Procedures and Policies** | Please provide an example risk assessment for the field element of this work (Stage 2), including the use of Unmanned Aerial Vehicles (drones) and how this element of the work will be planned.  With regards to the use of Unmanned Aerial Vehicles (drones) please provide evidence (details of the following):   * Do you have CAA Permission to undertake aerial work in the UK? * Do you hold a formal UAS (Unmanned Aircraft Systems) qualification from a training provider accredited by the CAA (Civil Aviation Authority)? | |
| 1. **Special Terms** | None | |
| 1. **Additional Insurance** | Do you hold Aviation Liability Insurance? Please provide evidence and details? | |
| 1. **Further Data Protection Provisions** | The further data protection provisions contained within Annex 4 of the terms and conditions are applicable to this Agreement where indicated below:  **Yes:**  **No:** | |

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| --- | --- |
| Signed for and on behalf of the **Customer** | Signed for and on behalf of the **Contractor** |
| Name:  [**Insert** name]  [**Insert** job title] | Name:  [**Insert** name]  [**Insert** job title] |
| Date: | Date: |
| Signature: | Signature: |

**Appendix 1: Terms and Conditions**

The Customer’s Standard Good & Services Terms and Conditions which can be located on the [Natural England Website](https://eur05.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.gov.uk%2Fgovernment%2Forganisations%2Fnatural-england%2Fabout%2Fprocurement&data=05%7C01%7Cdaniel.lavender%40dlapiper.com%7Ce61b389c5e15470f278e08dbcc060e37%7Ce855e7acc54640d299f7a100522010f9%7C1%7C0%7C638328098969691096%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=ymInFtzabvMF3T9or361i03D%2B4kyuzgt8T5CzJeS7Gc%3D&reserved=0) and which are called ‘Standard Goods & Services Terms and Conditions’

**Appendix 2: Specification/Description**

Please refer to the Request for Quotation for the specification and further background information.

**Appendix 3: Charges**

Please complete the Commercial Response Form

**Appendix 4: Processing Personal Data**

N/A