

OFFICIAL PURCHASE ORDER

Order No: NG77213
Order Date: 15/07/25

Enquiries To: Supplies@nelft.nhs.uk.
CONTACT NAME: Pam Clark

Please note for items not delivered to the exact address listed as the delivery address, the Provider not NELFT will be held liable if they are not received - Please contact the service if unsure



Supplier:
BRAINTREE & BOCKING COMMUNITY ASSN
19-21 BOCKING END
BRAINTREE
ESSEX

CM7 9AH

info@braintreecommunitycentre.org.uk

Supplier Code:141291

Deliver To:
CHELMSFORD - STAPLEFORD HOUSE
103 STAPLEFORD CLOSE
CHELMSFORD
ESSEX
CM2 0QX

Internal Dept.:
STAPLEFORD HOUSE - DEPOT
103 STAPLEFORD CLOSE
CHELMSFORD
ESSEX
CM2 0QX

Invoice To:
NORTH EAST LONDON NHS FT
C/O ELFS Business Services
Viscount House, Arkwright Court
Commercial Rd, Darwen, BB3 0FG
Email: 395.nel@elfsap.co.uk
Invoice Queries:
https://elfssupplierportal.powerappsportals.com

Line No:	Supplier Product Code	Description	Qty	Unit of Issue	Unit Price	Vat Rate	Line Value
1		NPRF: 933 Room hire				20.00	30000.00

1. The above Official Order Number to be quoted on all invoices, advice and delivery notes and all correspondence.	Total Excl. VAT	30000.00
2. Goods will only be received between 08:00 and 17:00 Monday to Friday.		
3. No additional carriage charges will be paid without prior written agreement from the Trust.		
4. No variation to this order without written authority. Any alteration in quantity or price must be agreed in writing by the ordering officer before any goods/services are supplied.	VAT	6000.00
5. This Purchase Order is placed with your organisation subject to the application of our terms and conditions as referred to in the Department of Health's "Applicable Contract Terms Policy": https://www.england.nhs.uk/publication/nhs-terms-and-conditions-for-the-procurement-of-non-clinical-goods-and-services/#heading-2		
6. Please submit your invoice via PEPOL.	Total Value	36000.00