Supplier Expression of Interest Questionnaire

1. Expression of Interest / Pre-Qualification Questionnaire (PQQ)

1.1.1 Please refer to the table below for details of the Expression of Interest / PQQ evaluation process.

1.1.2 NIAL will being inviting the top 5 scoring tenderers to the First stage of this procurement as detailed in section 5.2, 5.3, 5.4 and 5.5 of the Instructions To Tender document.

1.1.3 Failure to complete the Expression of Interest Questionnaire fully may result in exclusion.



1.2 Guidance

1.2.1 Please ensure that all questions are completed in full, and in the format requested. If the question does not apply to you, please state ‘N/A’. Should you need to provide additional information in response to the questions, please submit a clearly identified appendix.

1.2.2 You” / “Your” refers to the potential supplier completing this standard Selection Questionnaire i.e. the legal entity responsible for the information provided. The term “potential supplier” is intended to cover any economic operator and could be a registered company; the lead contact for a group of economic operators; charitable organisation; Voluntary Community and Social Enterprise (VCSE); Special Purpose Vehicle; or other form of entity.

1.2.3 Bidders must ensure that every organisation on which they will rely to meet the selection criteria completes and submits their own answers and declaration.

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| Section 1 - Your information |  |
| Question number | Question | Response |
| 1.1 (a) - (i) | Name (if registered, please give the registered name) |  |
| 1.1 (a) - (ii) | Certificate of incorporation or equivalent and/or professional/commercial registration (if applicable) |  |
| 1.1 (b) - (i) | Registered address (if applicable) or head office address |  |
| 1.1(b) – (ii) | Registered website address (if applicable) |  |
| 1.1 (c) | Registration number (company, partnership, charity, etc if applicable). |  |
| 1.1(d) | Are you a Small to Medium sized Enterprise (SME)?Please provide number of staff employed. |  |

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| Section 2 - Grounds for mandatory exclusion | Guidance |
| Question number | Question | PASS / FAILYes - FailNo - Pass |
| 2.1 (a) | Within the past five years, anywhere in the world, have you or any person who:* is a member of the supplier’s administrative, management or supervisory body or
* has powers of representation, decision or control in the supplier,
* been convicted of any of the offences within the summary below?
 |  |
|  | Being an individual who is bankrupt or has had a receiving order or administration order made against him or has made any composition or arrangement with or for the benefit of his creditors or appears unable to pay, or to have no reasonable prospect of being able to pay, a debt within the meaning of Section 268 of the Insolvency Act 1968, or Article 242 of the Insolvency (Northern Ireland) Order 1989, or in Scotland has granted a trust or deed for creditors or become otherwise apparently insolvent, or is the subject of a petition presented for sequestration of his estate, or is the subject of any similar procedure under the law of any other State; |  |
|  | Being a partnership consulted under Scots Law has granted a trust deed or become otherwise apparently insolvent, or is the subject of a petition presented for sequestration of its estate; |  |
|  | Being a company which has passed a resolution or is the subject of an order by the court for the company’s winding up otherwise than for the purpose of bona fide reconstruction or amalgamation or has had a receiver, manager or administrator on behalf of a creditor appointed in respect of the company’s business or any part hereof or s the subject of proceedings for any of the above procedures or is the subject of similar procedures under the law of any other state; |  |
|  | Has been convicted of a criminal offence relating to the conduct of his business or profession; |  |
|  | Has committed an act of grave misconduct in the course of his business or profession; |  |
|  | Is guilty of serious misrepresentation on providing any information to the contracting authority. |  |
|  | Has undergone a Debarment Investigation or been added to a Debarment list. |  |
|  | Participation in a criminal organisation. |  |
|  | Corruption. |  |
|  | Terrorist offences or offences linked to terrorist activities. |  |
|  | Money laundering or terrorist financing. |  |
|  | Child labour and other forms of trafficking in human beings. |  |
|  | Response |
| 2.1(b) | If you have answered yes to any part of question 2.1(a), please provide further details, including:* date of conviction and the jurisdiction,
* which of the grounds listed the conviction was for,
* the reasons for conviction,
* the identity of who has been convicted. If the relevant documentation is available electronically please provide:
* the web address,
* issuing authority,
* precise reference of the documents.
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| Section 3 - Grounds for Discretionary Exclusion | Guidance |
| Question number | Question | PASS / FAILYes - FailNo - Pass |
| 3.1 | Within the past three years, anywhere in the world, have any of the situations summarised below? | N/A |
| 3.1 (a) | Breach of environmental obligations?To note that environmental law obligations include Health and Safety obligations. |  |
| 3.1 (b) | Bankruptcy or subject of insolvency? |  |
| 3.1 (c) | Guilty of grave professional misconduct? |  |
| 3.1 (d) | Distortion of competition? |  |
| 3.1 (e) | Conflict of interest? |  |
| 3.2 | If you are a relevant commercial organisation please -* confirm that you have published a statement as required by Section 54 of the Modern Slavery Act.
* confirm that the statement complies with the requirements of Section 54.

You are a relevant commercial organisation subject to Section 54 of the Modern Slavery Act 2015 if you carry on your business, or part of your business in the UK, supplying goods or services and you have an annual turnover of at least £36 million. |  |
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| Section 4 - Economic and Financial Standing | Guidance |
| Question number | Question | PASS / FAIL * Evidence of economic and financial standing is available – PASS
* Evidence of economic and financial standing is not available – FAIL
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| 4.1 | If documentary evidence of economic and financial standing is available electronically (e.g. financial statements filed with Companies House), please provide:* the web address
* issuing authority
* precise reference of the documents
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| 4.2 | If documentary evidence of economic and financial standing is not available electronically, please confirm your detailed accounts for the last two years (audited if required by law) are available if requested. |  |

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| Section 5 - Technical and Professional Ability |  |  |
| Question number | Question | Weighting | Answer |
|  | The following 4 questions will be marked equally and scored out of 25 for each question. |  |  |
| 5.1 | Provide details of the applicant's experience of carrying out similar works demonstrating an understanding of the complexities involved working in an airside location at an Airport. | 50% |  |
| 5.2 | Provide details of the company size, structure and demographics. | 20% |  |
| 5.3 | Provide details of the applicant's understanding of phasing and installation and commissioning of the Mechanical and Electrical package. | 30% |  |

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| Section 6 - Additional Questions | Guidance |
| Question number | Question | PASS / FAIL Yes - FailNo - Pass |
| 6.1 (a) | Health and SafetyPlease confirm you have arrangements in place to manage health and safety effectively and control significant risks relevant to the requirement (including risks from the use of contractors, where relevant). |  |
| 6.1 (b) | Please provide all the relevant details of previous breaches of health and safety legislation in the last 5 years, applicable to the country in which you operate on comparable projects for your organisation. | PASS / FAIL• No Breaches – PASS• One of more Breach – FAIL, subject to justification |
| 6.1 (c) | Please confirm that your company has a Health and Safety Policy which includes all of the following:• A Policy Statement - signed and dated (in last 2 years).• The Organisation and Responsibilities • The Arrangements (standards and procedures) | PASS / FAIL Yes - FailNo - Pass |
| 6.2 | ISO 9001Do you operate in accordance with a Quality Management System that is certified by a UKAS-accredited (or national equivalent) third party against ISO 9001 or an equivalent standard? If you are successful, you must be in a position to provide evidence if required, prior to contract award, and without delay. |  |
| 6.3 | ISO 14001Do you operate in accordance with an Environmental Management System that is certified by a UKAS-accredited (or national equivalent) third party against ISO 14001 or an equivalent standard? If you are successful, you must be in a position to provide evidence if required, prior to contract award, and without delay. |  |