



## Flitwick Town Council

### Flitwick Town Council

The Rufus Centre  
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Flitwick,  
Bedford MK45 1AH  
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To: Tenderer  
Via: Contracts Finder

14<sup>th</sup> July 2025

### Flitwick Town Council – Heating System replacement

Flitwick Town Council is inviting proposals from qualified and certified commercial heating specialists to provide an upgrade / full replacement of our Gas boiler system, hot water system and subsequent control system housed within our boiler house at The Rufus Centre.

Your proposal shall be sent via email for the attention of Stacie Lockey at the above email address no later than 12 noon on Monday 11<sup>th</sup> August 2025. Please ensure all documentation is completed correctly and enclosed with your quotation.

Included as part of this tender are the following documents;

- Form of tender
- Quotation Template
- Code of Conduct

### Scope of Work

Specification	Price Breakdown
Strip Out Works	
Heating Mechanical Installation Works	
Domestic Hot Water Heater - Mechanical Installation	
Controls Installation Works	
Building Works and Making Good	
Commissioning and Testing	

*It is advisable that all contractors looking to submit a tender for this work arrange a site visit in advance. Please contact the Business & Facilities Manager – Mathew Earles [mathewearles@flitwick.gov.uk](mailto:mathewearles@flitwick.gov.uk) to arrange this.*

The selected supplier will be responsible for the provisioning, management, maintenance, commission, warranties, BMS training, and support of the installation and provide reasonable guarantees and future proofing.

All hardware and software should be supplied to industry standard specification and all certifications be provided upon completion of the successful commissioning.

If you have any questions please do not hesitate to contact me via email or telephone [stacielockey@flitwick.gov.uk](mailto:stacielockey@flitwick.gov.uk) or 01525 631900.

Yours sincerely

Stacie Lockey  
**Town Clerk & Chief Executive**