

##### FORM OF TENDER

To: **THE MAYOR AND BURGESSES OF THE LONDON BOROUGH OF MERTON**

#### RE: WINDOW REMEDIALS AT LINKS PRIMARY SCHOOL

Having read the Conditions of Contract and Schedules of Work delivered to us, and having examined the drawings referred to therein, we hereby offer to execute and complete in accordance with the Conditions of Contract.

We offer to undertake the whole of the works as described for the sum of

£............................................……………………………………………………………..

(in words)……………………………………………………………………………………………..................

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**The works are programmed to commence on 24th October 2025 and complete no later than 2nd November 2025 (Allowance for working out of hours and over the October half term so works are complete by 9am on Monday 3rd November 2025, when school returns from the October half term). The Contractor should price for out of hours working in order to complete within these timescales. The Contractor must therefore price accordingly.**

**Contractor tender walkround has been arranged for Thursday 28th August 2025 at 9AM for 1 hour only. Contractors should arrive at the schools main reception for 8.45-9am ready for walkround to start promptly. Note there is NO parking on site and street parking is restricted.**

A maximum lead in period of ..... week(s) will be required, from acceptance of our offer, before works can proceed on site and we require a contract period stated previously (or alternative …… weeks) to undertake the works on site. (Note: The Tenderer is to state their proposed contract period).

Contractor to confirm their rate of OHP at ……..%

Our offer will remain fixed and open for acceptance for a period of thirteen weeks from the date for return of tenders.

**In order for tenders to be valid both a completed Form of Tender and pricing document should be returned. Confirmation should also be provided in terms of current enhanced DBS Checks for management and site operatives that would work on the project.**

**Please note tenders will be assessed on a 100% cost basis.**

Should any obvious errors in pricing or errors in arithmetic be discovered before acceptance of this offer in the priced Schedules of Work submitted by us, we agree that these errors will be dealt with in accordance with Alternative 2 of the "JCT Practice Note 6 – Main Contract Tendering”.

We acknowledge and confirm the Bidder’s warranties set out in the Tender Process Guide

We certify that we have submitted a bona fide tender and that we will not fix or adjust the amount of any tender by or under or in accordance with any agreement or arrangement with any other person.

We also certify that we will not at any time before the hour and date specified for the return of the tenders:

1. communicate to any person the amount of the proposed tender, except where the disclosure, in confidence, of the approximate amount of the tender is necessary to obtain insurance premium quotations required for the preparation of the tender.

1. enter into any agreement or arrangement with any other person, whether that s/he shall refrain from tendering on this or any other contract, or as to the amount of any tender to be submitted or any other reason amounting to price-fixing or membership of a cartel.

1. offer to pay or give or agree to pay or give any sum of money or any consideration directly or indirectly to any person for doing or having done or causing or having caused to be done in relation to any other tender or proposed tender for this or any other contract or any act or thing of the sort described above.

In this regard, the word ‘person’ includes any persons or anybody or association, corporate or incorporate, and any agreement or arrangement includes any such transaction, formal or informal, whether legally binding or not.

Dated this.............................................day of....................................... 2025

Signature...............................................................................................................

Name...................................................................................................................

Position.................................................................................................................

Bidding Organisation...........................................................................................

Address.................................................................................................................