



# Asbestos Management Plan

***Property Address***  
**Falmouth Library**

**UPRN P30806A00**



**Your ref:**

**My ref:** RNH/L/Asbestos

**Date:** April 2009

Dear Premise Coordinator

**RE: Asbestos Management Plan**

Please find enclosed a copy of the Asbestos Management Plan (AMP) for your respective property; which has been delivered by Cornwall Council's Engineering Services Laboratory (ESL).

The contents of the AMP, and its method of operation, will have been explained to you during the induction, however, there are a number of points that should be emphasised before you take control of the document and its procedures. These specifically relate to the following issues:

1. The original surveys, from which the AMP has been developed, were conducted by Cornwall Council's Engineering Services Laboratory. Whilst they have taken all reasonable care to record all Asbestos Containing Materials (ACM's), due to human error, inaccuracies may have occurred. Therefore, any concerns that may be raised regarding a building material that has not been identified as containing Asbestos should be treated as an ACM until positively identified through sampling & analysis. **(If in doubt treat it as Asbestos)**
2. The Management Recommendations and Inspection Register will be updated on a regular basis. Therefore please ensure that the superseded information is destroyed and replaced with re-issued paperwork as directed.
3. All works/maintenance must adhere to the Asbestos Management Process Chart.
4. If you have any doubts about the system or concerns relating to any ACM's, please contact the Engineering Services Laboratory. They are the focus for all asbestos issues relating to your property.

Any general enquiries or advice concerning asbestos and the associated legislation can be directed either to the Health & Safety Head Office or the Engineering Services Laboratory. Full contact details are given in the *Guidance Document* contained in Section 2 of the AMP.

Yours sincerely

Richard Hocking  
Soils & Materials Engineer

Cornwall Council,  
Engineering Services Laboratory,  
Western Group Centre, Radnor Road, Scorrier,  
Redruth, Cornwall TR16 5EH

# EMERGENCY SITUATIONS

In any situation where a known or suspected Asbestos Containing Material(s) (ACM) has been damaged the following procedure should be adopted:

1. **the room(s) should be evacuated immediately and secured to prevent unauthorised access;**
2. notify the Engineering Services Laboratory (ESL) and Health & Safety Section **immediately;**
3. **do not enter or remove equipment and personal belongings** from the room(s) until instructed safe to do so by the ESL.

Following the incident and any subsequent 'clean-up' operations, the ESL shall arrange to amend the Asbestos Management Plan documentation (see Section 2 of the Guidance Document)



# **Asbestos Management Plan**

# *Guidance Document*

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## 1.0 INTRODUCTION

This Guidance Document provides details of Cornwall Council's (CC) Asbestos Management System; describing the procedures, responsibilities, documentation and controls that have been put in place in order to manage **Asbestos Containing Materials (ACM's)** within the Council's Property portfolio.

It explains how the system has been designed and operates, including giving assistance in the use and interpretation of the various pieces of documentation that are in place and how to deal with problems and emergency situations.

### 1.1 Asbestos Management System

Regulation 4 of the Control of Asbestos Regulations (2006) (CAR), made under the Health & Safety at Work etc. Act (1974), invokes a statutory requirement to manage all ACM's within non-domestic properties. The accompanying HSE Approved Code of Practice No. L127 interprets the Regulations, explaining the responsibilities of the 'Dutyholder' (the person in control of maintenance activities, whether it is the building owners, tenants or any other parties who have legal responsibility for the premises). It also sets out what is required of people who have a duty to co-operate with the main dutyholder to enable them to comply with the regulations.

Regulation 4 requires dutyholders to:

- a) take reasonable steps to find materials in premises likely to contain asbestos and check their condition;
- b) Presume that materials contain asbestos unless there is strong evidence to suppose that they do not;
- c) make a written record of the location and condition of asbestos plus presumed ACM's, also keep the record up to date;
- d) assess the risk of the likelihood of anyone being exposed to these materials;
- e) prepare a plan to manage the risk and put it into effect to ensure that:
  - any material known or presumed to contain asbestos is kept in a good state of repair;
  - any ACM or presumed ACM is, because of the risks associated with its location or condition, repaired or if necessary removed;
  - information on the location and condition of the material is given to anyone potentially at risk.

In response to this piece of legislation CC has developed its own policy and Approved Code of Practice for the Control of Asbestos Containing Materials (ACOP), which is available for viewing on the Intranet at:

[http://personnel/Services/H&S/Corp\\_Policy/asbestos%20ACOP.pdf](http://personnel/Services/H&S/Corp_Policy/asbestos%20ACOP.pdf)

The document describes and defines the following:

- **Responsible Persons (sections & individuals)**  
It assigns responsibilities to all those officers of CC, from the Assistant Director of Property, through to the Wellbeing Services Manager, Premise Coordinator to the individual employee.
- **Material control plan**  
This describes the way in which the Authority will control ACM's on all of its properties covered by the legislation, including preventing disturbance, condition monitoring and reporting procedures;
- **Survey types**  
It defines the types of surveys to be performed and the standard to which they shall be conducted;
- **Documentation**  
It describes the documentation that is in place;
- **Procedures**  
It lays down the principles to be adopted when contract letting, working on and removing ACM's, as well as emergency situations that may arise.

## 1.2 Documentation

In accordance with the CAR, the CC Policy follows the general concepts adopted by the Regulation and accompanying ACoP. It comprises of three separate sections:

- **Survey**  
This is the original survey of the property that has been conducted in order to identify all ACM's present, and those areas that could not be accessed at the time of the inspection, that could potentially contain ACM's. This is held centrally for reference purposes and is not available on site;
- **Register**  
A room-by-room collation of the data obtained from the survey identifying each ACM that may be present within that particular area;
- **Management plan**  
The Management Plan ultimately identifies how each individual ACM and Inaccessible Area will be managed, both from potential disturbance and condition related aspects.

### 1.3 Sample/ACM Notation

To maintain details of each individual piece of asbestos within the property portfolio, each ACM or group of ACM's (where there are more than one of the same item in the same room) are given a unique number based on the Council's computerised Asset Management referencing system. The general format for this is as follows:

Unique Property  
Reference Number / Block Number / Floor Number / Room Number / ACM Number  
(UPRN)

For example: 1234 / 01 / 02 / 35 / 01  
(UPRN = 1234; Block 1; Floor 2; Room 35; ACM No. 1)

Where no room number is available, a simple text descriptor may be used.

#### **Samples**

Where an actual sample is taken, the ACM will have a sample number at the end of the sequence.

For example: 1234 / 01 / 02 / 35 / 01

#### **'Strongly Presumed' Materials**

The term 'Strongly Presumed' relates to ACM's that have not been sampled and analysed, but are visually similar in appearance and composition to other materials in the property that have been positively identified. Under these circumstances the ACM number will commence with an 'SP'.

For example: 1234 / 01 / 02 / 35 / SP1

#### **'Presumed' Materials**

The term 'Presumed' relates to ACM's that have not been sampled and analysed, or possibly even seen, but are presumed to be present through the surveyor's previous experience. Under these circumstances the ACM number will commence with a 'P'.

For example: 1234 / 01 / 02 / 35 / P1

#### **NOTE**

**If the layout or room numbering subsequently change in the building after the original Asbestos Survey has been conducted, the sample reference numbers will not be changed due to being unique referencing numbers.**



## 2.0 SURVEY

In accordance with the CC ACOP, the survey that has been conducted on the property is classed as a 'Type 2: Standard sampling, identification and assessment survey (sampling survey)', as defined by the HSE Document No. MDHS 100. The purpose of the survey being to locate and identify, as far as reasonably practicable, the presence and extent of any suspect ACM's and assess their condition. Representative samples have been collected and analysed for the presence of asbestos generally from each suspect material. Where this has not been possible suspect ACM's have been 'presumed' to have an asbestos content.

The main limitations of a Type 2 Survey is that it does not gain access to areas that either require excessive effort, and consequential damage to the fabric of the building, or areas behind suspected ACM's. Similarly, cupboards or rooms that were locked at the time of the survey, to which access could not be gained, fall into the same category. The generic term for these locations is 'Inaccessible Areas'.

The most important thing to remember is that the Survey is a 'snapshot in time' it was only accurate on the day(s) that the surveyors were on site. Subsequent changes to the presence or quantity, through removal, or the condition of the ACM's may have occurred since that time. Consequently, the original **Survey Report is retained centrally for information purposes and is not available on site.**

## 3.0 SITE DOCUMENTATION

The Asbestos Management Plan held at each individual property contains a series of documents that have been produced to enable those responsible for managing the premises, surveyors/engineers and contractors to manage asbestos in accordance with the CAR. The main sections forming the Plan are:

- Site Plan or Drawing
- Asbestos Register
- Management Recommendations
- Schedule of Reinspections
- Asbestos Management Process Chart
- Register of Maintenance/Works

### 3.1 Site Plan or Drawing

The Site Plan or Drawing is a standard plan showing the layout of the building(s) that form the individual property; it shows the individual rooms on a floor-by-floor, block-by-block basis, together with each room's unique identifier which follows the standard UPRN system.

**The Drawing does not provide a record of any asbestos information; it is solely to enable room identification for cross-referencing to the Asbestos Register.**

### 3.2 Asbestos Register

The Asbestos Register is the most important document within the Asbestos Management System and generally forms the starting point for any asbestos related enquiry. It is based on the information obtained during the original Survey, but unlike the Survey Report that was a 'snapshot' in time, it is a **'living' document** that is continually being updated due to changes in condition or circumstances of the ACM's; thereby showing the current situation within the property.

The Register has been designed so that there is an individual sheet per room, or sheets if there are a number of different ACM's in that one room. It is a record of all known ACM's arising from the Asbestos Survey and includes all the more site specific Inaccessible Areas. Where a room has not been accessed, it will be highlight on the sheet; where there were no recorded ACM's a sheet will still exist stating that fact.

#### 3.2.1 Information

At the head of each sheet are details that locate the room, using the standard Asset Management System notation of UPRN / Block / Floor / Room number, with a simple descriptor for clarity. It also gives an indication of the number of sheets for that particular room.

Each ACM, or group of ACM's, will have its own individual record on the sheet(s). This contains its unique ACM Reference number, where it is located, approximate quantity and its accessibility. It also shows the Material Assessment Score, derived from the algorithm in Appendix E of the Survey Report, for re-inspection purposes as well as a photograph, possibly a generic one, where available. Finally, there is room for comments, which is commonly used to relate Strongly Presumed materials back to the sample that they are being compared to.

**On the footer of each sheet is a standard warning relating to the generic Inaccessible Areas.**

#### 3.2.2 Use of the Register

The Register has two primary functions; to provide information about a particular room prior to any work or maintenance being performed and secondly, to assist in the periodic condition related re-inspections that have to be performed in order to manage the ACM's *insitu*.

- **Work or Maintenance**

Prior to any work or maintenance being carried out in any room(s) the Register **must** be consulted. It should be shown to the Contractor, so that the likelihood of disturbing any ACM's or entering any Inaccessible Areas can be identified.

- **Re-inspections**

As part of the Asbestos Management Plan, regular re-inspections of all of the ACM's within the property will have to be conducted. The Asbestos Register will assist the 'inspector' by identifying the ACM's and Inaccessible areas. Full details of the requirements and procedures for re-inspection are set out in Section 4.0 of this document.

### **3.2.3 Updating of the Register**

The Premise Coordinator has the responsibility of ensuring that the Asbestos Register is updated when any amended paperwork is sent to the property. This may include new register sheets, management plans and site plans that detail changes in condition or circumstances of any ACM that may have occurred.

In addition updating of the Register can be achieved by the Premise Coordinator completing a 'Notification of Material Change Form' and submitting it to The Engineering Services Laboratory, who will in turn arrange for a revised sheet for that room(s) to be issued to the property.

### **3.2.4 Inaccessible Areas**

#### **Generic Inaccessible Areas**

Due to the non-destructive nature of a Type 2 Survey, no attempt will have been made to break into and investigate the internal construction of partition walls, voids above fixed ceilings or where the ceiling comprises of an ACM, underfloor voids or ducting (where no cover is available), electrical plant and boilers.

**Such areas are not necessarily highlighted in the Report on an individual basis, but must all be treated as Inaccessible Areas.**

#### **Specific Inaccessible Areas**

These tend to be areas unique to the site being inspected at the time of the original survey. Often they include locked cupboards or rooms for which a key was not available at the time of the site visit or possibly, remote or extremely high/dangerous areas where the surveyors may have been put at a significant risk if entered.

**In all cases access or work to any Inaccessible Area should not be attempted until assessed by a qualified Asbestos Surveyor.**



### **3.3 Management Recommendations**

The Management Recommendations set out how the ACM or Inaccessible Area is to be treated, together with an assigned frequency of inspection, typically annually or 6 monthly, but more frequently if the perceived risk is high.

The table that identifies the Management Recommendations is generally self-explanatory. It uses the same convention for describing the rooms and ACM's as used elsewhere within the Management Plan documentation to identify the individual material or Inaccessible Area. It shows the Material Assessment Score from the original survey and provides detailed recommendations on how the ACM should be managed, together with its frequency of inspection.

### **4.0 RE-INSPECTIONS**

*(To be undertaken by The Engineering Services Laboratory)*

The Premises Coordinator is responsible for ensuring that any updates following the regular re-inspections of the ACM's are correctly inserted into the management plan folder upon receipt.

The inspection will take the form of a visual examination of each of the materials in order to identify any changes that may have occurred since either the original Asbestos Survey or previous re-inspection. The most important aspect of this task is to identify any damage or deterioration in the condition, or surface treatment, of the material that could give rise to the potential release of asbestos fibres from the product. Using the Asbestos Register, Material Assessment and Management Recommendations as a guide, the inspector should record the current material 'Condition Score' comparing it to the existing value in the Register.

The process for re-inspection is set out in Section 7 of the Asbestos Management Plan Folder.

### **4.1 Record of Inspection**

The Record of Inspection is a means of demonstrating that the ACM's are being managed and inspected on a regular basis.

It follows a similar format to the Management Recommendations sheet, with the unique ACM number, Frequency of Inspection and the original Condition Score for the material, for comparative purposes. The Inspector should record the date of the inspection, their estimate of the current Condition Score and whether any action is required, against each individual ACM.

## 5.0 WORK OR MAINTENANCE

The Building surveyor or person organising any work is responsible for ensuring that all work or maintenance is carried out safely avoiding disturbance of any known ACM's or entering any Inaccessible Areas (both Generic and Site Specific).

**The procedure for any work or maintenance must follow the Asbestos Management Process Chart** contained in Section 6.

### 5.1 Pre-works Consultation

Prior to any work or maintenance being carried out in any room(s) the Asbestos Register **must** be consulted. It should be shown to the Contractor, so that the likelihood of disturbing any ACM's, or entering any Inaccessible Areas, can be identified. This must be done by checking the individual register sheets for every room that will be included in the planned work. Once this has been carried out a **record of this consultation must be recorded in the Register of Maintenance/Work** kept in the Asbestos Management Plan.

### 5.2 Register of Maintenance/Works

The Register of Maintenance/Works is a means of demonstrating that the presence and location of any ACM's are being identified prior to any operations being performed on the property. It is a confirmation that those disturbing the building fabric have consulted the Asbestos Register and Management Plan before commencing any works.

### 5.3 Unrecorded ACM's

Once works have commenced, should a suspected Unrecorded ACM(s) be encountered **all operations that may disturb it should be stopped immediately and ESL should be informed.**

If the material(s) has been disturbed and/or is in an unsafe condition, then the **Emergency Procedures** described in Section 6 will apply.

In all cases of unrecorded ACM's ESL should be informed immediately and no further work performed until their authority to proceed has been given.

## 5.4 Labelling of ACM's

Due to the unreliability and amount of confusion caused in labelling suspected or known ACM(s) within the Council's property portfolio, it has been decided that in future, self-adhesive labels will not be used (apart from small sample location stickers used during Asbestos Surveys).



Currently, there are a considerable number of bright yellow 150mm x 100mm labels distributed throughout CC premises. **THESE SHOULD BE IGNORED.**

The only way to be sure whether a material contains asbestos is to either check the Asbestos Register or to have it sampled and analysed. Until such times as this can be done, it should be treated as if it contains asbestos.



## **6.0 EMERGENCY SITUATIONS**

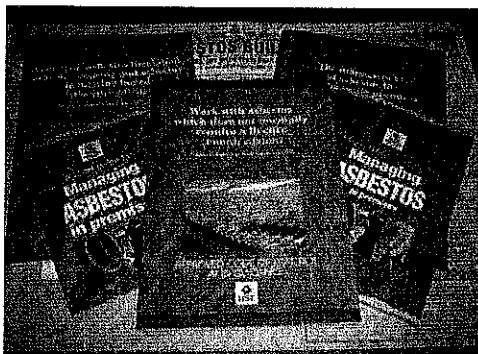
In any situation where a known or suspected ACM(s) has been damaged the following procedure should be adopted:

- 1. the room(s) should be evacuated immediately and secured to prevent unauthorised access;**
- 2. notify the Engineering Services Laboratory (ESL) and Health & Safety Section immediately;**
- 3. do not enter or remove equipment and personal belongings from the room(s) until instructed safe to do so by the ESL**

Following the incident and any subsequent 'clean-up' operations, the ESL shall arrange to amend the Asbestos Management Plan documentation accordingly (see Section 2).

## 7.0 FURTHER ADVICE & INFORMATION

### 7.1 General Asbestos Advice

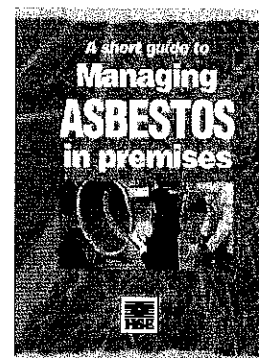


General Asbestos advice can be found in a raft of HSE documentation, some of the most appropriate publications are included in the Bibliography. General information can be found on the HSE website at:

<http://www.hse.gov.uk/asbestos/index.htm>

'A short guide to Managing Asbestos in premises' (INDG 223) is available as a free download at:

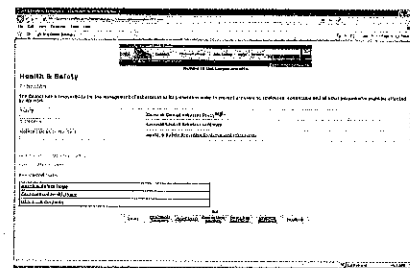
<http://www.hse.gov.uk/pubns/indg223.pdf>



### 7.2 CC Policy & Documentation

A copy of the CC Policy and associated documentation is available on the Corporate Intranet at:

[http://personnel/Services/H&S/Managers\\_Guidance/Asbestos/asb001.htm](http://personnel/Services/H&S/Managers_Guidance/Asbestos/asb001.htm)



### 7.3 CC Contacts

Further information relating to Asbestos and the Council's Policy and Management Plan can be obtained from:

- **Health, Safety & Wellbeing Services – (01872) 32 2118**
- **Property Services – 0300 1234 222**
- **Property Policy Manager – (01872) 32 6909**  
Chris Jackson
- **Engineering Services Laboratory – (01872) 32 7254**  
Claire Stephen (Asbestos Manager)

## 8.0 REFERENCES & BIBLIOGRAPHY

- 1 *A short guide to managing asbestos in premises* Leaflet INDG223(rev3) (2002)HSE (single copy free or priced packs of 10 ISBN 0 7176 2564 8)
- 2 *A comprehensive guide to managing asbestos in premises* HSG227 (2002) HSE
- 3 *Control of Asbestos Regulations (CAR)* 2006. HMSO.
- 4 *The management of asbestos in non-domestic premises. Regulation 4 of the Control of Asbestos Regulations 2006. Approved Code of Practice and guidance L127* (2006) HSE.
- 5 *Surveying, Sampling and Assessment of Asbestos Containing Materials* MDHS 100 (2001) HSE.
- 6 *HSG248 Asbestos: The Analysts' guide for sampling, analysis and clearance procedures* (2005) HSE



## 9.0 GLOSSARY OF TERMS

**ACM** - Asbestos Containing Material. This can be a product with anything from 99% asbestos concentration to less than 1% and is used to refer to the vastly different types of such material.

**AIB** – Asbestos Insulating Board. A low density (generally  $<1 \text{ g/cm}^3$ ) board product containing 16 to 40% mixed asbestos, that when disturbed can readily release fibres. Primarily used for fire protection, thermal/acoustic insulation and general building board.

**Amosite** - The technical name for 'brown' asbestos.

**Asbestos** - Asbestos is the name given to a group of naturally occurring fibrous silicate minerals commonly found in rocks worldwide. There are three principal types of asbestos; Chrysotile, Crocidolite and Amosite, with a further three less common minerals, the fibrous forms of Tremolite, Actinolite and Anthophyllite.

**Asbestos Cement (AC)** – Dense (generally  $>1 \text{ g/cm}^3$ ) compressed cement-based board with generally 10 to 15% mixed asbestos fibres. Will release fibres when cut and abraded, or decomposed. Typically used for cladding, roofing (corrugated sheets) and rainware.

**Bulk Sample** - A sample of material such as boarding, insulation or debris taken by an accredited surveyor to be tested for asbestos fibre content by an accredited laboratory.

**Chrysotile** - The technical name for 'white' asbestos.

**Crocidolite** - The technical name for 'blue' asbestos.

**'Eternit'** – A trade name for asbestos-cement panels used as an infill panel in window walling.

**Inaccessible Area** – The term relates to areas that could not be accessed at the time of the Asbestos Survey, either due to the type of non-destructive survey and sampling, or areas that were locked, to which access could not be gained. **They must be assumed to contain ACM's, until verified through a further Asbestos Survey.**

**Presumed** - The term 'Presumed' relates to ACM's that have not been sampled and analysed, or possibly even seen, but are presumed to be present through the surveyor's previous experience. Under these circumstances the ACM number will commence with a 'P'.

**Strongly Presumed** - The term 'Strongly Presumed' relates to ACM's that have not been sampled and analysed, but are visually similar in appearance and composition to other materials in the property that have been positively identified. Under these circumstances the ACM number will commence with an 'SP'.

**‘Superlux’** – A generic trade name for non-asbestos insulating boards commonly used as a replacement product for AIB.

**Textured Coating (TC)** – Surface applied coatings & paints that includes the ‘Artex’ type of coatings used on walls and ceilings as a decorative finish.



# Asbestos Register

**Property Address**  
**Falmouth Library**

**The Moor**

**Falmouth**

**Cornwall**  
**TR11 3QA**

**Register Compiled By:** Engineering Services Laboratory  
Radnor Road  
Scorrier  
REDRUTH  
TR16 5EH

**Date of Original Survey:** 27<sup>th</sup> November 2006

**Surveyor/s:** Mr J Stevens Miss K Leach

UPRN:	0806	Block No.	1	Floor No.	0	Room No.	001
Room Description:	Circ.						

No Asbestos Detected

Areas which are concealed and have not been accessed during the survey (e.g. ceiling voids above fixed ceilings, floor and wall voids, fire doors, electric boxes, gaskets etc) and any other inaccessible area may contain asbestos. A more intrusive inspection should be carried out before working in these areas

<b>UPRN:</b>	<b>0806</b>	<b>Block No.</b>	<b>1</b>	<b>Floor No.</b>	<b>0</b>	<b>Room No.</b>	<b>002</b>
<b>Room Description:</b>	Children's Library						

No Asbestos Detected

Areas which are concealed and have not been accessed during the survey (e.g. ceiling voids above fixed ceilings, floor and wall voids, fire doors, electric boxes, gaskets etc) and any other inaccessible area may contain asbestos. A more intrusive inspection should be carried out before working in these areas



UPRN:	0806	Block No.	1	Floor No.	0	Room No.	003
Room Description:	Library						

No Asbestos Detected

Areas which are concealed and have not been accessed during the survey (e.g. ceiling voids above fixed ceilings, floor and wall voids, fire doors, electric boxes, gaskets etc) and any other inaccessible area may contain asbestos. A more intrusive inspection should be carried out before working in these areas

<b>UPRN:</b>	<b>0806</b>	<b>Block No.</b>	<b>1</b>	<b>Floor No.</b>	<b>0</b>	<b>Room No.</b>	<b>004</b>
<b>Room Description:</b>	Circ.						

No Asbestos Detected

Areas which are concealed and have not been accessed during the survey (e.g. ceiling voids above fixed ceilings, floor and wall voids, fire doors, electric boxes, gaskets etc) and any other inaccessible area may contain asbestos. A more intrusive inspection should be carried out before working in these areas

<b>UPRN:</b>	<b>0806</b>	<b>Block No.</b>	<b>1</b>	<b>Floor No.</b>	<b>0</b>	<b>Room No.</b>	<b>005</b>
<b>Room Description:</b>	Lift						

No Asbestos Detected

Areas which are concealed and have not been accessed during the survey (e.g. ceiling voids above fixed ceilings, floor and wall voids, fire doors, electric boxes, gaskets etc) and any other inaccessible area may contain asbestos. A more intrusive inspection should be carried out before working in these areas

UPRN:	0806	Block No.	1	Floor No.	0	Room No.	006
Room Description:	W.C.						

No Asbestos Detected

Areas which are concealed and have not been accessed during the survey (e.g. ceiling voids above fixed ceilings, floor and wall voids, fire doors, electric boxes, gaskets etc) and any other inaccessible area may contain asbestos. A more intrusive inspection should be carried out before working in these areas

<b>UPRN:</b>	<b>0806</b>	<b>Block No.</b>	<b>1</b>	<b>Floor No.</b>	<b>0</b>	<b>Room No.</b>	<b>007</b>
<b>Room Description:</b>	Circ.						

Sample Ref. No:	0806/1/0/007/01	
Material Location:	Ceiling	
Approx. Quantity (m <sup>2</sup> ):	4m <sup>2</sup>	
Accessibility:	Medium	
<b>Material Assessment Score</b>		<b>Score</b>
Product Type:	Textured Coating	1
Condition:	Good	0
Treatment:	Composite	0
Asbestos Type:	Chrysotile	1
Total:		2
Comments:		



Areas which are concealed and have not been accessed during the survey (e.g. ceiling voids above fixed ceilings, floor and wall voids, fire doors, electric boxes, gaskets etc) and any other inaccessible area may contain asbestos. A more intrusive inspection should be carried out before working in these areas



<b>UPRN:</b>	<b>0806</b>	<b>Block No.</b>	<b>1</b>	<b>Floor No.</b>	<b>0</b>	<b>Room No.</b>	<b>008</b>
<b>Room Description:</b>	Elec. Intake						

Sample Ref. No:	0806/1/0/008/01	
Material Location:	Ceiling	
Approx. Quantity (m <sup>2</sup> ):	3m <sup>2</sup>	
Accessibility:	Medium	
<b>Material Assessment Score</b>		<b>Score</b>
Product Type:	Textured Coating	1
Condition:	Good	0
Treatment:	Composite	0
Asbestos Type:	Chrysotile	1
Total:		2
Comments:		



Sample Ref. No:	0806/1/0/008/P1	
Material Location:	Presumed flashguards in electrics	
Approx. Quantity (m <sup>2</sup> ):	-	
Accessibility:	Low	
<b>Material Assessment Score</b>		<b>Score</b>
Product Type:	Presumed Textile	2
Condition:	Presumed Good	0
Treatment:	Presumed Enclosed	1
Asbestos Type:	Presumed Chrysotile	1
Total:		4
Comments:		



Areas which are concealed and have not been accessed during the survey (e.g. ceiling voids above fixed ceilings, floor and wall voids, fire doors, electric boxes, gaskets etc) and any other inaccessible area may contain asbestos. A more intrusive inspection should be carried out before working in these areas

UPRN:	0806	Block No.	1	Floor No.	0	Room No.	009
Room Description:	Store						

No Asbestos Detected

Areas which are concealed and have not been accessed during the survey (e.g. ceiling voids above fixed ceilings, floor and wall voids, fire doors, electric boxes, gaskets etc) and any other inaccessible area may contain asbestos. A more intrusive inspection should be carried out before working in these areas

UPRN:	0806	Block No.	1	Floor No.	0	Room No.	010
Room Description:	Circ.						

### No Asbestos Detected

Please note Room 0806/1/0/010 formed part of the property but was not owned by Cornwall County Council and therefore were not included in the survey.

Areas which are concealed and have not been accessed during the survey (e.g. ceiling voids above fixed ceilings, floor and wall voids, fire doors, electric boxes, gaskets etc) and any other inaccessible area may contain asbestos. A more intrusive inspection should be carried out before working in these areas

UPRN:	0806	Block No.	1	Floor No.	0	Room No.	011
Room Description:	W.C.						

### No Asbestos Detected

Please note Room 0806/1/0/011 formed part of the property but was not owned by Cornwall County Council and therefore were not included in the survey.

Areas which are concealed and have not been accessed during the survey (e.g. ceiling voids above fixed ceilings, floor and wall voids, fire doors, electric boxes, gaskets etc) and any other inaccessible area may contain asbestos. A more intrusive inspection should be carried out before working in these areas

UPRN:	0806	Block No.	1	Floor No.	0	Room No.	012
Room Description:	Circ.						

No Asbestos Detected

Areas which are concealed and have not been accessed during the survey (e.g. ceiling voids above fixed ceilings, floor and wall voids, fire doors, electric boxes, gaskets etc) and any other inaccessible area may contain asbestos. A more intrusive inspection should be carried out before working in these areas

<b>UPRN:</b>	<b>0806</b>	<b>Block No.</b>	<b>1</b>	<b>Floor No.</b>	<b>0</b>	<b>Room No.</b>	<b>013</b>
<b>Room Description:</b>	ICT Suite						

No Asbestos Detected

Areas which are concealed and have not been accessed during the survey (e.g. ceiling voids above fixed ceilings, floor and wall voids, fire doors, electric boxes, gaskets etc) and any other inaccessible area may contain asbestos. A more intrusive inspection should be carried out before working in these areas



<b>UPRN:</b>	<b>0806</b>	<b>Block No.</b>	<b>1</b>	<b>Floor No.</b>	<b>0</b>	<b>Room No.</b>	<b>014</b>
<b>Room Description:</b>	Store						

No Asbestos Detected

Areas which are concealed and have not been accessed during the survey (e.g. ceiling voids above fixed ceilings, floor and wall voids, fire doors, electric boxes, gaskets etc) and any other inaccessible area may contain asbestos. A more intrusive inspection should be carried out before working in these areas

<b>UPRN:</b>	<b>0806</b>	<b>Block No.</b>	<b>1</b>	<b>Floor No.</b>	<b>0</b>	<b>Room No.</b>	<b>015</b>
<b>Room Description:</b>	Gas Intake						

No Asbestos Detected

Areas which are concealed and have not been accessed during the survey (e.g. ceiling voids above fixed ceilings, floor and wall voids, fire doors, electric boxes, gaskets etc) and any other inaccessible area may contain asbestos. A more intrusive inspection should be carried out before working in these areas

<b>UPRN:</b>	<b>0806</b>	<b>Block No.</b>	<b>1</b>	<b>Floor No.</b>	<b>0</b>	<b>Room No.</b>	<b>016</b>
<b>Room Description:</b>	Office						

No Asbestos Detected

Areas which are concealed and have not been accessed during the survey (e.g. ceiling voids above fixed ceilings, floor and wall voids, fire doors, electric boxes, gaskets etc) and any other inaccessible area may contain asbestos. A more intrusive inspection should be carried out before working in these areas

UPRN:	0806	Block No.	1	Floor No.	0	Room No.	017
Room Description:	Circ.						

No Asbestos Detected

Areas which are concealed and have not been accessed during the survey (e.g. ceiling voids above fixed ceilings, floor and wall voids, fire doors, electric boxes, gaskets etc) and any other inaccessible area may contain asbestos. A more intrusive inspection should be carried out before working in these areas

UPRN:	0806	Block No.	1	Floor No.	0	Room No.	018
Room Description:	Circ.						

No Asbestos Detected

Areas which are concealed and have not been accessed during the survey (e.g. ceiling voids above fixed ceilings, floor and wall voids, fire doors, electric boxes, gaskets etc) and any other inaccessible area may contain asbestos. A more intrusive inspection should be carried out before working in these areas

<b>UPRN:</b>	<b>0806</b>	<b>Block No.</b>	<b>1</b>	<b>Floor No.</b>	<b>0</b>	<b>Room No.</b>	<b>019</b>
<b>Room Description:</b>	C.C.C. Cash Offices						

### No Asbestos Detected

Please note Room 0806/1/0/019 formed part of the property but was not owned by Cornwall County Council and therefore were not included in the survey.

Areas which are concealed and have not been accessed during the survey (e.g. ceiling voids above fixed ceilings, floor and wall voids, fire doors, electric boxes, gaskets etc) and any other inaccessible area may contain asbestos. A more intrusive inspection should be carried out before working in these areas



<b>UPRN:</b>	<b>0806</b>	<b>Block No.</b>	<b>1</b>	<b>Floor No.</b>	<b>0</b>	<b>Room No.</b>	<b>020</b>
<b>Room Description:</b>	Circ.						

No Asbestos Detected

Areas which are concealed and have not been accessed during the survey (e.g. ceiling voids above fixed ceilings, floor and wall voids, fire doors, electric boxes, gaskets etc) and any other inaccessible area may contain asbestos. A more intrusive inspection should be carried out before working in these areas

<b>UPRN:</b>	<b>0806</b>	<b>Block No.</b>	<b>1</b>	<b>Floor No.</b>	<b>0</b>	<b>Room No.</b>	<b>021</b>
<b>Room Description:</b>	Office						

No Asbestos Detected

Areas which are concealed and have not been accessed during the survey (e.g. ceiling voids above fixed ceilings, floor and wall voids, fire doors, electric boxes, gaskets etc) and any other inaccessible area may contain asbestos. A more intrusive inspection should be carried out before working in these areas

UPRN:	0806	Block No.	1	Floor No.	0	Room No.	022
Room Description:	Staff Room						

No Asbestos Detected

Areas which are concealed and have not been accessed during the survey (e.g. ceiling voids above fixed ceilings, floor and wall voids, fire doors, electric boxes, gaskets etc) and any other inaccessible area may contain asbestos. A more intrusive inspection should be carried out before working in these areas

<b>UPRN:</b>	<b>0806</b>	<b>Block No.</b>	<b>1</b>	<b>Floor No.</b>	<b>0</b>	<b>Room No.</b>	<b>023</b>
<b>Room Description:</b>							

No Asbestos Detected

Areas which are concealed and have not been accessed during the survey (e.g. ceiling voids above fixed ceilings, floor and wall voids, fire doors, electric boxes, gaskets etc) and any other inaccessible area may contain asbestos. A more intrusive inspection should be carried out before working in these areas

<b>UPRN:</b>	<b>0806</b>	<b>Block No.</b>	<b>1</b>	<b>Floor No.</b>	<b>0</b>	<b>Room No.</b>	<b>024</b>
<b>Room Description:</b>	Boiler House						

Sample Ref. No:	0806/1/0/024/01	
Material Location:	Bitumen & rope gasket to rear of boiler	
Approx. Quantity (m):	2-3 liner m	
Accessibility:	High	
<b>Material Assessment Score</b>		<b>Score</b>
Product Type:	Asbestos Textile	2
Condition:	Low damage	1
Treatment:	Unsealed	2
Asbestos Type:	Chrysotile	1
Total:		6
Comments:	Present to each section of boiler Refers to ESL sample 5558/02	



Sample Ref. No:	0806/1/0/024/02	
Material Location:	Gasket to blower pump at front of boiler	
Approx. Quantity (m²):	<1	
Accessibility:	High	
<b>Material Assessment Score</b>		<b>Score</b>
Product Type:	Asbestos Gasket	2
Condition:	Low damage	1
Treatment:	Unsealed	2
Asbestos Type:	Chrysotile	1
Total:		6
Comments:	Refers to ESL sample 5558/04	



Sample Ref. No:	0806/1/0/024/P1	
Material Location:	Presumed asbestos gaskets to flange joints of pipe work throughout	
Approx. Quantity (m²):	-	
Accessibility:	High	
<b>Material Assessment Score</b>		<b>Score</b>
Product Type:	Presumed Asbestos Gasket	2
Condition:	Presumed Good	0
Treatment:	Presumed Unsealed	2
Asbestos Type:	Presumed Chrysotile	1
Total:		5
Comments:		



Areas which are concealed and have not been accessed during the survey (e.g. ceiling voids above fixed ceilings, floor and wall voids, fire doors, electric boxes, gaskets etc) and any other inaccessible area may contain asbestos. A more intrusive inspection should be carried out before working in these areas

<b>UPRN:</b>	<b>0806</b>	<b>Block No.</b>	<b>1</b>	<b>Floor No.</b>	<b>0</b>	<b>Room No.</b>	<b>024</b>
<b>Room Description:</b>	Boiler House						

No Asbestos Detected

Areas which are concealed and have not been accessed during the survey (e.g. ceiling voids above fixed ceilings, floor and wall voids, fire doors, electric boxes, gaskets etc) and any other inaccessible area may contain asbestos. A more intrusive inspection should be carried out before working in these areas

<b>UPRN:</b>	<b>0806</b>	<b>Block No.</b>	<b>1</b>	<b>Floor No.</b>	<b>0</b>	<b>Room No.</b>	<b>Ext</b>
<b>Room Description:</b>	External						

No Asbestos Detected

No access to canopy above entrance to porch

Areas which are concealed and have not been accessed during the survey (e.g. ceiling voids above fixed ceilings, floor and wall voids, fire doors, electric boxes, gaskets etc) and any other inaccessible area may contain asbestos. A more intrusive inspection should be carried out before working in these areas