

Clarification questions responses: Maintain and develop Integrated Water Management website content and resources specification

1. What is the current hosting setup/infrastructure for the website?

Webflow CMS

2. What software/framework is used to create the map?

ArcGIS, hosted with Esri

3. I am a solo, independent contractor, would I be eligible for the role? Or are you looking for an agency or design studio?

Very welcome to submit showing you can fulfil all requirements of the specification including website, design and copy writing elements

4. Do you want to keep the existing hosting (Webflow I believe) or you are looking to move the website to a new platform or eco-friendly hosting?

As part of the tender process we will look at all the factors and costings within each individual proposal. We are open to change, but please cost accordingly

5. What are the current costs of the Map licences?

£1000/year

6. To be able to host and maintain this mapping tool, please could you confirm the technology that the existing tool is built upon? For example, is this PHP, Javascript, Python or a mix of multiple technologies?

Layers created with ArcGIS. JavaScript (primarily using leaflet.js, with adaptation to allow slider controls for layer opacity) with a PHP backend

7. We can see that the current website is in Webflow, does it need to remain in Webflow or could we re-platform the website and the maps to another Open-Source Content Management System?

The website can be re-platformed to another open source content management system.

As part of the tender we will look at all proposed approaches including platforms

8. Within the budget allocated to this, we can re-architect the website to use a different platform for more scalable, longer-term maintainability. Would that approach be considered as part of your procurement process? Or are you specifically looking for an

organisation who will continue to use the proprietary WebFlow platform, and pass those additional costs on to you through this budget?

As part of the tender process we will look at all the factors and costings within each individual proposal. We are open to change, but please cost accordingly

9. OS License Fee, The tender mentions that the contractor will be required to pay the OS license fee for the interactive map found on the website for 1 year.

- Can you confirm if this refers to Ordnance Survey license fees and if so, what are the annual fees that the supplier ?
- Are these fees included within the initial project budget?

£1000/year. To be budgeted within your proposal

10. Website Hosting & Licenses, The document states that the contractor will be responsible for acquiring and paying the fees for the appropriate license to host the existing website and its contents.

- Could you confirm your current hosting provider? (e.g. AWS or other)
- Elementor in Wordpress (which we know has an annual license), are there other plugin or third-party tool license fees expected to be covered by the new supplier?
- Would you be able to share an overview of the monthly or annual third-party costs currently associated with the site?

Webflow CMS. ArcGIS, hosted with Esri. Website address yearly fee £1000 before tax, Esri arc map license renewal £1000 per year (ArcGIS online creator user type subscription)

11. The OS license type that we will need to maintain, can I get more information on the type you use/required so we can cost it in.

Esri arc map license renewal £1000 per year (ArcGIS online creator user type subscription)

12. The technology stack currently in use, as much information as you can provide would be helpful.

ArcGIS, hosted with Esri. Layers created with ArcGIS. JavaScript (primarily using leaflet.js, with adaptation to allow slider controls for layer opacity) with a PHP backend

13. Hosting environment, again as much information on the current hosting arrangements would be beneficial to us.

Webflow CMS.

14. On questions where we can show examples of our work can the examples be submitted as an appendix or do they need to be included within the page limits of each question?

Examples can be added as appendix

15. The RFQ mentions that the successful contractor will need to “pay the OS license fee for the interactive map found on the website.” Can you confirm the estimated cost of the OS license fee, or should we assume this to be included in the overall quotation without specific guidance?

£1000 to be included in the quotation

16. Please confirm if the client will provide all technical content (e.g., technical reports, datasets) for the non-technical summaries or if the contractor is expected to create all content from scratch based on general guidance. Additionally, what is the typical turnaround time expected for delivering the non-technical summaries, and can we propose flexible timelines for certain tasks within the contract?

Client will provide the wording for the technical reports. Timelines can be confirmed during project meetings in contract, estimate 2 weeks

17. Could you clarify if there are any specific performance standards or KPIs associated with the interactive map that the contractor must meet during the contract?

No KPIs

18. Is there a preferred content management system (CMS) or platform for hosting the Integrated Water Management Hub, or can the contractor propose one?

Propose one

19. Could you clarify the level of access the contractor will have to the existing website code and backend systems? Will any updates require collaboration with the Environment Agency's IT team?

Would all be provided as it is stand alone

20. Can you confirm if any third-party services or vendors are already integrated with the existing website, or is the contractor expected to source and integrate new third-party services if required?

Esri ArcGIS

21. Is our assumption correct that the only website in scope of work for this RFP is: "https://www.oxcamlncp.org/" and contract period is 1 year?

Yes

22. Do you want the contractor to host this website on contractor's cloud infrastructure or do you have your own cloud infrastructure. If yes, which cloud - AWS, Azure, GCP or something else?

Currently hosted on Webflow

23. Does the current website need to be hosted in its existing form, or are there any planned changes to its theme or content? If so, please specify the nature of those changes?

Theme and content to remain, with additions. Doesn't need to remain the same hosting

24. Apart from maintaining current contents of website as it is, what kind of additional development is expected on this website? 'Company' would like to understand the details about kind of development and the frequency of these tasks for eg. addition of approx. 2 new pages on the website every month?

Update to existing pages (up to 9). 2 or 3 new pages across the programme

25. What is the current technology stack of the website (e.g., CMS like WordPress, custom HTML, JavaScript framework)?

JavaScript

26. Are there any underlying database servers used to store any of the source data? If yes, can you please provide details of it (cloud provider, db server specification in terms of number of CPU cores and size of RAM, storage in terms of GB of disk space used)?

Hold - we are asking our current contractor

27. What is the configuration of current hosting environment (cloud provider, server specification in terms of number of CPU cores, size of RAM, any SSL setup)?

Hold - we are asking our current contractor

28. Where do you store the files currently available on website for download? Any cloud storage for e.g. AWS s3, Azure Blob Storage or something else?

Hold - we are asking our current contractor

29. Is there any current Technical documentation, Complete Architecture diagram of deployment, and/or source code access available for the current build of this website?

Will be for the awarded contractor

30. Who all will have administrator-level access to the this site, underlying database, and hosting control panel once it is live?

contractor only

31. What is the current high availability architecture of this website?

Hold - we are asking our current contractor

32. What is the current disaster recovery architecture of this website?

Hold - we are asking our current contractor

33. Page#13 of "EA OC team - Website updates - Request for Quote.pdf" states "Maintain and develop the website and its products used by the team to showcase their work so far and other upcoming projects. This will include paying any fees associated." For this, we need to understand the details of this fees, what is it for and how much is it along with payment frequency if applicable?

£1000 for Esri licence, £1000 website address fee

34. Page#13 of "EA OC team - Website updates - Request for Quote.pdf" states "The contractor will be required to pay the OS license fee for the interactive map found on the website." For this, we need to know the name of organization or institution from which we need to acquire this license/subscription of map and what is the license fee for 1 year?

Esri arc map license renewal £1000

35. How are the charges of this license for interactive map calculated? Are they based on API usage, number of requests, one time fee or something else?

annual fee

36. What tools/technologies/platform are used for the current interactive map (e.g. ArcGIS, Mapbox, Leaflet, OS Maps API anything else)?

Esri ArcGIS

37. Is there any current Technical documentation on integration of this map in website provided by the organization or institution who are owners of this map?

Hold - we are asking our current contractor

38. Apart from maintaining current contents of this interactive map as is, what kind of additional layers are expected on this map? We would like to understand the details about the volume of layers and the frequency of these tasks for e.g. addition of approx. 1 new layer on the website every quarter?

None

39. From where does 'company' get the data/datapoints which are used to source this interactive map?

provision by client at start of contract

40. Does 'company' need to refresh the underlying data/datapoints which are used to source this interactive map with current data? If Yes, what is the frequency of getting the fresh underlying source data/datapoints?

No

41. Is our assumption correct, regarding content creation, that the volume of work would be 5 Overview documents(approx. 4 pages) and supporting 5 non-technical summaries(approx. 5 to 20 pages) along with summaries of any case studies if included for the contracted period of 1 year?

yes