

Contract Title: W197370 Vascular Staffing Insourcing Services

DURATION OF CONTRACT

Start date of contract 01/11/2025

End date of contract 31/10/2028

Extension period 1 year + 1 year to a maximum extension end date to 30/09/2030

Extension notice period 12 weeks before expiry of the initial period

SERVICE SPECIFICATION

Blackpool Teaching Hospitals NHS Foundation Trust (BTH), is looking to appoint a contract for Insourced Vascular Radiographers services

At contract start, BTH require qualified Vascular Scientists or Vascular Sonographers to support the delivery of patient clinics across their various sites.

Location of services to be delivered.

Services will be delivered on Trust premises. At contract start services will be delivered at: Blackpool Victoria Hospitals NHS Foundation Trust, Whinney Heys Road, FY3 8NR

Mobilisation requirements

Services are expected to commence on 01/11/2025. Contract signature is expected to occur with enough time to onboard the successful supplier before this date.

The following steps will be required prior to service commencement:

- Supplier must provide all their staff with an appropriate uniform.
- Trust provides all supplier staff with an appropriate ID badge.
- Trust provide IT logins.
- Supplier must provide details on staff compliance with mandatory training requirements including moving and handling, resuscitation, basic life support, ANTT.
- Supplier must be familiar with the site (e.g. where to collect patients, resus trolley location etc).
- Completion of trust information governance policies, including completion of a data protection impact assessment (DPIA).
- Supplier must be familiarised with AGFA PACS.

Service Days Required

At contract commencement, the services required will be:

1. Mon-Fri: 3x Vascular Rooms: 3x Vascular Scientists/Sonographers, patient appointments 0900-1700, 5 days per week, 50 weeks a year at BVH.
2. Sat-Sun: 1x Vascular Rooms: 1x Vascular Scientists/Sonographers, patient appointments 0900-1700, 2 days per week, 50 weeks a year at BVH.
3. Approximately 15 half hour sessions are expected to be completed in each room each day.
4. A 4th room can be made available in line with the requirements of the Authority.
5. Bank Holidays are to be included. Excluding: Christmas Day, Boxing Day & New Years Day.

Staff Experience and Qualifications

A Vascular Scientists/Sonographers must hold the following experience:

Mandatory

- Prior NHS Vascular experience,
- SVT Accreditation,
- Degree in appropriate scientific discipline,
- HCPC Registration (Vascular Sonographers only),
- Demonstrate minimum English Language requirements of an Allied Health Professional as described by NHS Professionals. See Appendix 1.
- Experience and competence to write own reports.

Desirable

- Experience with AGFA PACS.

Number of cases/scans/named activity to be completed during contract

At contract start a typical day will require the completion of a certain number of Vascular Sessions.

- 15 x 30 min appointments per room
 - Mon-Fri: 45 total per day, starting 0900 until 1700.
 - Sat-Sun: 15 total per day, starting 0900 until 1700.

Patient Booking

All bookings will be completed by The Authorities.

Supplier to manage patient attendances through radiology system, AGFA.

Room Availability & Booking (if applicable)

Supplier staff must be on site to start the first appointment at 0900,

All rooms will be made available by the Authority, an additional 4th room could be requested by the Authority.

Equipment (if applicable)

The Supplier must provide multi use equipment for Vascular Sessions. The equipment must be fit for use, appropriately meet clinical quality standards, and be maintained properly.

The Authority will provide all consumables

IT Systems

Trust provide PCs for use of Trust IT Systems.

The Supplier must provide a Vascular Imaging System,

If the Vascular Imaging System is required to be implemented on The Authorities IT Infrastructure, the Supplier must provide implementation requirements. E.g. Server Capacity, Network Bandwidth.

Supplier to provide an integration plan to ensure all images and reports are delivered to The Authorities PACS.

Costs incurred for integration must be paid by the supplier.

Staffing Availability & Rotas (if applicable)

The Supplier must provide 5 days' notice if they are unable to provide the full service.

The Authority must provide 5 days' notice if they do not require the full service.

Supplier responsibilities

The Supplier must follow all local Policies, Procedures and Protocols. Specifically: expect to do quality assurance in line with BTH quality assurance policy, all patient ID checks must follow the local policy and procedure, they must perform quality Vascular Scans, must comply with local incident reporting policies and procedures.

Trust Responsibilities

The Authority provide all bookings, consumables, day list.

KPIs

98% of Inpatients to be scanned within 24 working hours of referral

98% of Fast Track requests within 7 days of referral

98% of Urgent requests within 14 days of referral

98% of Routine requests within 41 days of referral

Failure to meet the 98% KPIs above will result in the application of Service Credits. The exact nature of which will be determined during contract negotiation.

Scan Report made available in The Authorities PACS the same day of the scan.

Patient recalls due to poor image quality must be provided free of charge

Provider must comply with trust complaints procedure

Must attend quarterly review meetings (performance Metrix)

Registrations Required

The Supplier must be CQC registered for Diagnostics,

The Supplier must hold cyber essentials,

UKAS Accreditation.

TARIFF/PAYMENT TERMS

Invoices will be submitted to 382.bth@elfsap.co.uk monthly in arrears. All invoices must note a valid PO and Contract Reference. They must include a detailed description of services for e.g. number of patient appointments completed from DD/MM/YY to DD/MM/YY.

Charges will be based on a per session pricing model.

TERMS OF CONTRACT

The contract will be awarded under NHS Terms and Conditions for the Provision of Services (PA23) Legal Liability must be provided in line with schedule 2 clause 14 of the contract terms and conditions.

The Supplier or the Authority may terminate the contract by providing three months written notice. The service model for this contract must not require future recruitment of staff currently employed by the Authority.