**Procurement ref NKHPSluice/01**

**Clarifications to bidders questions**

**Question 1:**

Could the below suggested word count be applied to each of the questions to ensure that the effort required is proportionate to the opportunity

|  |  |  |
| --- | --- | --- |
| Question | Percentage of Score | Suggested Word count |
| Q 1.1 | 50% | 2000 |
| Q 1.2 | 20% | 800 |
| Q 2.1 | 10% | 400 |
| Q 2.2 | 10% | 400 |
| Q 3.1 | 5% | 200 |
| Q 4.1 | 5% | 200 |

Answer: There is no maximum word count specified but it is sensible to keep the answers concise. The main point is to ensure that there is sufficient information to give confidence that the question has been answered. Supporting documents can be provided.

**Question 2:**

Do you have any existing survey data of the site/asset or any other form of records?

Answer: there are no existing levels surveys. Biological survey information is minimal but can be provided if required on award of contract.

**Question 3:**

Would you accept a proposal of value greater than the estimated £5,600, but lower than the £12,000 limit?

Answer: the estimated total value is £7,000 including VAT. You may submit a quote higher than this amount, however we are expecting to award a contract which is less than £10,000 (including VAT) and is subject to the Low Value Terms and Conditions.